



DINAS A SIR CAERDYDD  
CITY AND COUNTY OF CARDIFF

**COUNCIL SUMMONS**

THURSDAY, 29 SEPTEMBER 2022

**GWYS Y CYNGOR**

DYDD IAU, 29 MEDI 2022,

You are summoned to attend a multi location meeting of the **COUNTY COUNCIL OF THE CITY AND COUNTY OF CARDIFF** which will be held at Council Chamber - City Hall, Cathays Park, Cardiff, CF10 3ND on Thursday, 29 September 2022 at 4.30 pm to transact the business set out in the agenda attached.

**Davina Fiore**  
**Director of Governance & Legal Services**

County Hall  
Cardiff  
CF10 4UW

Friday, 23 September 2022

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Promotion of equality and respect for others | Objectivity and propriety | Selflessness and stewardship  
Integrity | Duty to uphold the law | Accountability and openness

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<i>Item</i>		<i>Approx Time</i>	<i>Max Time Allotted</i>
<b>1</b>	<b>Apologies for Absence</b> <i>To receive apologies for absence.</i>	4.30 pm	
<b>2</b>	<b>Declarations of Interest</b> <i>To receive declarations of interest (such declarations to be made in accordance with the Members Code of Conduct)</i>		
<b>3</b>	<b>Minutes (Pages 9 - 38)</b> <i>To approve as a correct record the minutes of the previous meeting.</i>		
<b>4</b>	<b>Public Questions</b> <i>To receive previously notified questions from Members of the Public.</i>	4.30 pm	10 mins
<b>5</b>	<b>Petitions</b> <i>To receive petitions from Elected Members to Council.</i>	4.40 pm	5 mins
<b>6</b>	<b>Lord Mayor's Announcements</b> <i>To receive the Lord Mayor's announcements including Recognitions and Awards.</i>	4.45 pm	5 mins
<b>7</b>	<b>Governance &amp; Audit Annual Report 2021-2022 (Pages 39 - 74)</b> <i>To receive the Committee's 2021-22 Annual Report</i>	4.50 pm	15 mins
<b>8</b>	<b>Corporate Parenting Advisory Committee Annual Report 2021-2022 (Pages 75 - 108)</b> <i>To receive the Committee's 2021-2022 Annual Report</i>	5.05 pm	15 mins
<b>9</b>	<b>Maindy Park Trust - Establishment of Independent Advisory Committee (Pages 109 - 138)</b> <i>Report of the Director of Governance and Legal Services and Monitoring Officer</i>	5.20 pm	15 mins
<b>10</b>	<b>Cabinet Statements (Pages 139 - 176)</b> <i>To receive statements from the Leader and Cabinet Members</i>	5.35 pm	45 mins

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Break (15 mins)			
11	<p><b>Notice of Motion</b></p> <p><b>Proposed by: Councillor Jasmin Chowdhury</b>  <b>Seconded by: Councillor Dilwar Ali</b></p> <p><b><i>As the worst flooding to hit South Asia in living memory leads to over 70% of the land submerged in northeast region of Bangladesh with more than 7 million people displaced, more than 1,100 people killed in Pakistan this summer while thousands more are injured and displaced, we are reminded once again of the devastating impacts of climate change. Having declared a climate emergency in 2019 Cardiff Council:</i></b></p> <ul style="list-style-type: none"> <li>• <i>Recognises that now more than ever before we are linked to people and environment across the world and that our choices and behaviour can make a significant difference in saving lives, livelihood as well as in averting global public health and environmental crisis.</i></li> <li>• <i>Notes that whilst people in the more affluent nations in the world are responsible for the majority of global carbon emissions, people in the poorer nations will suffer the most devastating impacts. Building the resilience through adaptability, social justice and sustainable development is critical for tackling climate injustices.</i></li> <li>• <i>Note that countries like Bangladesh are highly vulnerable to rising sea level, drought and stronger cyclones. For example, it is estimated that by 2050 sea level around Bangladesh could rise by 50cm and that would mean the country losing 17% of its land with homes, schools and in some instances the entire villages being lost. That will displace over 20 million people.</i></li> <li>• <i>Notes that the city of Cardiff has a long history of settlement from south Asia with 3rd/4<sup>th</sup> generation now being born and growing up here. As over 70% of Sylhet in the northeast has been submerged in the recent flood, many of the Bangladeshis in Cardiff who originate from Sylhet are extremely concerned about the survival and welfare of family, relatives and friends.</i></li> <li>• <i>Applauds the efforts of groups such as European Action Group on Climate Change in Bangladesh (EAGCCB) and the wider community efforts in Cardiff</i></li> </ul>	6.35 pm	30 mins

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*and beyond, who are coming together to raise awareness as well as funds to rebuild the lives and communities.*

- *Refers to our commitment to One Planet Cardiff – a strategic response to the climate emergency and commends all the efforts that are being made to keep us on track to meet our targets for carbon emissions.*
  
- *Has a responsibility under the Well-being of Future Generations (Wales) Act 2015 to act in a globally responsible way. From Africa to the Middle East, Philippines, Japan, Australia and Germany, no region will be spared from the catastrophic impacts of climate change. The science is unequivocal; a global increase of 1.5C above the pre-industrial average and the continued loss of biodiversity risk catastrophic harm to health that will be impossible to reverse. Urgent, society-wide changes must be made and to create a fairer and healthier world.*

*Cardiff Council resolves to:*

1. *Raising awareness about the devastating impacts of climate change and our call to action to change attitudes, mindset and behaviour through meaningful engagement. We commit to being a globally responsible city and ensure our approach to tackling climate crisis acknowledges the interconnectivity and interdependency of the world we live in.*
  
2. *Support the development of global citizenship by:*
  - *Promoting Eco-schools and other educational interventions to engage schools and to empower young people to be ethically informed citizens of Wales and the World as part of the new national curriculum.*
  
  - *Investigate partnering with projects overseas where the impacts of the global climate crisis are being felt, for example in the tropics.*
  
  - *Create opportunities to share, exchange and learn from environmental experts through inclusive interactive sessions in schools and workplaces on practical steps we can all take to mitigate the impacts of climate change and build resilience.*
  
  - *Recognise that learning to be responsible global citizens requires people to understand the need to consider the impact that their choices will have on the environment and people around the world and how their*

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	<p><i>actions can make a difference.</i></p> <ul style="list-style-type: none"> <li>• <i>Encouraging more people to become ‘carbon literate’ so people can make informed choices about our own carbon footprint and understand the impact of climate change.</i></li> </ul> <p>3. <i>Support and promote the ambition for Cardiff to become carbon neutral and the actions we can all take, including:</i></p> <ul style="list-style-type: none"> <li>a <i>Using more sustainable travel options such as cycling, walking and public transport</i></li> <li>b <i>Producing less waste and reusing and recycling wherever we can</i></li> <li>c <i>Being mindful of the energy we use in our homes and businesses</i></li> <li>d <i>Embrace diversity through a public engagement and participation strategy so that all residents of Cardiff can share the aspiration and desire for creating a greener, stronger and fairer city we can all take pride in.</i></li> </ul>		
<b>12</b>	<p><b>Oral Questions</b></p> <p><i>To receive oral questions to the Leader, Cabinet Members; Chairs of Committee and/or nominated Members of the Fire Authority.</i></p>	7.05 pm	80 mins
<b>13</b>	<b>Urgent Business</b>		
<b>Unopposed Council Business</b>			
<b>14</b>	<p><b>Appointment of Community Council Member to the Standards &amp; Ethics Committee</b> <i>(Pages 177 - 184)</i></p> <p><i>Report of the Director of Governance and Legal Services and Monitoring Officer</i></p>	8.15 pm	
<b>15</b>	<p><b>Committee Membership</b> <i>(Pages 185 - 188)</i></p> <p><i>Report of the Director of Governance and Legal Services and Monitoring Officer</i></p>		
<b>16</b>	<b>Cardiff Bus - Re appointment of Independent Non-Executive Directors</b> <i>(Pages 189 - 192)</i>		

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	<i>Report of the Corporate Director, Resources</i>		
<b>17</b>	<b>Appointment of Members to serve on Outside Bodies</b> <i>(Pages 193 - 194)</i>		
<b>18</b>	<b>Appointment of Local Authority Governors to School Governing Bodies</b> <i>(Pages 195 - 198)</i>  <i>Report of the Director of Governance and Legal Services and Monitoring Officer</i>		
<b>19</b>	<b>Officer Decision Register No 12</b> <i>(Pages 199 - 204)</i>		
<b>20</b>	<b>Written Questions</b>  <i>In accordance with the Council Procedure Rules, Rule 17(f) Written Questions received for consideration and response will be included as a record in the minutes of the meeting.</i>		

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City Council of the City & County of Cardiff  
21 July 2022

1

## THE COUNTY COUNCIL OF THE CITY & COUNTY OF CARDIFF

The County Council of the City & County of Cardiff met at County Hall, Cardiff on 21 July 2022 to transact the business set out in the Council summons dated Friday, 15 July 2022.

Present: County Councillor Hinchey (Lord Mayor)

County Councillors Ahmed, Dilwar Ali, Ash-Edwards, Berman, Boes, Bowen-Thomson, Bradbury, Bridgeman, Burke-Davies, Carr, Carter, Chowdhury, Cowan, Cunnah, Davies, De'Ath, Derbyshire, Driscoll, Ebrahim, Elsmore, Ferguson-Thorne, Gibson, Goodway, Green, Gunter, Henshaw, Hopkins, Humphreys, Hunt, Jenkins, Jones, K Jones, Owen Jones, Joyce, Kaaba, Lancaster, Lay, Lent, Lewis, Lister, Littlechild, Livesy, Lloyd Jones, Mackie, McEvoy, McGarry, Melbourne, Merry, Michael, Molik, Naughton, Palmer, Jackie Parry, Proctor, Reid-Jones, Robinson, Robson, Sangani, Sattar, Singh, Stubbs, Taylor, Huw Thomas, Lynda Thorne, Waldron, Weaver, Wild, Williams, Wong and Wood

### 35 : APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Saleh Ahmed, Brown Reckless, Latif, Moultrie, Owen, Simmons, Shimmin and Thomson

### 36 : DECLARATIONS OF INTEREST

The following declarations of interest were received in accordance with the Members Code of Conduct:

Councillor	Item	Nature of Interest
McEvoy	Cabinet Statements – Social Services	Personal Interest

### 37 : MINUTES

The minutes of the Council meeting of the 30 June 2022 were approved as a correct record and signed by the Chairperson subject to an amendment to minute no 30. The appointment to the Outside Body, Care & Repair should reflect the Social Services Job Share Portfolio, and should appoint Councillors Mackie & Lister as the Council's representative.

### 38 : PUBLIC QUESTIONS

*Public Question from Mr Ruben Kelman to Councillor Bradbury*

How is the council engaging with Youth organisations such as the Welsh Youth Parliament, Cardiff Youth Council and UK Youth Parliament?

*Reply – Cllr Bradbury*

Thank you for your question, its an important one and welcome to the Chamber this afternoon.

The Cardiff Youth Council Executive includes members of Cardiff Youth Council and young people who are also members of the UK Youth Parliament and the Child Friendly City Advisory Board.

They meet decision makers and engage in discussions through a variety of approaches, including meeting regularly with the Director of Education, the Leader of the Council and other Cabinet Members.

Youth representatives sit on a number of strategic boards and committees, such as scrutiny committees where they help scrutinise the work of the Council and the Cabinet.

They are also invited to take part in consultations and help inform the Council's plans and actions in key policy areas. Previous examples include the Transport White Paper, the Cardiff 2030 Education Strategy and our One Planet Cardiff strategy.

It was great to see the outgoing Chair and Vice Chair of Cardiff Youth Council hosting the launch of our Stronger, Fairer, Greener policy statement earlier this week, which we will be debating here later on today and youth representatives also hosted an inter-generational event held earlier this month focusing on how young people are portrayed in the media.

These young people are supported in carrying out this activity by officers from the Council's Child Friendly City Team.

My door, my Cabinet colleagues doors and I am sure every member of this Council doors are open and are happy to meet with you, other Youth Parliament representatives or Youth Council members and, indeed, any other young person in Cardiff who wishes to engage with the Council, or their representatives, on specific issues that affect them or their local community.

*Supplementary Question – Ruben Kelman*

I would like to take up the offer of a meeting but I can tell the Cabinet Member that is simply not true in my case. I am the Youth Parliament member for Cardiff North, I am democratically elected by young people to represent them. So far I have had no correspondence from this Council and my attempts to get in contact have been ignored. Many other constituents have also tried to get in contact with the Council about a wide variety of issues they are observing or facing in their communities, but they have simply been ignored or replied to with a copy and paste answer. This means the views of my constituents are not being fed into the decision making and young people are not being heard which is a serious concern and should be for all of us. But it isn't just young people who are not being heard it is adults too. Therefore would the Cabinet Member agree with me that the Council wants to silence not just young people but all Cardiffians, their views do not matter to this administration and consultation is only carried out to make this Council look like it really cares.

*Reply – Cllr Bradbury*

No, I don't and I have done a bit of research on Mr Kelman beforehand and I'm not surprised by the partisan nature of his question given that he is a member of Plaid Cymru and has spent a lot of time on Twitter criticising this administration. However the points that he makes on meeting Council Members and Cabinet Members simply doesn't match facts when this week, not only was the outgoing chair and vice chair hosting the launch of the strategic direction of the council but we also asked them to not only host it but mediate the entire event and decide which questions were asked to the Leader of the Council but also I have spoke to many of my Cabinet colleagues in the lead up to this question and we have all had dealings with the Cardiff Youth Council. I attended Children and Young Persons Scrutiny Committee last month where some of the most difficult questions I faced were from your Cardiff Youth Council colleague. I am very happy to meet with yourself or any other member of the Cardiff Youth Council to deal with legitimate concerns of residents, but the point that we don't listen to the general public, young people from 16 and onwards had a real opportunity to take part in the consultation that happened in May and they elected the Council that you see here today. So happy to meet with you and your youth colleagues and will do so in a open and honest approach, but I have to say I am disappointed with the partisan nature of your supplementary question when after all Cardiff Youth Council is not a party political organisation, it represents all young people across the city including areas like mine where young people really need a voice in the Southern Arc of the City.

39 : PETITIONS

The following petition was received:

Councillor	Number of Relevant Signatures	Nature of Petition
Hopkins	84	Calling on the Council to install appropriate traffic calming measures on Cyncoed Avenue, Cardiff.

40 : LORD MAYOR'S ANNOUNCEMENTS

The Lord Mayor referred to his duties and events during the last month including the visit of His Royal Highness Prince Charles and the Duchess of Cornwall and congratulating Charmaine Riley who was named as the Teacher of the Year in a Primary School at the Professional Teaching Awards Cymru 2022.

The Lord Mayor thanked Councillor Bradbury and Michael for arranging the annual Lord Mayors cricket and golf days; and welcomed all members to participate in the fun and to help raise much needed funds to help visually impaired people.

The Lord Mayor also congratulated Councillor Stubbs and his wife Holly on the birth of their baby daughter Emmeline Silvia

41 : STRONGER, FAIRER, GREENER

The Council received a report setting out the administration's policy agenda for Cardiff during the current municipal term, from 2022 to 2027; and how that will be translated into the Council's strategic policy, partnership, and budgetary framework.

There were two amendments to the report as follows:

Amendment 1 - Councillor Robson proposed and Councillor Williams, seconded that the report be referenced back to the Cabinet in order for additional detail around targets, metrics and indicative Council Tax levels be included.

Amendment 2 – Councillor Taylor proposed and Councillor Berman seconded that report be referenced back to Cabinet and calls for it to be amended in order to include additional proposals that will:

- Commit to delivering a significantly increased number of public electric vehicle charging points across the city
- Ensure the 15-minute city concept is embedded across the council's transport and economic development strategies in addition to the LDP and strategic planning policies
- Provide more extensive plans to drive forward the city's economic development beyond the current heavy focus on both the city centre and the Bay
- Focus greater efforts on reducing inequalities between the southern arc and the rest of the city
- Deliver improved bus services to those parts of the city that are currently less-well served
- Provide clear detail on what the administration intends with regards to road user charging so full information is provided to councillors before they are asked to vote on any such proposals"

The Lord Mayor opened the item for debate.

The Lord Mayor called a vote on the first amendment. The vote was LOST.

The Lord Mayor called for a vote on the second amendment. The vote was LOST.

The Lord Mayor called for a vote on the recommendations. The recommendations were APPROVED.

RESOLVED: The Council AGREED to note the 'Stronger, Fairer, Greener' policy statement.

42 : WELSH LANGUAGE STANDARDS: ANNUAL REPORT 2021- 2022

This report sought Council's agreement and approval of the content of the Welsh Language Standards Annual Report 2021-22, prior to formal publication in

accordance with the Welsh Language Standards, under the Welsh Language (Wales) Measure 2011.

Councillor Huw Thomas, Leader of the Council proposed the report, which was seconded by Councillor Owen Jones.

The Lord Mayor opened the item for debate.

The Lord Mayor called for a vote on the recommendations. The recommendations were APPROVED.

RESOLVED: Council AGREED to approve the Welsh Language Standards Annual Report 2021-22 for formal publication in accordance with the Welsh Language Standards (Welsh Language (Wales) Measure 2011)

#### 43 : BUDGET 2023/24 AND THE MEDIUM TERM FINANCIAL PLAN: UPDATE REPORT

The Cabinet Member for Finance, Modernisation and Performance proposed the report agreed by Cabinet on 14 July 2022. The proposal was seconded by the Leader Councillor Huw Thomas. Its purpose was to provide an update in relation to the 2023/24 Budget Gap, Medium Term Financial Plan and Capital Programme; to outline the budget time table that will be followed in order to present the 2023/24 Budget to Council in February/March 2023; and to provide an update in relation to the Council's financial resilience.

One amendment to the report was received. Councillor Berman proposed an addition to the Cabinet Proposal, namely:

“Council further requests that a report is presented for its consideration before the end of the calendar year which provides a more detailed and externally-assessed analysis of the overall financial risks posed by the proposed forward capital programme, and the plans to significantly increase borrowing to support it. This should consider the affordability of the programme, the justification for different elements of the programme, the risks to future revenue budgets and the risks posed by economic factors which may be beyond the council's direct control such as increasing interest rates.”

The proposal was seconded by Councillor Taylor.

The Lord Mayor opened the item for debate.

The Lord Mayor called a vote on the amendment. The vote was LOST.

The Lord Mayor called for a vote on the recommendations. The recommendations were APPROVED.

RESOLVED: Council AGREED that the Budget Timetable Framework set out in Appendix 2 be adopted, and that the work outlined is progressed with a view to informing budget preparation.

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44 : ACCEPTANCE OF DELEGATION OF THE TORFAEN COUNTY BOROUGH  
COUNCIL PROCUREMENT FUNCTION

The Cabinet Member for Finance, Modernisation and Performance proposed the report, which sought the approval of Council to authorise acceptance of an Executive Delegation from Torfaen County Borough Council to deliver their Procurement Function. The proposal was seconded by the Leader, Councillor Huw Thomas.

RESOLVED: The Council AGREED to:

1. The acceptance of an Executive Delegation from Torfaen County Borough Council to carry out their Procurement Functions, subject to the satisfactory conclusion of the Delegation Agreement referred to in 2 below.
2. Delegate authority to the Corporate Director Resources in consultation with the Cabinet Member for Finance, Performance and Modernisation to conclude a Delegation Agreement in a form to the satisfaction of the Council and complete all arrangements to carry out the delegated procurement functions.
3. Subject to the conclusion of the proposed Delegation agreement in 2 above, agree that the day-to-day responsibility for carrying out the delegated procurement functions is to sit with the Operational Manager, Commissioning and Procurement.

45 : CABINET STATEMENTS

[Leader Statement](#) – Councillor Huw Thomas

The Leader responded to questions relating to:

- Support for conflicts in Yemen and Palestine.
- Shared Prosperity Fund – District Shopping Centres, local Member engagement.
- Stronger, Fairer Greener – request to meet Radyr & Morganstown local development group.

[Transport & Strategic Planning Statement](#) – Councillor De'Ath

The Cabinet Member responded to questions relating to:

- Zero Carbon Road Resurfacing
- Cycling training for adults
- 20 mph communication and enforcement strategy
- A470 visual improvements
- 20 mph introduction– Council's power to keep some roads at 30 mph
- LDP engagement with young people
- Planning public engagement work in Grangetown

[Deputy Leader & Education Statement](#) - Councillor Merry

The Deputy Leader responded to questions relating to:

- Insulation at Fitzalan and Cantonian developments
- Free School Meals – reducing stigma and supporting schools with tailor made solutions on capacity problems
- Cathays High School – excellent ESTYN report
- Energy Efficiency – Investment and Engagement at Llanishen High School

[Climate Change Statement](#) – Councillor Wild

The Cabinet Member responded to questions relating to:

- City Centre cleansing
- Education around litter in parks
- Flooding mitigation works across the city
- Sustainable garden in Llanishen High School

[Culture, Parks & Events Statement](#) - Councillor Burke-Davies

The Cabinet Member responded to questions relating to:

- Destination skate parks and Skateboarding Strategy
- Victoria Park Splash Park – relaxed sessions
- Quality of Parks improvement works

[Finance Modernisation & Performance Statement](#) – Councillor Weaver

The Cabinet Member responded to questions relating to:

- Additional Voluntary Contributions to the Pension Scheme

[Social Services Statement](#) - Councillors Mackie and Lister

Councillor Lister responded to questions relating to:

- Ministerial visit to Children’s Services in relation to Children looked after.

[Tackling Poverty, Equality & Public Health Statement](#) - Councillors Bradbury and Sangani

Councillor Sangani responded to questions relating to:

- Inequality of vaccination programme across the ethnic minority communities in the city.

Councillor Bradbury responded to questions relating to:

- Support for people to access benefits such as Pension Credits where language and digital exclusion is an issue.
- Youth Services post 16 support and engagement
- Cost of Living Discretionary Scheme

46 : NOTICE OF MOTION -1

The Lord Mayor noted that a Notice of Motion proposed by Councillor Carter and seconded by Councillor Taylor had been received for consideration.

The Lord Mayor invited Councillor Carter to propose the motion as follows:

‘Council notes that the Local Government and Elections (Wales) Act enabled local authorities to move from First Past The Post to Single Transferable Vote if two thirds of councillors agree a resolution before 15 November 2024

Council believes that First Past The Post is an outdated electoral system that denies thousands of people representation of their choosing.

Our residents are excluded not only from having their voice heard locally, but from holding the cabinet to account. This isn't just bad for democracy; it's bad for our entire politics and our city.

Council calls on the cabinet to bring forward a paper to the October 2024 full council meeting so councillors can vote to change the electoral system for the 2027 local elections’.

The Motion was formally seconded by Councillor Taylor

The Lord Mayor invited debate on the motion.

The Lord Mayor invited Councillor Carter to respond to the issues raised during the debate.

The Lord Mayor called for a Vote on the Motion as moved by Councillor Carter and seconded by Councillor Taylor.

The vote on the Motion was LOST.

47 : NOTICE OF MOTION - 2

The Lord Mayor noted that a Notice of Motion proposed by Councillor Bowen-Thomson and seconded by Councillor Ebrahim had been received for consideration. One Amendment had been received from the Conservative Group.

The Lord Mayor invited Councillor Bowen-Thomson to propose the motion as follows:

**Istanbul Convention - Ending Violence Against Women, Domestic Abuse and Sexual Violence Motion**

In 2012, the UK signed the Council of Europe Convention on preventing and combating violence against women and domestic violence, known as the Istanbul Convention.

The Convention compels states to prevent violence against women, protect its victims and prosecute the perpetrators, whilst establishing robust monitoring to ensure the effective implementation.

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This Council welcomes the UK Government's commitment to ratify the Istanbul Convention by 31<sup>st</sup> July 2022. This has taken over 10 years, but is a welcome step toward ending all forms of violence against women, domestic abuse and sexual violence. However, it is extremely concerning that this UK Government is not ratifying all aspects of the Istanbul Convention. The UK Government have refused to include provisions aimed at protecting migrant women and children. The reservations that come with this Government's proposed ratifications will undermine the safety of migrant survivors.

This motion calls on the Council to recognise that:

The protection from violence against women applies to all women

The protection from domestic violence applies to all victims

The reservations that this UK Government have attached with the proposed ratifications is contrary to the work undertaken through the Cardiff Race Equality Taskforce and the Community Safety Partnership that is supported by this Council

The inclusion of the reservations placed on article 4(3) and 59, whereby a migrant survivor would be excluded from life-saving support, goes against the principles of equality and non-discrimination

Further, that this Council will:

Write to the UK Government requesting full ratification of the Istanbul Convention

Write to Welsh Government requesting support for full ratification of the Istanbul Convention reflecting Wales's ambition to become the world's first Nation of Sanctuary

Commit to use its full powers to prevent and combat all forms of violence against women, domestic violence and sexual violence.

The Motion was formally seconded by Councillor Ebrahim.

An amendment to the motion had been received from the Conservative Group. The Lord Mayor called upon Councillor Lancaster to move the amendment as follows:

### **Istanbul Convention - Ending Violence Against Women, Domestic Abuse and Sexual Violence Motion**

In 2012, the UK signed the Council of Europe Convention on preventing and combating violence against women and domestic violence, known as the Istanbul Convention.

The Convention compels states to prevent violence against women, protect its victims and prosecute the perpetrators, whilst establishing robust monitoring to ensure the effective implementation.

This Council welcomes the UK Government's commitment to ratify the Istanbul Convention by 31<sup>st</sup> July 2022. This has taken over 10 years, but is a welcome step toward ending all forms of violence against women, domestic abuse and sexual violence.

**Delete**

*However, it is extremely concerning that this UK Government is not ratifying all aspects of the Istanbul Convention. The UK Government have refused to include provisions aimed at protecting migrant women and children. The reservations that come with this Government's proposed ratifications will undermine the safety of migrant survivors.*

**And replace with:**

*The UK Government is committed to tackling violence against women and girls, as seen in the Domestic Abuse Act 2021, which already meets or exceeds almost all the articles in the Istanbul Convention. The Migrant Victims of Domestic Abuse Review of 2020 found key barriers to migrant victims accessing support. The Government consequently launched the £1.5M Support for Migrant Victims (SMV) scheme in order to address gaps in funding and support further research into future solutions.*

This motion calls on the Council to recognise that:

The protection from violence against women applies to all women

The protection from domestic violence applies to all victims

**Delete**

*The reservations that this UK Government have attached with the proposed ratifications is contrary to the work undertaken through the Cardiff Race Equality Taskforce and the Community Safety Partnership that is supported by this Council*

*The inclusion of the reservations placed on article 4(3) and 59, whereby a migrant survivor would be excluded from life-saving support, goes against the principles of equality and non-discrimination*

**And replace with:**

Articles 4(3) and 59 of the Istanbul Convention are recorded as being "under review" pending the evaluations and findings of the SMV scheme.

Further, that this Council will:

**Delete**

*Write to the UK Government requesting full ratification of the Istanbul Convention*

*Write to Welsh Government requesting support for full ratification of the Istanbul Convention reflecting Wales's ambition to become the world's first Nation of Sanctuary*

Commit to use its full powers to prevent and combat all forms of violence against women, domestic violence and sexual violence.

### **The Amended Notice of Motion to read:**

#### **Istanbul Convention - Ending Violence Against Women, Domestic Abuse and Sexual Violence Motion**

In 2012, the UK signed the Council of Europe Convention on preventing and combating violence against women and domestic violence, known as the Istanbul Convention.

The Convention compels states to prevent violence against women, protect its victims and prosecute the perpetrators, whilst establishing robust monitoring to ensure the effective implementation.

This Council welcomes the UK Government's commitment to ratify the Istanbul Convention by 31<sup>st</sup> July 2022. This has taken over 10 years but is a welcome step toward ending all forms of violence against women, domestic abuse and sexual violence.

The UK Government is committed to tackling violence against women and girls, as seen in the Domestic Abuse Act 2021, which already meets or exceeds almost all the articles in the Istanbul Convention. The Migrant Victims of Domestic Abuse Review of 2020 found key barriers to migrant victims accessing support. The Government consequently launched the £1.5M Support for Migrant Victims (SMV) scheme in order to address gaps in funding and support further research into future solutions.

This motion calls on the Council to recognise that:

The protection from violence against women applies to all women.

The protection from domestic violence applies to all victims.

Articles 4(3) and 59 of the Istanbul Convention are recorded as being "under review" pending the evaluations and findings of the SMV scheme.

Further, that this Council will:

Commit to use its full powers to prevent and combat all forms of violence against women, domestic violence and sexual violence.

The amendment was formally seconded by Councillor Reid-Jones

The Lord Mayor invited debate on the motion and amendment.

The Lord Mayor invited Councillor Bowen-Thomson to respond to the issues raised during the debate.

Councillor Bowen-Thomson responded to the issues raised and confirmed the Amendment was not accepted.

The Lord Mayor called for a Vote on the Amendment as moved by Councillor Lancaster and seconded by Councillor Reid-Jones.

The vote on the amendment was LOST.

The Lord Mayor called for a vote on the Motion as proposed by Councillor Bowen-Thomson and seconded by Councillor Ebrahim.

The vote on the Motion was CARRIED.

#### 48 : ORAL QUESTIONS

##### *Question - Councillor Reid-Jones*

I read with interest the Stronger, Fairer Greener report outlining the policy for the 2022-2027 term. Public transport improvements are referred to 11 times in the report, they are referenced in sections regarding climate emergency, the Council's Active Travel Plans, neighbourhood improvement, subsidised public transport for harder to reach areas of Cardiff and the need to link our communities. Could the Cabinet member please give his assurances that improvement to public transport will be prioritised throughout this administration's term?

##### *Reply – Councillor De'Ath*

Absolutely, public transport is very important to us, high quality public transport really important. I recognise the edges of the city in the suburbs need high-quality services so people don't have to use their cars and so they can get around when they don't own cars in the first place, but I would stress that Cardiff Council doesn't control all the levers of public transport in the city and if we take the bus service for example which I think is where this question is going, power was taken away from local councils by Thatcher's 1985 Transport Act and as much as we would like to we can't subsidise every commercial decision we don't agree with. Obviously, Welsh Government is looking to re-regulate the bus service which would require much more money injected into it and we made that clear in our response to their White paper so that's where improvements will come from, not always necessarily from the Council.

##### *Supplementary Question – Councillor Reid-Jones*

Stagecoach's contract to run the 86 bus in Lisvane is due to end this Sunday. A new contract has been agreed however we understood that the service was to be cut from every 60 minutes to every 90 minutes and that the route was changing due to increased costs. Following pressure from Ward Members we have just received confirmation from the transport department that additional funding has been found from the bus emergency fund, I'm happy to report that the service can continue to run every 60 minutes until March 2023, this is great news and I want to thank the Council on behalf of Lisvane residents for listening and delivering. Can I ask the Cabinet Member to please ensure at least this current level of service is maintained past March 2023 and what he intends to do to ensure Lisvane service better fits with a stronger fairer greener strategy?

*Reply – Councillor De’Ath*

That is great news, the situation with the bus service at the moment is it's been on life support, without intervention from Welsh Government Cardiff Bus and the private bus operators would literally have collapsed so that money from Welsh Government allows us to do things we wouldn't normally be able to do. I want a good service for your residents absolutely I mean if there is something we can do to keep that service going we will strain every sinew to try and make that happen.

*Question - Councillor Berman*

Do you consider it acceptable for key non-confidential information relating to a proposed cabinet decision to only be contained within the confidential appendices attached to a cabinet report?

*Reply – Councillor Thomas*

You'll appreciate that the arrangements which the Council adopts to safeguard confidential and specifically commercially confidential information is exactly the same that applied during the period of your administration. Nothing's changed, it sounds like you have a specific example in mind so perhaps you might want to narrow in on that.

*Supplementary Question – Councillor Berman*

Firstly, can I just say that that isn't true because when I was Leader the Council we gave a clear directive to officers that they should just restrict the confidential appendices as far as possible to only the confidential information and we made effort to put the non-confidential information into the main body of the report. Now we recently had an example of a report that went to Cabinet about acquiring some land to reconfigure the intended footprint for the multi-storey car park to serve the new indoor arena and information within that report which said what the new footprint on which the multi-storey car park would be built and who the council would have to acquire land in order to achieve that was only contained within the confidential appendices. So, when I read that I assumed this information was confidential. When we go to Scrutiny to discuss it, we were actually then told this information in open session and therefore the response I got was that all the confidential appendices contain a mixture of non-confidential and confidential information. Do you consider this is appropriate in the interests of openness and transparency and will you take steps to remedy this in future reports?

*Reply – Councillor Thomas*

The Council always seeks to ensure that as far as practically possible as much relevant information required to inform a decision as possible is released publicly. Only when reports contain commercially sensitive information or other exempt information are they marked confidential and it is not practical I'm advised to review documents that contain confidential information and redact them in order for them to be released into the public domain not only would that be extremely time consuming but it does also significantly increase the risk of sensitive information inadvertently entering the public domain. You'll appreciate though that scrutiny committee members have access to all information including confidential and exempt information and that Cabinet relies on to inform its decision and you would therefore have the opportunity to fully interrogate reports and to challenge cabinet members and officers during scrutiny committee meetings closed sessions when need be.

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*Question - Councillor Ferguson-Thorne*

It is pleasing to see that Welsh Government has provided funds to expand the Flying Start offer, and I am personally very pleased to see that this will now cover the whole of the Adamsdown ward which I represent. Families in Adamsdown, along with the other areas the expansion covers, already face many challenges which have only been heightened by the current economic climate in the UK and this expansion will go some way to addressing these issues and families, I am sure, will be keen to take up this offer. Could the cabinet member therefore advise what measures the Council is taking to ensure families who are not included in the programme through the expansion are made aware of the same and be encouraged to be able to access the support and provision?

*Reply – Councillor Lister*

Officers are currently working with colleagues in health boards to phase in the extension of Flying Start in the areas agreed in Cabinet last week. The plan is to bring services into the lowest Super output areas in both Adamson and Splott for the first two weeks in September and then move on to the other areas as agreed by Cabinet including my own ward of Grangetown, Cathys, Pentwyn and Fairwater. Flying Start officers across the Council and within the health board are working together to recruit new staff so that we can deliver this first phase of expansion and families will be contacted by the health visitor to advise them if they are their eligible or not and just to make sure that everyone who is eligible is reached, the Council will be putting the postcode checker online again and updating it with the new postcodes.

*Question - Councillor Robson*

Could the cabinet member provide an update on progress following the January 2022 Cabinet Report on Community Engagement and Safety in Parks?

*Reply – Councillor Burke-Davies*

Recognising the importance of these issues, the Council has responded positively to the recommendations that were set out in the report considered by Cabinet earlier this year.

A comprehensive consultation exercise undertaken by one of our partners into locking arrangements for Roath Park, Roath Pleasure Gardens and Parc Cefn Onn was completed before the local elections.

Since then I have met with appropriate Ward Members to let them know the actions we are taking and there have been further discussions to make sure that all stakeholders are happy.

As part of the 2022/23 budget process, a sum of £250k was allocated for lighting in parks as part of the Financial Resilience Mechanism, and a shortlist of schemes for implementation has been identified using the criteria set out in the report.

The policy and design guide documents are also in development with input from other services.

In addition, permanent base budget revenue growth of £197,000 was allocated for staffing, enabling the creation of 4 new, full-time permanent posts, linked to community engagement and safety in parks.

*Supplementary Question – Councillor Robson*

As you know sadly there have been a number of recent incidents in a few parks across the city some very serious unfortunately. I just want to flag this up because with the start of the new administration I want to make sure that the work that this Council did prior to that does not slow, so I welcome your statement and I urge you please to get on with it, its now six months since the Cabinet took a decision with a series of recommendations, so we should be in a position where really as a council we should be lighting our parks pretty quickly so I urge you and the officers to get on with it.

*Question - Councillor Hopkins*

In relation to the 20-mph speed limit, does the administration support exemptions for significant bus routes?

*Reply – Councillor De’Ath*

That is a good question to be honest with you, we are obviously in regular dialogue with Cardiff Bus and they have suggested some routes they would like to be exempt and we are investigating and considering those proposals although I think it needs to be stressed that your average urban bus journey in the main is below 20 miles an hour in the most part anyway.

*Supplementary Question – Councillor Hopkins*

I am not sure whether that is a yes or a possible. Clearly we have some significant bus routes like Northern Avenue and in my own ward Cyncoed Road is a significant route. I would be interested in knowing at the appropriate point whether there are any specific plans for routes such as that and does Councillor De’Ath agree that if we are to achieve the hope for modal shift away from the car we need to avoid a situation where bus journeys are made slower and less reliable?

*Reply – Councillor De’Ath*

The intention of these changes isn't to negatively impact on the bus service I mean with some of these routes it hasn't been determined what we're going to do, there is some work going on but as soon as we know we will share the information with you.

*Question - Councillor Singh*

We are deeply concerned about the latest government report showing South Riverside as having some of the highest rates of child poverty in Wales. Can you outline the different actions the council could take in supporting people living in these communities?

*Reply – Councillor Bradbury*

I note and share your concerns about the latest figures on poverty and the increasing need caused by the cost of living crisis.

We are fortunate in Cardiff to have strong support in place for families across the city through our own Advice Services and also from our key partners. Our Advice Teams

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are providing support from more locations than ever, including all our Hubs and from foodbanks, some schools, including in your Ward Councillor, supported accommodation settings, and youth clubs.

We recognise however that we need to do more to tackle the current crisis. Future plans include increasing the number of advice sessions held in Primary and Secondary Schools across the city, concentrating on those areas with the highest levels of need. We need to expand our 'Team around the School' provision so parents can access help right on their doorstep.

Our Advice Team can help people to apply for lots of different schemes, including Free School Meals, Healthy Start Vouchers, the Pupil Development Grant, Discretionary Housing Payments and support with childcare costs.

Our Into Work Advice Team can also help people to secure employment, as well as access funding for training and for the removal of barriers to employment such as childcare or travel costs. The team is also working with local and regional employers to secure job opportunities for local people.

As well as being available face-to-face in a wide range of venues, support is also provided over the phone via our Advice Line.

It's really important that everyone should be able to access the help and advice they need during this difficult time.

*Supplementary Question – Councillor Singh*

It is great to see the support available for people struggling in the current cost of living crisis. Can I just ask in this strategy that we really focus on working with young people in the area? We really need a comprehensive youth engagement strategy ideally driven by local youth workers that know the area, there is a sense we need to be more proactive in our approach in engaging with young people at the right time in their life so that we can address other associated impacts of poverty, addressing issues such as mental health issues, knife crime, anti-social behaviour, drug dealing, drug abuse as well as driving up aspirations and outcomes so that's just really an ask if you can really engage with young people in the area.

*Reply – Councillor Bradbury*

We are currently undertaking an independent review of youth services and looking at how we can spend the additional resources that we put in the budget in the last couple of years to good use. As I've stated in the answer that I gave to Councillor Hopkins earlier on and in Scrutiny I believe that yes it's important to be doing well in Estyn reports and yes it's important that kids who are engaged in youth services are enjoying it, however, a real measure of success for me is to ensure that we are giving kids in hard to reach areas or people who have not been found by our youth service the opportunity to engage with our youth service and deliver top quality outcomes. The more kids that are engaging with us at an early stage the more chance we have working with schools and working with other public sector bodies ensuring that those kids are not going into knife crime not into drug dealing as you have stated but into education and training and that is a route out of all evil and hopefully a route out of



poverty in a lot of cases so I couldn't agree more with the statement that you've just made thank you.

*Question - Councillor Williams*

The Welsh Government recently proposed changes to legislation to covert existing 30mph limit roads to 20mph limit roads. The Senedd has now approved these changes with the legislation coming into effect in 2023. Local Authorities have the power to disapply the legislation to current 30mph roads to ensure the speed limit remains at 30mph. It is important arterial roads into and out of the City Centre remain at 30mph to minimise the risk of added congestion. Given the above, can the Cabinet Member provide a statement to the Council on the Council's approach to these changes?

*Reply – Councillor De'Ath*

Transport for Wales has developed an exceptions mapping process, which gives guidance to all authorities on how to identify the roads which will default to a 20mph speed limit, and those roads which will be an 'exception' and remain at 30mph.

This guidance considers factors such as proximity to schools, community facilities, hospitals, bus corridors, etc., together with the residential and retail density criteria alongside the highway.

It is important that all local authorities across Wales follow this guidance to ensure that the exceptions mapping process is implemented in a consistent way across the country.

During our technical review, it was identified that the majority of roads within Cardiff are residential roads and, therefore, will default to a 20mph speed limit when the change takes place nationally in Wales. However, a few roads that are major routes into the city will remain at 30mph.

*Supplementary Question – Councillor Williams*

I really like the answer and as you know Councillor De'Ath I prefer directness so a direct answer is always appreciated. So I am now going to drill you down and confirm to me that Newport Road which goes from my ward right the way into the city centre then into Castle Street, that those roads get to remain at 30 miles per hour. Can you just confirm that to the Chamber?

*Reply – Councillor De'Ath*

I am not going to go through at this point what routes will or will not be 20 mph or which will be 30 but I think what I've said indicates a flavour of our direction of travel.

*Question - Councillor Waldron*

Is the cabinet member content with the visual appearance of Roath Park Lake?

*Reply – Councillor Burke-Davies*

I'm delighted with the work done around the park to remove litter and debris in and around the lake but I think that your question refers specifically to the water itself. Open waters throughout the city are experiencing increased weed growth due to the current climate conditions, this is both an annual and naturally occurring event so

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unfortunately nature will do what it does and I think it was Jeff Goldblum in Jurassic Park 1 that said life finds a way. It might look unsightly but it does do a job is not an indicator of poor water quality and is not harmful to aquatic life so there are two issues within Roath Lake specifically obviously we've got the blue algae there's congregating or collecting around the top of the slip that has obviously been identified by natural Resources Wales as being blue-green algae and then the rest of the algae that's sort of around the rest of the water again is naturally occurring it doesn't affect the water quality is not affecting the wildlife even though we all might agree that it doesn't look great but it is naturally there anyway and if we were to clear it up it will just come back year on year.

*Supplementary Question – Councillor Waldron*

I think we all agree that algae is naturally occurring so we can't argue that one. The truth is that is half the equation it is equally weather conditions but the other half of course is nutrients and that comes from the silt build up in the lake but also from the large quantity of guano that is produced by the birds in the lake. Can you articulate what long-term mitigation actions the Council take to remedy this reoccurring issue that has happened over many many years?

*Reply – Councillor Burke-Davies*

I'm not an ecologist so I'd have to go to my officers and to be able to make sure that I give you the right answer and one that's specific to what's happening within the Lake. What I will say is we are aware, and there are conversations ongoing, obviously this question come up time and time again within Council and when I come back with information I want to make sure that it is the right information and we come up with a plan that works.

*Question - Councillor McEvoy*

Could the Council give an update of the lease and situation of the Newbridge Inn, in Trowbridge?

*Reply – Councillor Goodway*

During the pandemic, which proved to be an exceptionally difficult time for Brains Brewery, the Council agreed to acquire the leasehold interest of five Brains properties, as part of a wider restructuring exercise designed to address the challenges facing the company.

The acquisition will result in the freehold reversion for each of the properties as the Council already owns the freehold interest in all five.

Brains no longer operates out of any of the properties. Four of the properties are sub-let on short term leases as public houses and one is sub-let on a longer lease as a restaurant.

The Council will acquire the four public houses with vacant possession and will then seek to dispose of the sites in order to recover its investment, for which there is no specific capital allocation, but also to progress other elements of the Council's agenda such as building more council homes and to generate the match funding

needed to fund the 21<sup>st</sup> century schools programme. It is possible that the Council will seek short term arrangements whilst plans are being developed.

I am aware that my colleague, the Cabinet Member for Housing and Communities met with local members for Trowbridge earlier this week. The local Members asked if the Council was open to local members sharing ideas about the potential to assemble land in the ward to improve facilities in the area. The Cabinet Member confirmed that the council is willing to engage in those conversations over the coming months.

I will, of course, ensure that the nature of any development on all five sites are discussed with the relevant local members.

*Supplementary Question – Councillor McEvoy*

In my ward Fairwater, The Bulldog, The Quarry, Fairwater social Club have all closed with a very negative impact on the local community so when I was invited to Trowbridge by members of the community there I was pleased to go along and just give my experience really. The question is to Councillor Goodway, I wasn't too happy with the answer really, you seemed to be saying that the sites are going to be taken for housing because you have an opportunity here. So will you take the opportunity owning the freehold owning the lease to make The Newbridge Inn a - for the community. You give a peppercorn rent, it's profitable the profits go back into the community and be redistributed back into the community, basic decentralised socialism as I see it. In terms of peppercorn rents and let's just clear up one thing because the local member for Trowbridge did have a peppercorn rent for a pound a year so if it's good enough for the Councillor I think it should be good enough for the community, who can pay just like Councillor Michael did a small premium of maybe ten thousand pounds as he did back in 2003 although you got it back very quickly Michael from a taxi firm.

*Reply – Councillor Goodway*

Why the community in Trowbridge turns to the Councillor for lost causes just bewilders me. I mean, is the Councillor saying that he is against building more Council houses for people on waiting lists I mean this is the Councillor who criticises building on greenfield sites saying he wants building on brownfield sites in order to provide housing but as soon as we come forward with a mechanism of improving the number of properties that we can have on brownfield sites he stands up and opposes it. I'm sorry his credibility is shot and I am not going to bother the Council with any further comment other than that.

*Question - County Councillor Reid-Jones*

Shortly after my election I was contacted by one of my constituents, Molly Fenton, a local activist and founder of the Love My Period Campaign. During 2019 Molly campaigned to have accessible sanitary products in all schools in Wales. The Welsh Government supported the campaign and have been providing products directly to Welsh schools ever since. Do you support this Welsh Government initiative?

*Reply – Councillor Merry*

Yes, I do support this initiative and the Council has been providing a range of period products to schools since 2019 funded by the Welsh Government's Period Dignity grant.

A survey was carried out with secondary-aged learners in 2018/19 to establish the types of products they would like to be able to access and how they would like to be able access them which shaped how we used the grants.

Products, including single use pads, are provided regularly to primary schools, with single use pads, tampons, reusable pads, period pants and menstrual cups also being provided to secondary schools.

Special schools receive a bespoke order appropriate to the needs of their learners and, for several years, the Council has also provided 100% eco-friendly and reusable products.

In addition to providing period products to schools, period dignity workshops are being offered to secondary schools to enable learners to increase their knowledge around menstruation and reusable period products.

*Supplementary Question – Councillor Reid-Jones*

Sadly, Molly and I have learned from students in Cardiff schools that products are inaccessible, teachers don't know where the products are kept, they are locked in cupboards and in some schools their availability has not been communicated to the students. Students have told us the only way to ensure products are available for them to use is to have them in the toilet. It's no good telling students the products are available but you need to ask for them. For those members here who have experienced periods please put yourself in those students shoes. We know if we need a product we need it now. Approximately half of the students at our secondary schools have periods every month which can without access to suitable products have a significant impact on their attendance and learning. We really do need to do better, we need to ensure we treat our students with the dignity and the respect they deserve. As a Council I believe we should implement a policy for all Cardiff schools making sanitary products available at point of use as a matter of urgency does the Cabinet Member support my suggestion?

*Reply – Councillor Merry*

I think my earlier answer was clear that actually we have provided the products, we surveyed the pupils to find out how they wanted to access the products and schools were told that they needed to be accessible without going through a third party and I will say to you as I said to Councillor Jones who raised this issue separately, if there are schools that are not following the guidance that was given, and on receipt of a complaint from Councillor Jones I asked officers to pursue this they were reminded of what they had been given as guidance for the supply of the products and I've also listed the range of products that were provided for schools. If people have an issue at a particular school they need to contact me with the name.

*Question - County Councillor Carter*

Could the council consider reviewing and expanding youth services in Pentwyn and Llanedeyrn?

*Reply – Councillor Bradbury*

The Youth Service is currently subject to a full independent review and a report following this review is due to be published imminently for the whole of Cardiff.

The Youth Service currently has open access provision at the Powerhouse and has recently added provision at Pentwyn Leisure Centre. Provision is also supported by our street based and mobile youth teams.

Any further decisions on expanding existing services are expected to be taken after recommendations arising from the review have been considered.

*Supplementary Question – Councillor Carter*

Thank you for the opportunity to participate in the review, I quite enjoyed being able to air my views at the time. Would you agree with me that with the opportunity that we have with the reopening of the hall at Pentwyn Leisure Centre that the current and previous Councillors pushed hard for, we do have an opportunity to expand the coverage particularly in the Pentwyn part of my community. Will you therefore continue to work through the review and take opportunity to use the empty space for the advantage of local people.

*Reply – Councillor Bradbury*

I had a huge interest as a Councillor in the reopening of the hall at Pentwyn leisure centre but I mean I will say to him I met with Councillor Moultrie, his ward colleague, who raised several opportunities she feels that could be in place in Pentwyn and Llanedeyrn and I'd be very happy to look at them, I've said to hear I'd be very happy to look at them and to meet with Councillor Naughton and Councillor Carter similarly.

In my statement today, although no Pentwyn Councillor asked me a question about it, we mentioned CF23 in his ward and what's going on in the Powerhouse there so we are having a good focus on Pentwyn as much as we possibly can as well as Llanedeyrn. I note his points about the Pentwyn side of his ward and take that on board and let's see what happens after the independent review and what we can do to help not just his ward be other people and other Members wards as well.

*Question - County Councillor Hunt*

It has recently been reported that 1.3 million children in 359,000 households in the UK are now subject to the Government's two children benefit cap. This means that 1 in 12 children now live in families affected by this piece of legislation that cuts household incomes by at least £2,800 per year. Could the Cabinet Member confirm how many children and families in Cardiff are affected thus?

*Reply – Councillor Bradbury*

According to the most recent Department of Works and Pensions data, just over 1,300 families in Cardiff are currently affected by the two children cap on Child Benefit payments.

Our teams provide a wide-ranging package of support for these families. The Into Work Advice Team provides bespoke help supporting parents back to work and utilises Discretionary Housing Payments to help with their rent payments while they are actively seeking employment. This scheme has been incredibly successful with 172 parents affected by the cap supported into work since April 2019.

Officers have recently written to families known to be subject to the cap, encouraging them to be proactive and apply for the direct payment of £150 they are eligible for under the Council's new Cost of Living Discretionary Scheme.

Teams are also working with local job centres to prompt these families to contact our Money Advice Team. Our Money Advisors are able to identify additional grants, discounts and benefits that will really support these families to make ends meet.

I would urge any family that is struggling currently to contact our Money Advice Team by calling the Advice Line or dropping into any Hub including Llanishen.

*Supplementary Question – Councillor Hunt*

I recently had the opportunity to hand in my notice from my employer, 42 years I spent working on welfare benefits. The organisation I left was a sorry one I must admit morale was at quagmire like levels and I had become increasingly concerned about the things that I had to say to people in the course of conducting my duties as a lot of my colleagues were. It's a sorry state of affairs and we have heard a lot of talk; this is not just recent inflation; this is not just the war in Ukraine; and this is not just prices going up for fuel and various other things. This is legislation that has been in place now for 10 years brought in by Conservative government abetted by Liberal Democrats. I'd like to ask the Cabinet Member if he thinks that this is a way to run a welfare benefit system and whether this is the way that we should treat people.

*Reply – Councillor Bradbury*

Just listen to their reaction when this is raised in this Chamber, just listen to the reaction of Councillor Williams who thinks that tackling poverty is a cabinet role is a demotion just, I mean, unbelievable. I'll say it to you right now, we told you 10 years ago what this would do 10 years ago in this Chamber when motions were brought forward. My Council colleague here set up the into work team and money advice team and stuff like that to deal with these issues because we knew it was coming and the fact is that you sit there heckling a member who is raising 13 hundred children in this city who are being made to lose funding, shame on you that's my view.

*Question - County Councillor Davies*

Will the Cabinet Member respond to the Don't Divide Us report "Who's in charge?" on the councils' anti-racist policies for schools?

*Reply – Councillor Merry*

Education is devolved in Wales, which means that we follow guidance issued by the Welsh Government. As part of its Race Equality Action Plan, the Welsh Government has announced the goal of being an 'Anti-Racist Wales by 2030'.

We support this objective and aim to deliver this at a local level, as well as being fully supportive of the introduction of Black and Minority Ethnic history into the school curriculum here in Wales.

Cardiff has a long and proud multicultural reputation and history, and the Council is eager to continue to support these thriving relationships between all residents of Cardiff, without fear of discrimination in any form.

We listen to and value the lived experiences of those who have suffered racial discrimination, victimisation and harassment. This is evidenced by our work locally in forming the Cardiff Race Equality Taskforce, which looked to address racial inequalities in our city.

We want every child in Cardiff to have the best education possible, including learning to respect and celebrate our city's people and its long-established culturally diverse history.

*Supplementary Question – Councillor Davies*

The report found that of the 11 Welsh councils the reply to don't divide us 8 were risk of deploying anti racist policies using terms such as structural racism white privilege and an unconscious bias. One in Wales was declared as biased, Cardiff. Dr Tony Sewell, Chairman of the Commission on race and ethnic disparities who produced the report last year for the prime Minister that found no evidence that the UK was institutionally racist, commended this report and thus implicitly the judgment that Cardiff Council is bias saying councils are enabling discussions of race in schools to be dominated by one ideology. It is increasingly apparent that a single contentious interpretation of anti racism has taken hold across many of our country's institutions. Does the Cabinet Member believe it is right for the council to tell children Britain is institutionally racist when the Committee Commission said it wasn't and will then show that critical race theory is not taught in our schools.

*Reply – Councillor Merry*

I think I have made my position clear I do not accept a position where stating that you are anti racist is seen as breaking down community cohesion, I see it as strengthening community cohesion.

Some of the other phases in that report that drew the suspicion of the commission included things like promoting mutual understanding, respect and harmony was one of the suspect sentences singled out in that report. I wouldn't call it a report it talks about the importance of research and the absence of bias. I would say it was report that clearly started from a stated position, conducted virtually no systemic research and is no use whatsoever and no contribution to the education of our children here in Cardiff and anybody in doubt read it because I'll tell you what I wouldn't take advice from somebody who is a candidate for Brexit on building cohesion within any community.

*Question - County Councillor Molik*

Is there a recognition that pension bus pass users actually need a bus service to use their passes on in Cardiff?

*Reply – Councillor De’Ath*  
Absolutely.

*Supplementary Question – Councillor Molik*

I expected a short answer and I expect another short answer. Is there a commitment to have bus services back on Lake Road West and Celyn Avenue?

*Reply – Councillor De’Ath*

As I outlined to Councillor Reid-Jones it is a very difficult situation I am more than happy to discuss it with officers and see if there's anything we can do.

*Question - County Councillor Robinson*

I would like to ask about Grangemoor park in my own ward of Grangetown. As you are aware, the park has been closed since January for extensive remediation work and is due to be closed until December due to the wide-ranging nature of the essential work required. This vital green space is much loved and valued by residents, particularly given the proportion of housing in the ward without access to gardens or green space. Access to Grangemoor Park was a mental health saviour for many during lockdown, and the community is understandably keen to see the park restored to its former glory when it is re-opened. Unfortunately, facilities at the park are tired and in dire need of a refresh, partly because how people use the space has evolved over the years. For example, barbecues are popular there now but they can cause issues for wildlife and grassland when appropriate stands and tables aren't provided. On the basis that the people of Grangetown deserve green spaces that serve their needs, can the cabinet member commit to a consultation exercise to scope what facilities Grangetown residents would like to see at the park when it is reopened please?

*Reply – Councillor Burke-Davies*

I'm sure the residents of Grangetown will be really pleased to see you flying the flag you have really admirably bent my ear about this and I'm so pleased actually to see a new Councillor come in strong for their ward.

I understand the importance of our parks and green spaces and the multiple benefits that you have listed that your local community gets to use out of Grangemoor park. As you are aware the remediation works to the former landfill site are scheduled for completion by the end of December 2022 and from that point on the park will be reopened. Unfortunately at the moment there's no funding available, I'm really happy to sit down and have a chat with you and your ward colleagues about the potential for consultation overall site provision and management and indeed funding opportunities for future improvements to Grangemoor park.

*Question – Councillor Robson to the Chair of the Policy Review and Performance Scrutiny Committee*

Will you meet with the Leader of the council to ensure that as few cabinet and officer decisions as possible are exempt from call-in?

*Reply – Councillor Williams*



I have a constructive and positive working relationship with the Leader of the Council and I am delighted to announce that we have agreed to meet to discuss this important item.

*Supplementary Question – Councillor Robson*

I know we are having a laugh but I'm asking one of my colleagues a question in his capacity as Chair of the Committee and as Chair representing the Chairs of the scrutiny committees to be honest because what happened at Cabinet in relation to the item on the provision of additional affordable housing in the way that it was taken through, not the actual issue itself I hasten to add, I have no problem with that but the way it was taken through whereby there was no scrutiny, decisions were made to purchase properties at very short notice, there's no checks or balances, we do not know and no one else looks to be on the Council and the officer machinery as to whether it's undervalued overvalued or anything else. I felt that that was a very poor way of taking this through in that short notice and therefore I ask Councillor Williams and any other Scrutiny Chairs to make sure that a situation like that doesn't happen again so perhaps a Scrutiny Committee can be called at short notice or such other mechanism by which way it can be scrutinised properly.

*Reply – Councillor Williams*

In relation to the item he raises my understanding is that in order for an item to be deemed urgent and therefore disapplying call in and Davina is going to give me the thumbs up if I've got this right, a statutory officer, so a senior officer, if they believe that it is in the public interest and in consultation with the relevant Scrutiny Chair who also believes that the matter is urgent can disapply call in so it's my understanding that this is used sparingly, rightfully so, it is important that we have robust scrutiny arrangements in place and this is something I'll pick up with the Leader of the Council.

*Reply – Leader*

To make a point of information really for the for the benefit of the Chamber, Councillor Williams is absolutely correct, this power is used sparingly. There was a particular set of circumstances applying to the cabinet report that required swift action in order to secure a series of properties for use in a housing context. The engagement took place between the Cabinet Member and Councillor Molik, I have already thanked Councillor Molik for her cooperation on that matter in a very pragmatic fashion. I would reiterate there is no grounds to cast aspersions about the process behind this decision as has been said it is used sparingly and with good reason. Cardiff has a very well-resourced scrutiny function, 5 committees which myself and all Cabinet members attend diligently and I think that also needs to be recognised thank you.

*Question - Councillor Taylor*

What steps are being taken to make district shopping areas safer and more welcoming for residents and visitors?

*Reply – Councillor Thorne*

Our 'Stronger, Fairer, Greener' policy statement commits to expanding the Neighbourhood Regeneration programme and publishing a new strategy to support district and local centres, based on the 15-minute city placemaking principles.

*This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg*

A new Regeneration Strategy to support district and local centres will align with funding sources, such as the Transforming Towns Programme and the Shared Prosperity Fund, and will join up schemes and themes across the Council.

The overarching principles that will underpin individual plans for each district and local centre include ensuring a strong, thriving and sustainable retail and hospitality offer; connectivity to a network of active travel or segregated cycle routes, walking routes and public transport, as well as public realm improvements.

We aim to set out a prioritised list of centres and future projects, with enhancing community safety and making the centres welcoming and attractive to visit, being at the heart of our future regeneration initiatives.

*Supplementary Question – Councillor Taylor*

Please can I make an early bid for Whitchurch Road to be on that list.

We just have a really concerning issue with pavement parking what can be done to tackle pavement parking on Whitchurch Road I had a car reversed at me and my son in a pushchair on Whitchurch Road today. There are a number of complaints received over many months so looking see what we can do urgently to tackle pavement parking on Whitchurch Road.

*Reply – Councillor Thorne*

I'm not aware that there was a parking problem there and if you have issues it is best to raise it with the cabinet member outside of the Council, you cant expect me to answer that question here.

*Question - Councillor Ali*

It's really pleasing to see the re-cladding work has begun at Lydstep Flats. Do you have a timescale for completion and, once completed, would you also consider renaming the individual blocks?

*Reply – Councillor Thorne*

After much planning and an extensive procurement exercise, I am also very pleased that the project to re-clad the 3 blocks at Lydstep Flats in Llandaff North is well underway.

This is a very significant project and will take some time to complete; however, I can confirm that project delivery timelines are currently being met.

It is anticipated that Block 1 will be completed early in April 2023; followed by Block 2 in mid-June and Block 3 at the end of July next year.

There are no current plans to rename the blocks, but I would be happy to discuss this further with ward members. We would, of course, want to involve tenants in any change to the names of the blocks.

*Question - Councillor Ali*

Can you provide an update on the pilot project for EV chargers on street lampposts?

*Reply – Councillor Wild*

The idea of getting them in lampposts seems fairly simple but it's a bit more complex than that in terms of the grid and other health and safety aspects so we are just looking into those. I have been advised that the plan is that there will be 5 or 10 going in as a test later this year in the autumn and of course that's on top of the 59 already in place and another 20 coming in as well so that zap map that you'll now rely on should be getting busier across Cardiff with more places to use.

*Supplementary Question – Councillor Ali*

Inaudible due to technical difficulties

*Reply – Councillor Wild*

I mean I have to be honest the focus will be on areas where there aren't as many drives around and people if they're going to move to electric vehicle will really need something in those kind of dense residential areas so would have thought it will be inner city first in terms of the reach certainly looking at widening it out as they are doing with other types of charges but for the street ones on a lamppost likely to be inner-city first.

*Question - Councillor Ebrahim*

Can the Cabinet Member outline what has been put forward by the developers of the arena as a plan to ensure local people are given the opportunity, and particularly young people, from the communities in Butetown and around the new arena are able to access jobs related to the development, and what is the council doing to push this further?

*Reply – Councillor Goodway*

I know that the councillor is a massive supporter of the arena project, not least because he recognises the potential opportunities that it presents for young people living in his ward who for too long have not benefitted from the massive developments that have taken place around them. I am determined that this will change and that the new Indoor Arena project will be an important project for Butetown, as well as for Cardiff and the region.

The project will deliver annual GVA in excess of £100m, which compares to the £30m delivered by the current arena. There will be 2000 jobs created during the construction phase and around 500 jobs needed to operate the arena. I am working with the developer to ensure that local people identify ways in which local people can take advantage of all of these job opportunities.

In addition, the Council has secured a social value package of benefits from the developer with an estimated value of around £5m. This is unprecedented. This will focus on a range of initiatives to help local people in to work with an estimated value of some £2.5m and an additional £300k worth of initiatives specifically focused on supporting young people from across the southern arc into employment.

*Question - Councillor Parry*

*This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg*

In February this year I wrote to you enquiring about the proposed retrofit of the BISF houses in Rumney and you advised that the WG funding vehicle (ARBED) had expired which meant the scheme had stalled. You also advised that you had been asked to submit a “business case” for them to consider funding the scheme. Can you confirm that you have submitted the business case and what the outcome of that bid is please?

*Reply – Councillor Thorne*

I can confirm that a business case to fund the scheme to install external wall insulation to these steel-framed, non-traditional build properties has been submitted to Welsh Government.

Officers were initially expecting a formal response by the end of last week, but, unfortunately, the Welsh Government was unable to meet this deadline due to some delay with input from their external consultants.

Officers have now been advised that a decision is expected next month.

The Council maintains regular contact with Welsh Government officials and continues to reiterate the importance of progressing this scheme, which will significantly improve the energy efficiency of 153 homes in Rumney and 99 homes in Llandaff North.

I am pleased to say the proposed improvements will include both public and private properties in these two wards and will therefore benefit the whole community.

*Supplementary Question – Councillor Parry*

Do you think this will be a positive answer do you expect it to go through and we will have this refurbishment of the SEAL houses?

*Reply – Councillor Thorne*

I am expecting it to be a positive answer Jackie, but you can never say that until you get the answer. I was born and brought up in a BISF house, my mother when she lived there benefited from retrofit, they're lovely houses, amazing size and they are lovely when they're done so fingers crossed we'll get it.

*Question - Councillor Derbyshire*

Can you please issue an update on the situation for residents following the terrible fire in the flats on Greenway Road?

*Reply – Councillor Thorne*

I can confirm that a block of 8 flats in Greenway Road, Rumney was recently badly damaged by fire. Thankfully, no one was hurt in the incident.

The South Wales Fire & Rescue Service has indicated that the fire started in a shed in the communal courtyard and that it then spread to the roof of the building. Four of the flats were occupied by council tenants and the remainder were sold properties and were occupied by leaseholders or their sub-tenants.

All were offered emergency accommodation; however, they were all were able to stay with family or friends in the short-term.

Work is underway to find alternative accommodation for the council tenants. Two tenants have already been offered a property and the remainder are being assisted through the application process, with the aim of rehousing them as soon as possible. The leaseholders have been advised to contact the Council's insurance provider who will let them know their options. All residents have been offered support from the Housing Options Service and are aware that further help is available if needed.

*Supplementary Question – Councillor Derbyshire*

Following on from that then, many of the residents are concerned about access to help for replacing the lost possessions that many of them have and as we know not everybody gets contents insurance and even when they do they can't always get the full amount so could you check whether or not officers are able to give advice to these residents or whether they already have given advice about how they can access any funding and also whether or not you're aware of how the fire started.

*Reply -Councillor Thorne*

As I said, it started in the shed, apparently the shed was full of flammable materials including aerosol so I guess it may have been to do with the heat but I will get a report back on that. In terms of help for residents and I can understand it must be very distressing they had to leave with nothing at all. The officers will be working and have said that they are working with everybody and that help is there and each individual would probably need a different type of help so the officers will be there to support them and if you find there is somebody who needs help that's not getting it please get in touch.

*Question - Councillor Chowdhury*

Will the Cabinet Member for Transport & Strategic Planning, Councillor Dan De'Ath, join me in congratulating Canton's Radnor Primary on its Active Travel School Gold Award, only the second school in Wales to receive this accolade, and would he outline the support the council can provide Radnor so that it can share this best practice across Cardiff?

*Reply – Councillor De'Ath*

It was an absolute genuine pleasure to visit Radnor with yourself and Councillor Elsmore a week or so ago to celebrate the schools really fantastic achievement in securing the Sustrans Gold award for mainstreaming active travel into practice and culture as a school and there's lots of learning from them our active travel team have picked up to try and share but really the service they are providing is showing other schools what's possible. Radnor took their Active Travel rate from 70% to 94% and are still going, and they're still pushing and showing this is achievable with the right leadership and I absolutely commend their head teacher who cycles to school herself every day on a bike and to local councillors, several of whom are governors at the school, for showing what can be done with the right will and the right effort.

49 : URGENT BUSINESS

There was no urgent business.

50 : COMMITTEE MEMBERSHIP

RESOLVED: The Council AGREED to receive nominations and appoint to the vacancies on Committee's in accordance with Party Group wishes.

51 : PROGRAMME OF COUNCIL MEETINGS (AUGUST 2022 - MAY 2023)

RESOLVED: The Council AGREED to:

- (1) approve the programme of Full Council meeting dates for August 2022 to May 2023 set out in paragraph 9 of this report;
- (2) note the proposed schedule of Cabinet meeting dates during the period August 2022 to May 2023 in paragraph 10;
- (3) approve the calendar of proposed Committee meetings for the period August 2022 – May 2023 in Appendix A (to be published on the amendment sheet); and
- (4) delegate authority to the Director of Governance and Legal Services in consultation with the Leader and the Committee Chairs to make any necessary alterations to the provisional programme of meetings which may be required.

52 : WRITTEN QUESTIONS

In accordance with Council Procedure Rule 17(f) [Written Questions](#) received for consideration together with the responses will be included as a record in the minutes of the meeting.



# Governance and Audit Committee Annual Report 2021/22

Cardiff Council



Gweithio dros Gaerdydd, gweithio gyda'n gilydd  
Working for Cardiff, working together

# Contents

	Page
1. Foreword by David Hugh Thomas, Chairperson of the Committee	1
2. The Role of the Governance and Audit Committee	3
3. Our Work in 2021/22	3
• Standard Items	4
• One-off Items	9
4. Governance and Audit Committee Self-Assessment	15
5. Key Observations 2021/22	17
6. Opinion of the Committee for 2021/22	17
7. Looking Ahead to 2022/23	20
8. Committee Membership 2021/22	20
9. Attendance in 2021/22	21
10. Contacts	22
Annex Information	
Annex 1 - Governance and Audit Committee Terms of Reference 2021/22	23
Annex 2 - Self-Assessment Action Plan	27
Annex 3 - Committee Attendee Feedback	28
Annex 4 - Member Profiles	29



## 1. Foreword by David Hugh Thomas (Chairperson of the Governance and Audit Committee)

I must open with the same sentiments as our Committee's last annual report, by recognising that there can be no doubt that this has been a very challenging year for Cardiff Council, for Elected Members and Officers, not forgetting the people of the communities whom they seek to serve. In delivering our Work Programme during the municipal year, the Governance and Audit Committee has continued to be mindful of the wide range of financial, economic, and social risks associated with the pandemic, and the importance of seeking assurance on all items that come before us.

Over the course of the year, Senior Officers have reported to us on the co-ordinated approach employed by them in tackling the important challenges associated with the pandemic. Notably, the Corporate Director Resources (Section 151 Officer) has kept us fully informed on financial resilience and management challenges, and the Audit Manager has briefed the Committee on the risk-based work and focus of internal audit, and the design of effective systems and counter-fraud checks in the Council's administration of Welsh Government relief funding. Internal Audit Reports have provided assurance that overall adequate arrangements were in place to deliver good governance, risk management and control.

It would be remiss of me if I did not record at this point my thanks to all Elected Members of the Committee, and the Independent Lay Members (whose detailed profiles are set out in Annex 4 of this Report) for serving on this Committee. I believe that a strong sense of teamwork has been engendered, and the meetings have generally been well attended, having regard to the demands on Elected Members' time fulfilling their other roles and responsibilities.

The local government elections in May 2022, have brought changes to the Elected Member composition of our Committee for the municipal year ahead, for which I wish to record the following.

- Firstly, I give particular recognition to Councillor Howells, who did not stand for re-election, and has stood down as a Member of our Committee after many years of valued service. On behalf of the Governance and Audit Committee, I send our very best wishes for the future.
- I record thanks on behalf of our Committee for the valued services of Councillor Cowan, Councillor Cunnah, Councillor Jones, Councillor Simmons, and Councillor Singh, who remain as Elected Members but have stood down from serving on our Committee. We look forward to working with you in your capacity as Elected Members.
- I welcome Councillor Ahmed, Councillor Carr, Councillor Lewis, Councillor Moultrie, Councillor Palmer and Councillor Waldron who are joining our Committee for the municipal year ahead, and to whom we look forward to working with. Induction training is provided to support new Members before they attend their first meeting.

As we seek assurances on good governance, risk management and internal control across the Council, I must recognise the value of the effective professional working relationships we have benefitted from.

- The Committee received reports from members of the Senior Management Team (SMT) on their Directorate Control Environments throughout the year. This has given our Committee a good opportunity to engage with members of SMT individually, and to seek relevant assurance in their respective areas of responsibility.

- Throughout the year, our Committee has benefited from the highly professional support of senior officers in Accountancy, External Audit (Audit Wales), Treasury Management, Risk and Performance Management. Both myself and my Vice Chairperson (Gavin McArthur) have regular and ongoing engagement with the Audit Manager and the Corporate Director Resources (Section 151 Officer). With their respective responsibilities for independent assurance and the prudent management of the Council's financial affairs, this engagement is of particular importance and value.
- We have taken steps to establishing a meaningful partnership between our Committee and the Scrutiny Committees of the Council in light of our new statutory duties arising from the Local Government and Elections (Wales) Act 2021. In December 2021, I attended a Scrutiny Chairs' Liaison Forum and we agreed principles of sharing and informing the respective Committees of Committee work programmes, enquiries and outcomes. The awareness and insight we receive is valuable as we consider our own work programme and enquiries.
- We engage with the Chairpersons and Chief Auditors across Welsh Local Authorities through an All-Wales Governance and Audit Committee Chairs' Network, with formal meetings held at least annually. Meetings have been attended by representatives from Audit Wales, the Chartered Institute of Finance and Accountancy, and the Welsh Local Government Association and we continue to benefit from this important forum of peers and expert advisors.

The Governance and Audit Committee Work Programme is received at each Committee meeting. Changing risks and priorities are given due consideration, whether they are put forward by Elected Members, Officers, External Stakeholders, or other Committees of the Council. The importance of our role to a range of stakeholders is recognised. We have reflected on the effectiveness of governance, risk management and control in providing overall assurance opinion and informing the Council's Annual Governance Statement 2021/22.

We continue to promote awareness of our work through the publication of a Committee Newsletter, twice a year, and have done so since October 2018, supporting the Council's culture of accountability and assurance.

We have also taken the time to review our performance, so as to give confidence to those relying on our work. In January 2022, we held a self-assessment workshop against the best practice CIPFA Framework. This involved reflection on the feedback we receive from those attending Committee meetings.

Looking forward to 2022/23, in my opinion, the financial, economic and social challenges facing the Council, public services, and the community will still be significant. In the context of an ongoing COVID-19 pandemic, rising energy costs, an increasing demand for public services and ever improving performance, a challenging financial environment is inevitable.

In our role as Governance and Audit Committee in the year ahead, the importance of assurance and oversight will remain critical as we discharge our responsibilities with close attention and care.

D. H. Thomas. Chairperson

## 2. The Role of the Governance and Audit Committee

The Governance and Audit Committee has delivered an important role to increase public confidence in the objectivity and fairness of financial and other reporting and provide independent assurance over governance, risk management and control processes.

The Local Government (Wales) Measure 2011 has required the Council to have a Committee to:

- review and scrutinise the authority's financial affairs
- make reports and recommendations in relation to the authority's financial affairs
- review and assess the risk management, internal control and corporate governance arrangements of the authority
- make reports and recommendations to the authority on the adequacy and effectiveness of those arrangements
- oversee the authority's internal and external audit arrangements, and
- review the financial statements prepared by the authority.

The Council determined that the membership of its Governance and Audit Committee would be twelve Members (eight Elected Members and four Independent Lay Members), which meets the requirement of the Measure and the Local Government and Elections (Wales) Act 2021.

The Terms of Reference of the Governance and Audit Committee for 2021/22 is included within Annex 1 from which an overview of its role is summarised in the following statement of purpose:

### Statement of Purpose

- Our Governance and Audit Committee is a key component of Cardiff Council's corporate governance. It provides an independent and high-level focus on the audit, assurance, and reporting arrangements that underpin good governance and financial standards.
- The purpose of our Governance and Audit Committee is to provide independent assurance to the members of Cardiff Council, and its wider citizens and stakeholders, on the adequacy of the risk management framework, then internal control environment, and the performance assessment of the Council. It provides an independent review of the Council's governance, performance assessment, risk management and control frameworks and oversees the financial reporting and annual governance processes. It oversees internal audit and external audit, helping to ensure efficient and effective assurance arrangements are in place.

## 3. Our Work in 2021/22

The Governance and Audit Committee received regular reports in relation to standard agenda themes and received reports of interest based on risk, governance and internal control matters during 2021/22. Details are provided below.

## Standard Items

### 3.1 Finance

Chris Lee (Corporate Director Resources (Section 151 Officer)) has provided financial updates at every meeting to provide Committee Members with an overview of the financial standing of the Council during a period of ongoing unprecedented financial pressure.

The Committee has noted the challenges facing the Council in respect to its budget strategy for both the year hence and the medium term.

The Committee has received, reviewed and had the opportunity to comment on key finance reports in 2021/22, including:

- Draft Statement of Accounts 2020/21 and ISA 260 Audit Report
- Draft Annual Governance Statement 2020/21
- Cardiff & Vale of Glamorgan Pension Fund Statement of Accounts 2020/21 and ISA 260 Audit Report
- Treasury Management reports, independent review, and updates
- Financial Resilience updates

The Governance and Audit Committee considered the unaudited draft Statement of Accounts 2020/21 of Cardiff Council including Cardiff Harbour Authority, and the Cardiff and the Vale of Glamorgan Pension Fund in July 2021. Our committee has commended the work of those officers involved in preparing a comprehensive set of accounts during challenging times.

A special subsequent Committee meeting was arranged to consider and discuss the corresponding International Standard on Auditing (ISA) 260 Reports for the annual accounts of Cardiff Council and the Harbour Authority in October 2021 with external audit (Audit Wales). Committee received the audit report and the accounts of the Cardiff and Value of Glamorgan Pension Fund in November 2021. Unqualified audit opinions were provided on the accounts, and Committee was advised that the main amendments resulting from the audits were presentational and technical

The pandemic has provided substantial financial challenges, and the Committee has taken particular interest in the information and updates provided by the (Corporate Director Resources (Section 151 Officer)) in each Committee meeting. Through these updates, we have been kept informed about matters of budget strategy and performance, Welsh Government relief claims, and funding received and overall financial resilience. We will continue to closely monitor arrangements in place during the period of recovery from the pandemic.

### 3.2 Governance and Risk Management

The Committee has formed a view on the Council's governance, risk management and internal control arrangements taking into account the information presented by the Corporate Director Resources (Section 151 Officer), Audit Wales, the Audit Manager, Risk Management Team and other officers of the Council.

The Committee plays a key role in contributing to and challenging the contents to be included in the Annual Governance Statement (AGS). The AGS is an important governance disclosure document and accompanies the Statement of Accounts, and measures and reports assurance of the Council’s governance arrangements. Core components of the AGS are:

1. A Senior Management Assurance Statement (SMAS) and assessment of good governance.
2. The Audit Managers opinion on the Council’s control environment based on the programme of Internal Audit work.
3. The Governance and Audit Committee’s opinion of good governance, risk management and internal control.

The Governance and Audit Committee reviewed the AGS 2020/21 in July 2021. The Committee will review the AGS 2021/22 following the financial year-end, in which the ‘Opinion of the Committee for 2021/22’ (section 8) will be disclosed.

The Committee has received and had the opportunity to comment on the following governance and risk management disclosures:

Committee Meeting Date	Item Reviewed
July 2021	<ul style="list-style-type: none"> <li>▪ Draft Annual Governance Statement 2020/21</li> <li>▪ Corporate Risk Management (Q4 Update) 2020/21</li> </ul>
November 2021	<ul style="list-style-type: none"> <li>▪ Corporate Risk Management (Q2 Update) 2021/22</li> </ul>
January 2022	<ul style="list-style-type: none"> <li>▪ Senior Management Assurance Statement Mid-Year 2021/22</li> </ul>
March 2022	<ul style="list-style-type: none"> <li>▪ Corporate Risk Management (Q3 Update) 2021/22</li> </ul>

Within the Council’s Code of Corporate Governance, the Senior Management Assurance Statement (SMAS) process is a core mechanism for senior management self-review and provides an open disclosure of the application of good governance. We have continued to receive an overview of the Council’s Senior Management Assurance Statements twice a year, and we have also probed members of SMT and sought further assurance through the reports we have received from them individually on their directorate control environments throughout the year.

We have received regular risk management updates from lead officers throughout the year, and have discussed risk management at corporate and directorate levels with the senior officers who have attended Committee meetings during the year. Further information is provided in sections ‘3.7 - Control environment Reviews’, and ‘3.8 - Areas of Particular Focus’ of this report.

### 3.3 Performance

Our Committee has new responsibilities from the Local Government and Elections (Wales) Act 2021:

- To review the Council’s draft annual Self-Assessment Report for the financial year 2021/22, and each financial year thereafter, and make any appropriate recommendations for changes.

- When prepared at least once each electoral cycle, to consider the Council’s Panel Performance Assessment Report, review the draft Council response, and make recommendations for changes.

As we have worked towards delivering these new roles, Gareth Newell, Head of Performance and Partnerships, presented an item on Planning and Performance Management to our Committee in September 2021, where we discussed the framework and approach in detail.

Our Committee has a responsibility to review overall performance systems and arrangements in place, whereas scrutiny Committees are responsible for scrutinising specific performance issues relative to their terms of reference and executive decision making.

- The work of Scrutiny Committees as they relate to performance issues will feed into the Annual Wellbeing Report of the Council which will be shared with the Governance & Audit Committee in September 2022.
- Our Committee will then review and make recommendations, in relation to the high-level issues around securing the performance requirements using the governance infrastructure of the Council rather than recommendations of the specific performance issues which are to continue to be dealt with by Scrutiny Committees themselves.

Our Committee considered the mid-year self-assessment report 2021/22 in January 2022, at which point we were advised of the approach taken and the resulting outcomes. We will formally review the self-assessment report for 2021/22, which is due to be presented to us by the Chief Executive.

Our Committee has a further performance responsibility arising from the Act, to review and assess the authority’s ability to handle complaints effectively, and to make any associated reports and recommendations. Details of this work are included in section ‘3.8 – Particular Areas of Focus’ of this report.

### 3.4 Treasury Management

The Governance and Audit Committee seeks assurance that the Council has complied with the Treasury Management Strategy and Practices, and has demonstrated effective risk and performance management.

Over the past twelve months, the Committee has received reports on the Treasury Management Annual Report 2020/21, Mid-Year Report 2021/22 and the Treasury Management Strategy 2022/23.

Through the treasury management reports and updates in Committee meetings, Members have taken the opportunity to scrutinise and challenge the approach adopted and decisions taken. This is a complex area, through which the Committee has delivered its role through probing and scrutinising strategies, reports and data provided.

Members have continued to focus attention on the use of reserves, the levels of borrowing and investment, and the management of risk. To support the Governance and Audit Committee in its role, Members of the Committee were provided with treasury management training in January 2020 from the Council’s external treasury advisors. Arrangements are being made for further Committee training following the financial year-end 2021/22.

Treasury Management is subject to regular Internal Audit, and during 2019, it was subject to a review commissioned with the Council's treasury management advisors. This review considered the corporate team's skills, compliance with best practice, required regulations and professional guidance. The report was complimentary, and we received a management response with target dates for the small number of actions raised.

### 3.5 External Audit (Audit Wales)

The Committee places reliance on the work of Audit Wales as the Council's external auditors. The Committee has received key documents throughout the year:

- Audit Activity / Progress Updates
- External Review Bodies Recommendation Tracker
- National and Council Reports
- Annual Audit Summary 2021
- Audit of Accounts Reports 2020/21

The Committee has received regular updates from Audit Wales, led by Derwyn Owen (Engagement / Financial Audit Director), Phil Pugh (Financial Audit Manager) and Sara-Jane Byrne (Performance Audit Manager). In addition to Cardiff specific studies, Committee Members received national and local financial sustainability reports from Audit Wales, with the key findings and messages discussed.

#### Reports

The Committee reviewed National and Local Sustainability Reports in our Committee meeting in November 2021. In their National report Audit Wales reported that "funding from Welsh Government to help with the pandemic has meant that councils are financially stable for now but face some challenges in the future." In the local report, Audit Wales reported that "the Council faces a number of key financial risks and has a significant medium-term budget gap but has arrangements in place to manage its financial sustainability."

The Committee has received a management response to the three 'proposals for improvement' arising from the local report and will monitor progress through a tracker of recommendations from external review bodies, for which further details are provided below.

#### Recommendations

The Committee considered a recommendation tracker of external review body reports on a biannual basis during the year. The tracker has developed since it was originally introduced in January 2021, at which time it covered the recommendations of Audit Wales only, and it has since expanded to cover wider review bodies such as HM Inspectorate of Prisons (HMIP), Care Inspectorate Wales (CIW) and Estyn.

There is a commitment to using the tracker to reinforce accountability for addressing recommendations. The tracker will continue to be considered by the Committee twice a year, and supplemented with details of the Committees of the Council or Boards that the various reports and recommendations have been reported to, for our information and assurance.

## Wider Reports

We received the Annual Audit Summary 2021 from Audit Wales in January 2022, which reported an outline of the work undertaken in 2020/21, the findings, an overview of reports published by other regulatory bodies, and an overview of planned work.

The Committee's review of the Audit of Accounts Reports and Audit Certificates 2020/21 is outlined in 'Section 3.1 – Finance'.

## 3.6 Internal Audit & Investigation Teams

The Committee continues to place reliance on the work of the Council's in-house Internal Audit Team. It receives a progress report from the Audit Manager on a quarterly basis, which includes audit opinions, critical findings and progress against the audit plan, together with wider performance measures and audit recommendation tracking information.

The Audit Manager has had a functional reporting role to the Governance and Audit Committee and reports managerially to the Head of Finance (Deputy Section 151 Officer). The Committee has been assured that throughout the year that there have been no impairments to Internal Audit independence or objectivity in accordance with the Public Sector Internal Audit Standards (PSIAS).

The Internal Audit Charter and the Internal Audit Plan 2021/22 were accepted by the Governance and Audit Committee in March 2021. At this time, the Committee also considered the Audit Strategy. The priorities and approach of the audit team were to deliver a combination of management support through consultation and engagement in high-risk areas, and to progress targeted assurance engagements from the Audit Plan. The Internal audit Team achieved 61% of Audit Plan this year against a target of 70%. During the year, the Team has faced reduced capacity which has affected delivery of the Audit Plan, most notably from a small number of long-term sickness cases. The Audit Manager has advised the Committee that in the context of reduced staff resource, it is considered that an effective outcome was achieved in terms of audit delivery, coverage, and focus.

The majority of audit consultancy and support has been provided in respect of the administration of Welsh Government COVID-19 funds for a range of grant and relief payment schemes. The focus has been to provide guidance on the design and implementation of effective controls in the administration these schemes to achieve compliance and control, and arrangements for the effective prevention and detection of fraud.

The Committee received the following key documents during the year:

- Internal Audit Strategy, Charter, and Plan
- Internal Audit and Investigation Team Progress Reports
- Internal Audit Recommendation Tracker
- Internal Audit and Counter-Fraud Annual Reports
- Changes to key documents and Internal Audit and Investigation Team action plan updates.

The Audit Plan 2021/22 included audits of a thematic nature to gain assurance in each directorate across the Council. The thematic work this year related to pre-contract assurance. In respect of schools, thematic audits of health and safety and asset management were completed.

An overview of all issued audit reports has been provided to the Governance and Audit Committee, with emphasis given to recommendations allocated a priority rating of Red or Red / Amber. The



Committee has received and had an opportunity to review all audit recommendations and the associated management responses and updates until the point of implementation.

The number of audit recommendations implemented within agreed timescales is improving, but requires further management attention, with performance at 69% against a target of 80%. It is essential that audit clients prioritise delivering audit recommendations within the timescales they agree to, and to support this sentiment, we have written to a small number of directors who have had particularly overdue recommendations in their portfolio.

Internal Audit is subject to an external review every five years in order to report conformance with the Public Sector Internal Audit Standards (PSIAS). The Audit Manager of Rhondda Cynon Taf Council carried out this review during 2017/18, and provided assurance that the Internal Audit function conformed to the standards. Arrangements are being made through for the next external peer assessment to be undertaken by Monmouthshire Council during 2022/23. The Governance and Audit Committee has received ongoing internal assurance through performance reports in each Committee meeting this year from the Audit Manager that the Internal Audit Service is operating in conformance with the PSIAS.

The Committee will receive a full year overview of audit work completed, and key messages, when the Internal Audit Annual Report 2021/22 is presented in our first Committee Meeting of 2021/22. This report will provide the Audit Manager's opinion on the Council's overall position in relation to risk, governance and control and an annual review and assurance statement on conformance with the PSIAS.

On a quarterly basis, the Governance and Audit Committee received an overview of the activities and outcomes of the work of the corporate Investigation Team. Committee also received details of wider counter-fraud work, initiatives, and counter-fraud training developed and attended across the Council. The Committee has received information this year on the Council's participation in International Fraud Awareness week in November 2021, data matching and manual checks both in respect of business-as-usual case work and cases associated with the administration of Welsh Government grant funding associated with the pandemic to individuals and businesses.

## One-off Items

The Governance and Audit Committee has engaged with senior officers through its programme of work this year for assurance on the control environment for their respective areas of oversight. We have also considered our new performance responsibilities areas, and areas of good governance, risk management and control this year with particular focus and details are provided below.

### 3.7 Control Environment Reviews

#### a. Council Control Environment

The Committee receives an annual overview of the Council's control environment from Paul Orders, Chief Executive. The Council's control environment update comprises an outline of, and assurance on, the Council's overall arrangements for governance, risk management and internal control. Our Committee recognises the challenging financial environment facing the authority, and the Chief Executive continues to emphasise the important role of the Section 151 Officer, and SMT in making the interventions necessary to effectively to manage Council finances.

The timing of the control environment update from the Chief Executive has been aligned with the timing of reporting on the annual performance self-assessment, and we have invited the Chief Executive to attend our Committee meeting in September 2022 to discuss the year-end position in respect of 2021/22. The Chief Executive attended our Committee in March 2021 to present a report on the Council's control environment in respect of the prior financial year (2020/21), and relevant details are contained within our previous annual report.

#### b. Directorate Control Environment Reviews

One Corporate Director and three further Directors attended Governance and Audit Committee meetings in 2021/22 to provide an overview of their directorate control environments. We were provided with details of directorate governance, risk management and internal control, and the prominent matters discussed and actions agreed were as follows:

#### Governance and Legal Services

Davina Fiore, Monitoring Officer and Director of Governance and Legal Services attended a Committee meeting in September 2021 to provide a directorate control environment update.

We received background information on the structure and management of services, relevant performance details and operational context, and an overview and details of directorate risks and the arrangements for their identification and management. Committee was also provided with information on the internal audit reports received, and the progress in delivering related actions. Details of the wider control environment were also provided to us, comprising performance management, senior management assurance, external assurance, and value for money.

We asked for details of how directorate risks are identified and managed. We were advised that a Directorate Risk Register is in place and that significant risks, such as Safeguarding Children, are escalated to the Corporate Risk Register. A Risk Champion supports the coordination of risk management by attending Management Teams meetings through which the mitigations for each risk are monitored. We were also advised that some major directorate risks are managed by project teams, such as the Election Project Team, which has an elections risk register that identifies potential risks in finer detail.

#### Planning Transport and Environment

Andrew Gregory, Director of Planning Transport and Environment provided our Committee with a Directorate Control Environment Overview in November 2021.

We received an account and examples of how the directorate management team oversee governance, risk management and internal control across the directorate. We were also provided with details of the management of priority risks overseen by the directorate, the working relationship with internal audit for independent assurance, directorate performance arrangements and examples of value for money and partnership assurances. We discussed a range of matters referred to within the report we received.

In respect of the Senior Management Assurance Statement, we asked whether the 'mixed application' of good governance results were averages and whether there were any outliers that the Committee should be concerned about. The Director stated that a number of the areas have been

flagged for development including how service areas are delivering their Future Generations Act responsibilities and the governance in regional transport projects relationships. An action plan is in place to address the 'mixed application' results.

When discussing programme and project management, we were advised that programme and project management principles were being followed, but that the approach has not been standardised. We considered that there is scope to use a standardised approach, for assurance on the management of risk in a structured way.

As part of discussions on value for money arrangements, we were advised that each capital project has a business plan and against that there is clear quantified monitoring of income and other revenue and capital implications. We considered that it would be useful to have sight of what is being achieved in this regard in future Committee reports.

## Resources

Chris Lee, Corporate Directorate Resources and Section 151 Officer provided our Committee with a Directorate Control Environment Overview in January 2022.

The report we received outlined how since the onset of the pandemic the directorate has played a key enabling role, whereby digital services supported staff to work from home, finance and procurement staff supported financial resilience and the commissioning of essential supplies, and HR staff supported solutions to business need (such as the temporary switch of staff from existing roles to priority front line posts).

We were also provided an overview of arrangements to oversee and maintain good governance, risk and performance management, and internal control. areas of good practice drawn upon included internal and external assurance arrangements, balanced scorecard approaches for managing performance, and examples of partnership and collaborative governance and value for money.

Our Committee discussed the report's contents, and we supported a management action arising from a senior management assurance exercise for central services to revisit benchmarking which was had not been undertaken in recent years.

We sought assurance on arrangements to learn from national and international security incidents and to test the council's incident management arrangements. We were advised that appropriate arrangements and corporate exercises are in place. We also discussed a risk relating to the analogue to digital shift for telecare customers by 2025. We were advised that this transition is being carefully managed to ensure there is no loss of service during any move to new technology.

## Education and Lifelong Learning

Melanie Godfrey, Director of Education and Lifelong Learning provided our Committee with a Directorate Control Environment Overview in March 2022.

Over a number of years, we have sought regular reports from senior management in the Education and Lifelong Learning directorate, following concerns raised through Internal Audit reports on good financial management in school-traded services and on school governance. We have also sought ongoing assurance on the arrangements to manage school balances, and to address audit recommendations.

Following appointment as Director, Melanie attended our Committee in March 2021. At this time, we were advised of the actions being taken to enhance existing arrangements, including assigning new staff resources and responsibilities to support coordination and oversight of improvements.

The report and presentation we received in March 2022 provided details of the management structure, achievements and priorities, governance, directorate risk management and internal audit assurance. We were also provided with some value for money examples.

- The Director advised our Committee that work is required in some key areas of governance, which has been captured through a mid-year senior management assurance statement assessment, for which targeted actions are being taken forward.
- We discussed a range of matters with the director arising from the report and presentation we received, ranging from the importance of the timely delivery of internal audit recommendations, the governance of school delegated budget balances, certain legal responsibilities, and opportunities to further develop value for money reporting. We received an account of the governance arrangement in place to manage various aspects of the directorate control environment, together with an acknowledgement that further improvements are being sought.
- Our Committee has noted the positive improvements made, as recognised in a recent Estyn report, and we will continue to keep a keen interest in the governance arrangements and assurance we receive in respect of schools and the wider education portfolio.

### 3.8 Areas of Particular Focus

In addition to our standard areas of work, the Governance and Audit Committee considered our new performance responsibilities areas, and areas of good governance, risk management and control this year with particular focus. A brief account of our reviews of these areas is included below.

#### Performance Self-Assessment

As outlined within section 3.3 – performance of this report, the Governance and Audit Committee has a responsibility arising from the Local Government and Elections (Wales) Act, to review the Council’s draft annual Self-Assessment Report for the financial year each year, and to make any appropriate recommendations for changes. We are also required to consider the Council’s Panel Performance Assessment Report, review the draft Council response, and make recommendations for changes. This latter report will be prepared at least once each electoral cycle.

This year we have considered that, in light of our new statutory duties in respect of performance, establishing a meaningful relationship between our Committee and the Scrutiny Committees was in the best interests of the Council. In December 2021, the Governance and Audit Committee Chairperson attended a Scrutiny Chairs Liaison Forum and we agreed principles of sharing and informing the respective Committees of Committee work programmes, enquiries and outcomes.

We also engage with peers through our All-Wales Governance and Audit Committee Chairs’ Network, to discuss new responsibilities, to share experiences, and to gain wider support and direction. Our Chair and Vice Chair attended the All-Wales Governance and Audit Committee Chairs’ Network in September 2021, hosted by Cardiff Council. In this meeting, the Head of Policy (Improvement and

Governance) from the Welsh Local Government Association provided information and discussion on the new responsibilities for Governance and Audit Committees relating to the Local Government and Elections (Wales) Act 2021, and the development of a programme of support. Audit Wales also delivered an interactive session to consolidate some of the learning from the Act.

## Complaints Handling Arrangements

Our Committee has a new responsibility arising from the Local Government and Elections (Wales) Act, to review and assess the authority's ability to handle complaints effectively, and make any associated reports and recommendations. In delivering this role the Committee

- Received the Council 'Complaints and Compliments – Policy and Annual Report 2020/21', together with details of the Council's complaints and compliments systems and processes from Isabelle Bignall (Chief Digital Officer). We also considered a half-yearly report on the operation of corporate complaints procedures. We were advised of the arrangements being made to implement a council-wide system for recording and reporting on complaints. Upon request we received a subsequent overview of the preferred option for the new system, including details of the specification used to inform the procurement process. Going forward, we have set an expectation that future reports provide measures of the effectiveness of complaints handling in addition to raw data for us to meaningfully review the arrangements in place
- Discussed the arrangements in place for dealing with complaints relating to alleged breaches of the Members' Code of Conduct with Davina Fiore (Monitoring Officer and Director of Governance and Legal Services). We welcomed the overview, as we recognise the direct role of Standards and Ethics Committee in relation to any misconduct complaints referred by the Ombudsman and set out in the Local Government Investigations (Functions of Monitoring Officers and Standards Committees) (Wales) Regulations 2001.

We will continue to receive updates on complaints handling twice a year through substantive agenda items as we seek ongoing assurance on the effectiveness of complaints handling arrangements.

In our All-Wales Governance and Audit Committee Chairs' Network in September 2021, the Head of Complaints Standards from the Public Service Ombudsman for Wales provided information on work of the Complaints Standards Authority in Local Authorities, the data collected and a consideration of indicators of good performance.

## Waste Management Control Environment

Our Committee has maintained a close interest in the internal control environment in Waste Management for which lower levels of assurance have typically been received from Internal Audit reports than for other areas of the Council. During recent years, the Service Area has also been subject to investigations into financial / control matters for which our Committee has received confidential briefings.

Neil Hanratty, the responsible Director for Waste Management, provided our Committee with an overview of governance, internal control and risk management within the service in a special Committee meeting that we held in December 2021. We heard from the Director and the Audit

Manager that there has been steady and sustained progress in recent years in the internal control environment, led by the senior management in place. We were advised that there are mechanisms for delivering and acting on improvement actions, and that there is a constructive two-way relationship with internal audit, in the planning of, and response to, assurance work.

In response to questions we raised during our discussion, we were advised that:

- Lower management assurance was reported in respect of compliance as a landfill aftercare issue has been identified, for which the Council is working with specialist waste contractors and consultants to address concerns regarding leachate emanating from a landfill site.
- Historically there have been internal control concerns in the Waste Management service, but controls have been tightened and a significant number of Internal Audit recommendations have been implemented. No recent audits have provided an 'unsatisfactory' audit opinion and focus remains on the journey of improvement. Audit Wales consider the work of Internal Audit, the reported findings and discussions with management when developing their work programme.
- Whilst there are high levels of sickness within the service, management advised that the corporate procedure was adequate, and attention is being given to ensuring it is consistently applied.
- Operational and Business Improvement Meetings are used to monitor customer feedback and complaints and service improvements and controls are being improved through the digitalisation of systems and the greater use of new technologies. The introduction of 'BarTec' (in-cab GPS) technology captures data which can be used to refine how the service is delivered.

Our Committee will maintain a close interest on the internal control environment in Waste Management and in doing so we will continue to seek assurance from management, Internal Audit and Audit Wales.

## Education and Lifelong Learning Assurance

As referred to in section 3.7 – Control Environment Reviews, for a number of years, we have sought regular Education and Lifelong Learning assurance. We have focussed our attention in three key areas:

1. Internal Audit assurance on good financial management in school-traded services and on school governance.
  - School traded services were not directly audited this year, although at a summary level they were considered as part of directorate testing in respect of a directorate recovery planning audit for which the directorate has self-assessed strategic actions relating to business planning and resilience.
  - There were fewer adverse audit opinions assigned to schools over the year than in previous years, but an unsatisfactory assurance opinion was allocated to Cardiff West High School. Our Committee received an executive summary of the pertinent findings and the school has accepted the recommendations of the audit. A follow up audit is being arranged for assurance that the required actions have been implemented

2. The arrangements in place to manage school balances.

Our Committee received a briefing on school balances during January 2022, which provided:

- A breakdown of individual school balances at the 2020/21 financial year end with comparative prior year details, including details of Welsh Government revenue grants received during March 2021 which impacted year-end balances. Two schools had deficit balances, and there was a significant increase in surplus school balances.
- Details of the reasons for the increase in balances, comprising cost savings when schools were closed (premises and sickness / supply costs) and increased funding received for specific costs associated with the pandemic from Welsh Government.
- Information on the relaxation of the 2010 regulations in respect of surplus balances, notified by Welsh Government during the summer term 2021. In turn the Council's Head of Finance wrote to all Cardiff schools outlining a one-year relaxation of the local parameters for the management of surplus school balances.

We recognise that the pandemic has necessitated some changes to the management of school balances by the local authority on a temporary basis. In this setting we are seeking assurance from an internal audit engagement on school surplus balances, which commenced during March 2022.

### 3. The implementation of audit recommendations.

- The implementation of audit recommendations is important across all areas in order to deliver good governance, risk management and control. Across the Education and Lifelong Learning directorate which includes Cardiff's schools, a high number of audit recommendations are raised each year.
- Through reviewing the internal audit recommendation tracker each quarter, we recognise the need for ongoing attention in order to action recommendations in a timely manner across the Education and Lifelong Learning directorate.

## 4. Governance and Audit Committee Self-Assessment

### Context and approach

In January 2022, the Governance and Audit Committee held a Self-Assessment Workshop, to review its performance against a best practice CIPFA framework. Following the process introduced in previous years' assessments, Governance and Audit Committee Members were asked to undertake an Individual Assessment against the CIPFA core knowledge and skills areas in advance of the collective workshop. This enabled the results to be reflected upon when considering the overall assessment.

To further inform and supplement the self-assessment workshop our Chair and Deputy Chair have considered and reflected on the feedback from those attending Governance and Audit Committee meetings on the performance and the value they gained from their attendance.

### Self-Assessment

Individual Assessments were completed by five of the twelve Governance and Audit Committee Members.

From the Individual Assessments completed, whilst there was strong self-assessed performance in each core area, Counter-Fraud and Treasury Management represented the lowest self-assessed areas overall. The areas involving disciplines of a more technical continue to be scored comparatively lower for the Committee as a whole, although a proportion of individual Committee Members have self-assessed as at least strong for knowledge and application in each of the ten core areas.

In respect of the collective Self-Assessment Workshop held in January 2022, the results were as follows.

Through our review of good practice, Governance and Audit Committee self-assessed:

- Twenty-two areas were assessed as ‘fully in place’
- Two areas were assessed as ‘partly in place’
- One area was assessed as ‘not applicable’
- No areas, were assessed as ‘not in place’

For the areas reported as ‘partly in place’, the Committee considered:

- When reflecting on our assessment against the CIPFA Core Knowledge and Skills Framework - We have reasonable awareness of our training needs, through Individual Assessments against the Framework, but we acknowledge that with a partial completion rate (42%) the action should not be considered complete.
- When reflecting on Committee discussion and engagement, whilst we consider that we are effective in this regard, we acknowledge that discussions are not contributed to by all Members across the Committee. Engagement across the Committee is encouraged, and will continue to be advocated as part of induction processes, informal discussions and during Committee meetings.
- recommendations we raise and the extent to which they are acted on - Whilst actions / recommendations are raised as part of Committee meetings, and subsequently monitored, we considered the Committee could more proactively review their status and consider follow on actions within Committee meetings. A mechanism has been agreed as an action to support this.

For our review of Governance and Audit Committee effectiveness, we used a 5-point rating scale, ranging from ‘no evidence’ (point 1), to ‘clear evidence’ (point 5) of the work and support of the Committee to delivering improvement in a range of areas.

Of the nine areas reviewed:

- One was assessed at point 5, with clear evidence from a number of sources that the Committee is actively supporting improvements.
- Seven areas were assessed at point 4, with clear evidence from some sources of the effective support for improvements.



- One area was assessed at point 3, as having mixed experience and evidence of Committee support.

The area scored as 'mixed' related to 'supporting the development of robust arrangements for ensuring value for money'. The Committee considered that whilst the level of detail provided in the reports from senior officers has been gradually improving in recent years, there is a need for the Committee to maintain the focus being given to value for money assurances when engaging with senior officers.

The Action Plan and feedback information from those attending Governance and Audit Committee are included in Annex 2 and Annex 3 of this report respectively.

## 5. Key Observations 2021/22

The Governance and Audit Committee Work Programme has been developed and discharged with the support of Audit Wales, Internal Audit and other Council Officers, to deliver the Governance and Audit Committee terms of reference with a focus on the significant risks and challenges facing the Council.

The Committee has achieved an overview of the Council's priorities, risks and controls through the many items received through its Work Programme. The Committee has focussed on achieving assurance on the effective arrangement across directorates to respond to the challenges of maintaining controls, displaying good governance and managing risks. Through engagement with senior officers, and receiving a range of management and independent assurances, the Committee has gained a good understanding of the services provided and the challenges faced. We have responded proportionately with assurance and challenge, as appropriate, and documented within section 3 of this report, 'Our Work'.

In addition, the Committee has had the opportunity to challenge and discuss actions taken in response to External and Internal Audit Reports, and we have undertaken reviews of particular matters of good governance, risk management and control, through inviting senior officers to Committee meetings to provide information and assurance. Through this information and engagement, we have identified the assurance and coverage required to deliver our role, from which our Annual Opinion for 2021/22 and areas of particular interest going forward are documented in the following section.

## 6. Opinion of the Committee for 2021/22

Based on the evidence presented to the Governance and Audit Committee during 2021/22, it is the considered view of the Governance and Audit Committee that the Council does have, for the most part, sound internal controls and governance arrangements in place. Strategic risks representing the true challenges facing the Council are captured and reviewed on a regular basis. Examples of where the Committee continues to have concerns, which will be incorporated into the Committee's Work Programme for 2022/23, include:

## 6.1 Budget Management

The Committee recognises the sustained financial pressure that the Council is under and notes that whilst the overall financial position was balanced, some particular directorates had significant overspends for which control improvements are needed, and management attention and actions are required in directorates to achieve budget savings proposals put forward. Budget management is particularly pertinent at this time given the pressures facing local authorities as they respond to the ongoing pandemic and other emerging challenges and issues.

Welsh Government support has been received this year to mitigate the impact of the pandemic on budgets, and there has been considerable officer attention and effort to record, verify and submit claims to recover eligible expenditure that has increased, and eligible income that has been lost during the crisis. The settlement to the Council for the year ahead from Welsh Government represents a significant increase in cash terms compared to previous years. However, there have been additional costs to consider, including the introduction of a Real Living Wage in the Care Sector, and there will be no 2022/23 Hardship Fund from 1 April 2022.

The Committee is keen to observe effective arrangements for budget management and control during 2022/23. The Committee will carefully consider budget management arrangements over the year to come, through observing the use of appropriate management controls and interventions, and continuing to reinforce expectations for delivery.

## 6.2 Internal Control

Assurance on compliance and control is essential. For a number of years there have been continued constraints on resources, together with a growing population and greater demand for public services. As the Council faces significant challenges in how it delivers services, it remains essential that internal controls are not neglected or impaired, and that strong controls operate throughout reformed processes and systems. Additionally, the pandemic has necessitated the adaptation of systems, and in some cases the design of new systems, in order to respond to new priorities. We have been advised of the consultation, advice and guidance provided by the Internal Audit and Investigation Teams to support management to design and uphold robust controls as they have navigated new priorities and responsibilities. The Committee has noted the inherent risks associated with the Council's requirement to administer and distribute a significant amount of Welsh Government emergency funding at pace this year. It has been important for the Committee to receive relevant assurances during the year, and over the last two years we have received briefings on the arrangements for up-front controls, post award assurance checks and the progression and outcomes of cases identified for investigation.

The Committee has invited senior officers to attend its meetings this year, to account for their delivery of good governance, risk management and control. In addition, the Committee has continued to receive the details of all Internal Audits completed, and the respective assurance ratings. This year we have observed isolated internal control gaps through reports of insufficient assurance, and one unsatisfactory audit opinion. Whilst the number of unsatisfactory Internal Audit opinions remain low, management must maintain sound systems of internal control and promptly address identified weaknesses.

We have maintained close interest on the robustness of controls in relation to the Waste Management function. In recent years, alongside a police referral and investigation, a wide-scale internal investigation into allegations of fraud was completed and disciplinary proceedings have concluded. We have received a confidential briefing (as at 31 May 2021) referring to the disciplinary cases and outcomes, which links to the targeted work completed by Internal Audit to verify the operation of key controls, the management of risk and the overall control environment.

The Committee met the Director responsible for Waste Management this year, to discuss governance, internal control and risk management within the service. We heard from the Director and the Audit Manager that there has been steady and sustained progress in recent years in the internal control environment, led by the senior management in place. Our Committee has been advised that there are mechanisms for delivering and acting on improvement actions, and that there is a constructive two-way relationship with Internal Audit, in the planning of, and response to, assurance work. We recognise the progress made for which continued management attention and assurance are required.

The Committee receives a list of all Internal Audit recommendations raised and agreed, and visibility of updated management comments until the point of implementation. Whilst the Committee has an overall assurance of internal control, we continue to require officers to account for services or functions where internal control weaknesses have been identified. We continue to challenge any impairment in stewardship and control of public funds and assets, seeking prompt and proportionate management actions. The Committee has considered and approved the Internal Audit Plan for 2022/23, and will closely monitor its progress and findings over the year ahead.

### 6.3 Financial Resilience (including Treasury Management)

In a position of constrained finances, the Committee will continue its consideration of the framework for financial decisions. The Committee has received regular updates on financial resilience and, in recent years has welcomed the independent assurance of the Council Treasury Management activities, by the Council's Treasury Management advisors, further to the regular assurance provided by Internal Audit.

The Governance and Audit Committee will continue to look to gain assurance of sound treasury management practices and strategy. This is vital work, which will both safeguard and deliver best value from the Council's borrowing and investments. The Committee has and will continue to seek assurance that the levels and profiles of investments and borrowing are appropriate and in line with the Treasury Management Practices, Strategy and Reports presented.

### 6.4 Schools Governance & Compliance

The Committee has sought regular reports from senior management in the Education and Lifelong Learning directorate for a number of years, following concerns raised through Internal Audit reports on good financial management in school-traded services and on school governance. We have also sought ongoing assurance on the arrangements to manage school balances, and to address audit recommendations.

In view of an ongoing need for regular school governance assurance, we arranged early engagement with the new Director of Education and Lifelong Learning after their appointment, and we discussed the arrangements for monitoring controls and progress of governance improvements in schools. We

were advised that actions had been taken with new staff resources and responsibilities assigned to support coordination and improvements. The Director has attended our Committee a further time, and we received an account of the governance arrangement in place to manage various aspects of the directorate control environment, together with an acknowledgement that further improvements are being sought.

Our Committee has noted the positive improvements made, as recognised in a recent Estyn report, and we will continue to keep a keen interest in the governance arrangements and assurance we receive in respect of schools and the wider education portfolio. This is with the understanding that the Governance and Audit Committee can request the attendance of those directly responsible for governance at an individual school level, to a Committee meeting, in the event that assurances are not considered as sufficient.

The Committee acknowledges that the Council is not able to set rules for schools to adhere to regarding contracting matters, albeit advice can be offered on good practice. This area of interest remains a priority of the Committee and we continue to support the production and use of best practice guidance in schools to strengthen financial stewardship and control.

## 7. Looking ahead to 2022/23

During the forthcoming municipal year, we will continue to be guided by the professional advice of our Corporate Director Resources, Audit Manager and the Internal and External Audit teams.

Our work programme will cover all areas of our terms of reference and we will monitor the management of the existing matters highlighted in section 6 of this report (the 'Opinion of the Committee for 2021/22') as well any new issues, which require our attention.

We will continue to deliver our responsibilities with the necessary level of flexibility to discharge our role comprehensively, through relevant engagement and consultation with relevant officers and stakeholders both within and outside of formal Committee meetings.

## 8. Committee Membership 2021/22

The Committee consists of four Independent Lay Members and eight Councillors, elected by Council (detailed in Annex 4). Independent members are appointed for no more than two administrative terms with Council Members reappointed annually.

- On 25 November 2021, Council re-appointed Gavin McArthur and David Price as Independent Members of the Committee, for a second 5-year term.
- Dr Janet Wademan, the new Independent Lay Member of the Committee, was appointed on 30 September 2021, and attended Committee on the 19 October 2021 as an observer. Following induction training, she became a full member of the Committee.
- Hugh Thomas, Chair of the Governance and Audit Committee, is already serving a second term.

There were no changes to Elected Members serving on the Committee during the year, but following the financial year end, one Elected Member stood down as a Councillor. In May 2022, Local Elections were held, and following this, four members stood down from the Committee and five new Members were

appointed. A further change was made before the first Committee meeting of 2022/23, whereby in Council on 30 June 2022 an ongoing Elected Committee Member was replaced by a further new Elected Member. The position in respect of Committee Membership is shown in Annex 4.

The Committee has been serviced by Council Officers, principally the Corporate Director Resources (Section 151 Officer), and the Audit Manager. Representatives from Audit Wales have also attended Committee meetings.

## 9. Attendance in 2021/22

The Governance and Audit Committee met on 7 occasions throughout the municipal period 2021/22 on the following dates: 20<sup>th</sup> July 2021, 28<sup>th</sup> September 2021, 19<sup>th</sup> October 2021 (Special Meeting), 23<sup>rd</sup> November 2021, 7<sup>th</sup> December '2021 (Special Meeting), 25<sup>th</sup> January 2022, and 15<sup>th</sup> March 2022.

### Committee Meeting Attendance

Attendance 2021/22	Possible	Actual
<b>Independent Lay Members</b>		
Hugh Thomas (Chairperson)	7	6
Gavin McArthur (Deputy Chairperson)	7	6
David Price	7	6
Janet Wademan (appointed 30.09.21)	5	4
<b>Elected Members</b>		
Councillor Jayne Cowan	7	7
Councillor Stephen Cunnah	7	5
Councillor Russell Goodway	7	4
Councillor Nigel Howells	7	5
Councillor Keith Jones	7	5
Councillor Elaine Simmons	7	0
Councillor Kanaya Singh	7	0
Councillor Joel Williams	7	7

All Committee Members received induction training prior to attending Governance & Audit Committee meetings.

## 10. Contacts

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Phil Pugh Audit Manager (Financial Audit), Audit Wales	07964 118615 <a href="mailto:phil.pugh@audit.wales">phil.pugh@audit.wales</a>
Sara-Jane Byrne Audit Manager (Performance Audit), Audit Wales	07786 111385 <a href="mailto:sara-jane.byrne@audit.wales">sara-jane.byrne@audit.wales</a>

## Governance and Audit Committee Terms of Reference 2021/22

### Statement of Purpose

- Our Governance and Audit Committee is a key component of Cardiff Council's corporate governance. It provides an independent and high-level focus on the audit, assurance, and reporting arrangements that underpin good governance and financial standards.
- The purpose of our Governance and Audit Committee is to provide independent assurance to the members of Cardiff Council, and its wider citizens and stakeholders, on the adequacy of the risk management framework, the internal control environment, and the performance assessment of the Council. It provides an independent review of Cardiff Council's governance, performance assessment, risk management and control frameworks and oversees the financial reporting and annual governance processes. It oversees internal audit and external audit, helping to ensure efficient and effective assurance arrangements are in place.

### Governance, Performance, Risk & Control

- To review the Council's corporate governance arrangements against the good governance framework, including the ethical framework and consider annual governance reports and assurances.
- To review the Council's draft annual Self-Assessment Report, and make any appropriate recommendations for changes.
- To review the Council's draft response to the Panel Performance Assessment Report, and make any appropriate recommendations for changes.
- To review the Council's draft response to any Auditor General's recommendations arising from a 'special inspection' in respect of the Council's performance requirements, and to make any appropriate recommendations for changes.
- To review and assess the authority's ability to handle complaints effectively, and make any associated reports and recommendations.
- To review the Annual Governance Statement prior to approval and consider whether it properly reflects the risk environment and supporting assurances, taking into account the internal audit opinion on the overall adequacy and effectiveness of the Council's framework of governance, risk management and internal control.
- To consider the Council's arrangements to secure value for money and review assurances and assessments on the effectiveness of these arrangements.
- To consider the Council's framework of assurance and ensure that it adequately addresses the risk and priorities of the Council.
- To monitor the effective development and operation of risk management in the Council.
- To monitor progress in addressing risk-related issues reported to the Committee.

- To consider reports on the effectiveness of internal controls and monitor the implementation of agreed actions.
- To review the assessment of fraud risks and potential harm to the Council from fraud and corruption.
- To monitor the Counter-fraud strategy, actions and resources.
- To review the governance and assurance arrangements for significant partnerships or collaborations.

#### Internal Audit

- To approve the Internal Audit Charter.
- To review proposals in relation to the appointment of external providers of internal audit services and to make recommendations.
- To approve the risk-based internal audit plan, containing internal audit's resource requirements, the approach to using other sources of assurances and any work required to place reliance upon those other sources.
- To approve significant interim changes to the risk based internal audit plan and resource requirements.
- To make appropriate enquiries of both management and the audit manager to determine if there are any inappropriate scope or resource limitations.
- To consider any impairments to independence or objectivity arising from additional roles or responsibilities outside of internal auditing of the Audit Manager. To approve and periodically review safeguards to limit such impairments.
- To consider reports from the Audit Manager on Internal Audit's performance during the year including the performance of external providers of internal audit services. These will include:
  - Updates on the work of internal audit including key findings, issues of concern and action in hand as a result of internal audit work
  - Regular reports on the results of the Quality Assurance and Improvement Programme (QAIP)
  - Reports on instances where the internal audit function does not conform to the PSIAS and Local Government Application Note (LGAN) considering whether the non- conformance is significant enough that it must be included in the Annual Governance Statement.
- To consider the Audit Manager's annual report:
  - The statement of the level of conformance with the PSIAS and LGAN and the results of the QAIP that support the statement – these will indicate the reliability of the conclusions of internal audit
  - The opinion on the adequacy and effectiveness of the Council's framework of governance, risk management and control together with a summary of the work supporting the opinion – these will assist the Committee in reviewing the Annual Governance Statement.



- To consider summaries of specific internal audit reports as requested.
- To receive reports outlining the action taken where the Audit Manager has concluded that management has accepted a level of risk that may be unacceptable to the authority or there are concerns about progress with the implementation of agreed actions.
- To contribute to the Quality Assurance and Improvement Programme and in particular the external quality assessment of internal audit that takes place at least once every five years.
- To consider a report on the effectiveness of internal audit to support the Annual Governance Statement, where required to do so by the Accounts and Audit Regulations.
- To provide free and unfettered access to the Governance and Audit Committee Chair for the Audit Manager, including the opportunity for a private meeting with the Committee.

#### External Audit

- To consider the external auditor's annual letter, relevant reports, and the report to those charged with governance.
- To consider specific reports as agreed with the external auditors.
- To comment on the scope and depth of external audit work and to ensure it gives value for money.
- To commission work from internal and external audit.
- To advise and recommend on the effectiveness of relationships between external and internal audit and other inspector agencies or relevant bodies.

#### Financial Reporting

- To review the annual statement of accounts. Specifically, to consider whether appropriate accounting policies have been followed and whether there are concerns arising from the financial statements or from the audit that need to be brought to the attention of the Council.
- To consider the external auditor's report to those charged with governance on issues arising from the audit of the accounts.
- To seek assurances on the arrangements for the management of the authority's financial affairs.
- To seek assurances that the Council has complied with the Treasury Management Strategy and Practices by demonstrating effective control of the associated risks and pursuing optimum performance consistent with those risks.

#### Accountability Arrangements

- To report to Council on the Committee's findings, conclusions and recommendations concerning the adequacy and effectiveness of the governance, risk management and internal control frameworks, financial reporting arrangements and internal and external audit functions.
- To report to Council on an annual basis and to publish an annual report on the Committee's work, its performance in relation to the Terms of Reference, and its effectiveness in meeting its purpose.

- To raise the profile of probity generally within the Council and to report on matters of concern to the individual Cabinet Member, relevant Scrutiny Committee, Cabinet or to Council as necessary and appropriate.
- To work in synergy with the five Scrutiny Committees of the Council and liaise with other Council Committees as and when appropriate to avoid duplication in work programmes.

#### Training & Development

- To attend relevant training sessions in accordance with the Member Development Programme including specialist training tailored for Members of the Governance and Audit Committee e.g., Treasury Management.

## Self-Assessment Action Plan

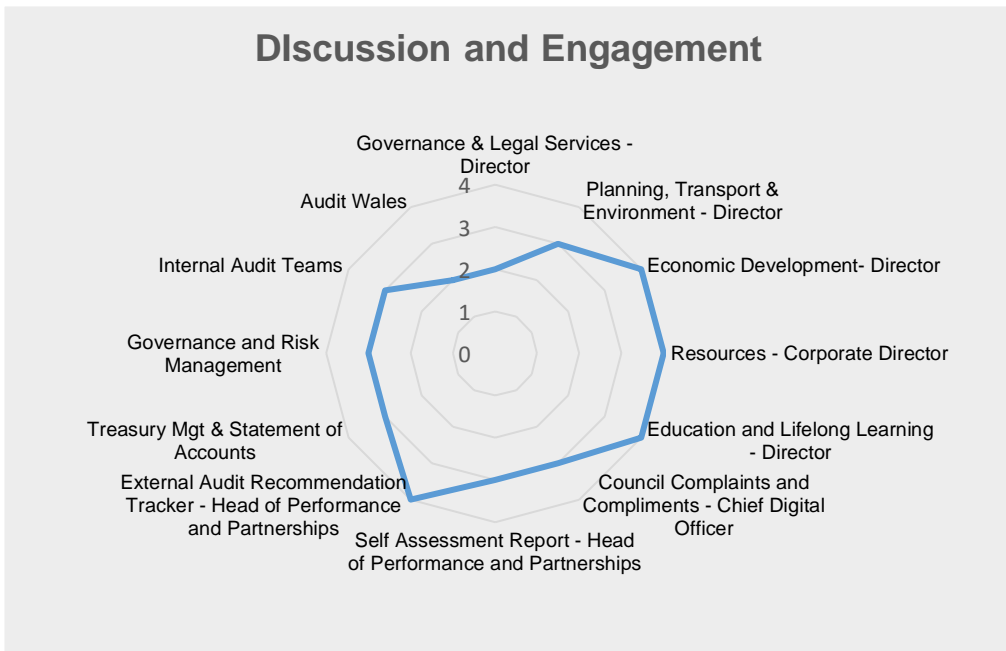
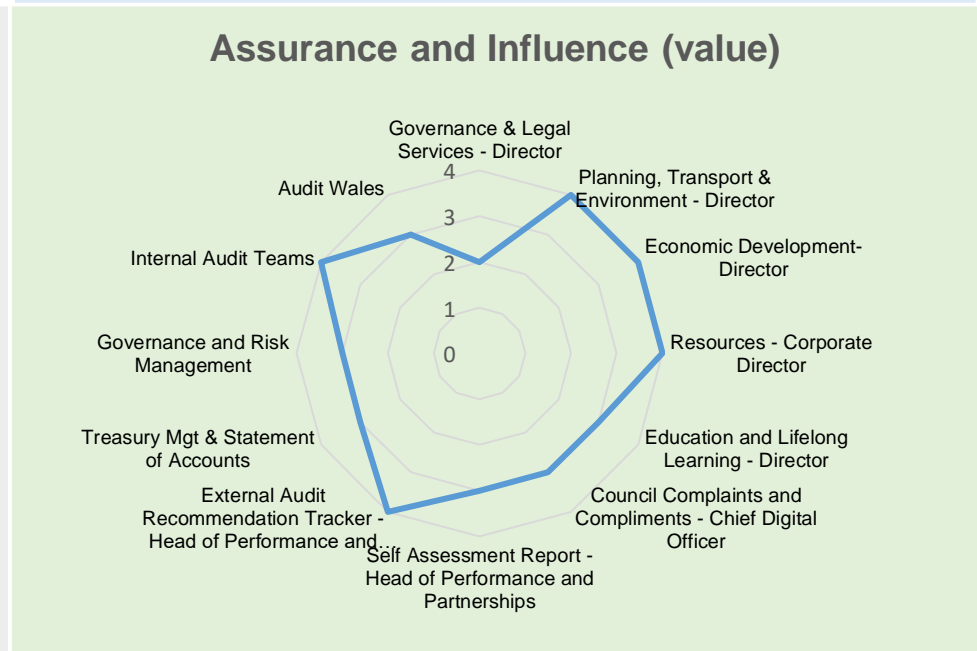
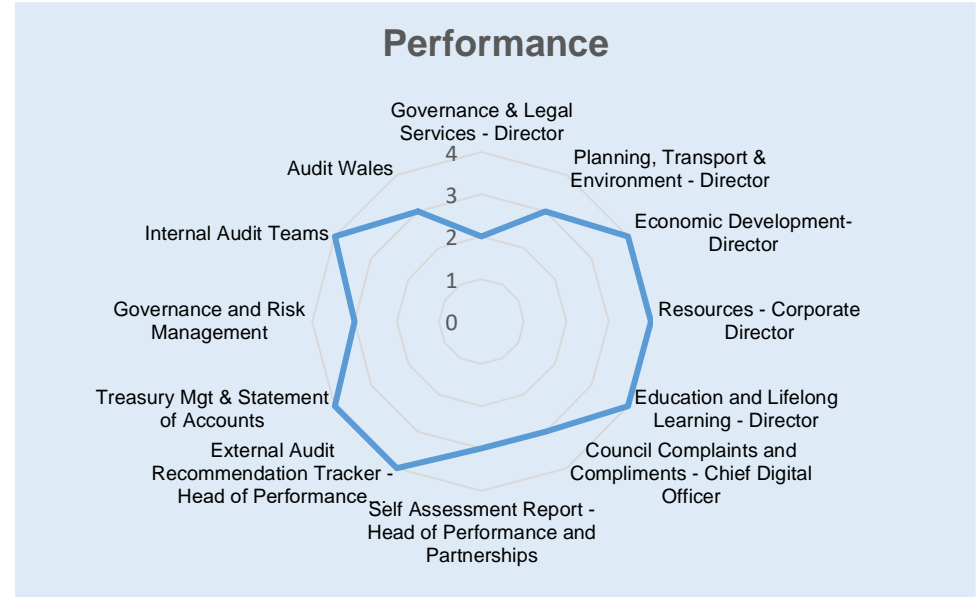
January 2022

	Action	Status / Target
1.	All Committee Members to ensure they have completed an Individual Assessment (against the CIPFA knowledge and skills framework).	Ongoing Activity (For 2021/22 assessment 5 out of 12 received as at 25 <sup>th</sup> January 2022)
2.	There is a need to maintain the focus being given to value for money and partnership assurances when engaging with senior officers.	Ongoing Activity




The Committee requested feedback from those it engaged with in Committee meetings in respect of ‘performance’, ‘assurance and influence’ and ‘discussion and engagement’.




The results for 2021/22 were as follows





Key	Score
1	Poor
2	Satisfactory
3	Good
4	Excellent





Current Membership



 <p><b>Hugh Thomas</b> <b>(Chairperson)</b> (Independent Lay Member)</p>	<p>Hugh Thomas, a retired Solicitor, pursued a Local Government career for forty years culminating in his being Chief Executive of Mid Glamorgan County Council (the largest local authority in Wales) for fifteen years. During this time, he served as Clerk to the South Wales Police Authority and Honorary Secretary of the Assembly of Welsh Counties. He retired in 1995.</p> <p>He has since chaired a number of public bodies and national voluntary organisations including those in the health and higher education sectors. He was Vice Chairman and Chair of the Audit Committee of the Wales Centre for Health.</p> <p>He was also a non-Executive Director of Welsh Water. He served as Chairman of The Regulatory Board for Wales 2010 – 2016.</p> <p>He has served a term of fifteen years as a Trustee of The National Library of Wales. For more than 5 year’s he occupied the position of the Deputy Chairperson of the Audit Committee of Cardiff Council, and was appointed as Chairperson in January 2020.</p>
 <p><b>Gavin McArthur</b> <b>(Deputy Chair)</b> (Independent Lay Member)</p>	<p>Gavin McArthur is an experienced internal audit and governance professional and qualified accountant. He was Head of Governance and Assurance for the Ministry of Justice Estates Directorate. He has also held senior management roles in internal audit functions in the private sector, local and central government.</p> <p>Following a degree in Geological Sciences from Birmingham University, Gavin qualified as a CIPFA accountant with Coventry City Council where he undertook a range of financial management and accounting roles, including audit.</p> <p>His professional experience and expertise lie in the fields of internal control, risk management, governance, internal audit, business case review, and performance management. He was appointed as Vice Chair of the Governance and Audit Committee of Cardiff Council in January 2020, and is Vice Chair of the Warwickshire Police Joint Audit and Standards Committee.</p> <p>A keen sportsman, who played semi-professional football, Gavin has coaching qualifications in rugby, goalkeeping and strength &amp; conditioning. He currently coaches goalkeeping for a university football team and for many years coached at a local rugby club, he is also an experienced Tai chi practitioner.</p>
 <p><b>David Price</b> (Independent Lay Member)</p>	<p>David Price is a self-employed Higher Education Consultant who provides bespoke services for UK, EU and North African clients. He formerly spent 25 years working for a number of UK universities and non-governmental departmental bodies in strategic planning and policy roles and served as a Pro Vice-Chancellor for a prominent Welsh university.</p> <p>Educated at the universities of Sheffield and Newcastle-Upon-Tyne and at schools in the UK and abroad, David is a graduate of the Leadership Foundation for Higher Education’s Top Management Programme.</p> <p>David’s professional interests focus on the development and application of performance systems, business intelligence, risk management, regulation and governance.</p>

 <p><b>Dr. Janet Wademan</b> (Independent Lay Member)</p>	<p>Janet Wademan was awarded the degrees of BA and PhD in Pure Mathematics from Cardiff University. After graduation she enjoyed a corporate R&amp;D career in the systems engineering, programme management, international marketing and bid directorship of safety critical applications in defence and civil domains. In 1995, Janet founded her advisory practice specialising in technology and innovation representing Wales and Welsh companies via the WDA's Global Link programme. She has advised consortia of international corporates resulting in winning substantial bids and the creation of 100s of STEM jobs.</p> <p>Janet's underpinning professional interests are: sustainable regional development, building organizational resilience and the realization of societal impact from R&amp;D. She was a Member of the Ministerial Advisory Group for the then Department of the Economy and Transport (2006-09). She also served as a Member of the First Minister's Economic Research Advisory Panel (2002-12). Having developed a breadth of experience as a non-executive since 1998, Janet currently serves as: Member of Council, Cardiff University; Vice-Chair, Joint Audit Committee, Office of the Police &amp; Crime Commissioner Gwent Police; Trustee and Chair of the Audit, Risk and Assurance Committee, National Library of Wales; Member, Wales Productivity Forum. She is a Fellow of the Chartered Management Institute and of the RSA.</p>
 <p><b>Cllr Saleh Ahmed</b> (Welsh Labour)</p>	<p>Serving the <b>Fairwater</b> Ward</p> <p><b>Terms of Office:</b> 09/05/2022 - 09/05/2027</p> <p><b>Serving on the following Committees:</b>  <a href="#">Community &amp; Adult Services Scrutiny Committee</a>  <a href="#">Council</a>  <a href="#">Governance and Audit Committee</a></p>
 <p><b>Cllr Kate Carr</b> (Welsh Labour)</p>	<p>Serving the <b>Whitchurch</b> and <b>Tongwynlais</b> Ward</p> <p><b>Terms of Office:</b> 09/05/2022 - 09/05/2027</p> <p><b>Serving on the following Committees:</b>  <a href="#">Council</a>  <a href="#">Governance and Audit Committee</a></p>





 <p><b>Cllr Russell Goodway</b> (Welsh Labour)</p>	<p>Serving the <b>Ely</b> Ward</p> <p><b>Terms of Office:</b> 04/05/1995 - 08/05/2022 09/05/2022 - 09/05/2027</p> <p><b>Serving on the following Committees:</b>  <a href="#">Cabinet Member for Investment &amp; Development</a>  <a href="#">Constitution Committee (Chair)</a>  <a href="#">Council</a>  <a href="#">Democratic Services Committee</a>  <a href="#">Governance and Audit Committee</a></p> <p><b>Outside Bodies:</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Cardiff Airport Consultative Committee</a></li> <li>• <a href="#">Cardiff Business Technology Centre (CBTC)</a></li> <li>• <a href="#">Consortium of Local Authorities in Wales (CLAW)</a></li> <li>• <a href="#">WLGA</a></li> </ul>
 <p><b>Cllr Margaret Lewis</b> (Welsh Labour)</p>	<p>Serving the <b>Butetown</b> Ward</p> <p><b>Terms of Office:</b> 09/05/2022 - 09/05/2027</p> <p><b>Serving on the following Committees:</b>  <a href="#">Children and Young People Scrutiny Committee</a>  <a href="#">Council</a>  <a href="#">Glamorgan Archives Joint Committee</a>  <a href="#">Governance and Audit Committee</a></p>
 <p><b>Cllr Jess Moultrie</b> (Welsh Labour)</p>	<p>Serving the <b>Pentwyn</b> Ward</p> <p><b>Terms of Office:</b> 09/05/2022 - 09/05/2027</p> <p><b>Serving on the following Committees:</b>  <a href="#">Constitution Committee</a>  <a href="#">Council</a>  <a href="#">Governance and Audit Committee</a></p>
 <p><b>Cllr Marc Palmer</b> (Welsh Labour)</p>	<p>Serving the <b>Whitchurch</b> and <b>Tongwynlais</b> Ward</p> <p><b>Terms of Office:</b> 09/05/2022 - 09/05/2027</p> <p><b>Serving on the following Committees:</b>  <a href="#">Council</a>  <a href="#">Democratic Services Committee</a>  <a href="#">Governance and Audit Committee</a>  <a href="#">Licensing Committee</a>  <a href="#">Public Protection Committee</a>  <a href="#">Public Protection Sub Committee</a></p>

 <p><b>Cllr Daniel Waldron</b> (Welsh Liberal Democrats)</p>	<p>Serving the <b>Cyncoed</b> Ward</p> <p><b>Terms of Office:</b> 09/05/2022 - 09/05/2027</p> <p><b>Serving on the following Committees:</b>  <a href="#">Council</a>  <a href="#">Governance and Audit Committee</a>  <a href="#">Policy Review and Performance Scrutiny Committee</a></p>
 <p><b>Cllr Joel Williams</b> (Welsh Conservatives)</p>	<p>Serving the <b>Pontprennau &amp; Old St Mellons</b> Ward</p> <p><b>Terms of Office:</b> 04/05/2017 - 08/05/2022 09/05/2022 - 09/05/2027</p> <p><b>Serving on the following Committees:</b>  <a href="#">Council</a>  <a href="#">Employment Conditions Committee</a>  <a href="#">Governance and Audit Committee</a>  <a href="#">Policy Review and Performance Scrutiny Committee</a> (Chair)</p> <p><b>Outside Bodies:</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Cardiff University Court</a></li> <li>• <a href="#">South Wales Fire &amp; Rescue Authority</a></li> </ul>

Members who stood down from the Committee at the Year-End  
(prior to the first meeting of 2022/23)

 <p><b>Cllr Nigel Howells</b> (Welsh Liberal Democrats)</p>	<p>Serving the <b>Adamsdown</b> Ward</p> <p><b>Terms of Office:</b> 06/05/1999 - 08/05/2022 Stood down as a Councillor at year-end</p> <p><b>Serving on the following Committees:</b>  <a href="#">Council</a>  <a href="#">COVID-19 Scrutiny Panel</a>  <a href="#">Economy &amp; Culture Scrutiny Committee</a> (Chair)  <a href="#">Governance and Audit Committee</a>  <a href="#">Pensions Committee</a></p>
 <p><b>Cllr Jayne Cowan</b> (Welsh Conservatives)</p>	<p>Serving the <b>Rhiwbina</b> Ward</p> <p><b>Terms of Office:</b> 06/05/1999 - 08/05/2022 09/05/2022 - 09/05/2027</p> <p><b>Serving on the following Committees:</b>  <a href="#">Constitution Committee</a>  <a href="#">Council</a>  <a href="#">Democratic Services Committee</a> (Chair)  <a href="#">Glamorgan Archives Joint Committee</a>  <a href="#">Standards &amp; Ethics Committee</a></p> <p><b>Outside Bodies:</b>  <a href="#">South Wales Police and Crime Panel</a></p>



 <p><b>Cllr Stephen Cunnah</b> (Welsh Labour)</p>	<p>Serving the <b>Canton</b> Ward</p> <p><b>Terms of Office:</b> 04/05/2017 - 08/05/2022 09/05/2022 - 09/05/2027</p> <p><b>Serving on the following Committees:</b>  <a href="#">Constitution Committee</a>  <a href="#">Council</a>  <a href="#">Economy &amp; Culture Scrutiny Committee</a>  <a href="#">Standards &amp; Ethics Committee</a></p> <p><b>Outside Bodies:</b>  <a href="#">Chapter (Cardiff) Limited</a></p>
 <p><b>Cllr Keith Jones</b> (Welsh Labour)</p>	<p>Serving the <b>Llanrumney</b> Ward</p> <p><b>Terms of Office:</b> 03/05/2012 - 08/05/2022 09/05/2022 - 09/05/2027</p> <p><b>Serving on the following Committees:</b>  <a href="#">Council</a>  <a href="#">Glamorgan Archives Joint Committee</a></p> <p><b>Outside Bodies:</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Cymric Building Preservation Trust</a></li> <li>• <a href="#">Flat Holm Consultative Group</a></li> </ul>
 <p><b>Cllr Elaine Simmons</b> (Welsh Labour)</p>	<p>Serving the <b>Caerau</b> Ward</p> <p><b>Terms of Office:</b> 03/05/2012 - 08/05/2022 09/05/2022 - 09/05/2027</p> <p><b>Serving on the following Committees:</b>  <a href="#">Children and Young People Scrutiny Committee</a>  <a href="#">Council</a>  <a href="#">Council Appeals Committee</a>  <a href="#">Democratic Services Committee</a></p>
 <p><b>Cllr Kanaya Singh</b> (Welsh Labour)</p>	<p>Serving the <b>Riverside</b> Ward</p> <p><b>Terms of Office:</b> 04/05/2017 - 08/05/2022 09/05/2022 - 09/05/2027</p> <p><b>Serving on the following Committees:</b>  <a href="#">Children and Young People Scrutiny Committee</a>  <a href="#">Council</a></p> <p><b>Outside Bodies:</b>  <a href="#">Cardiff Bus</a></p>

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# **CORPORATE PARENTING ADVISORY COMMITTEE**

## **Annual Report 2021/22**

## **CHAIR'S FORWARD**

I am pleased to introduce the 2021/2022 Annual Report of the Corporate Parenting Advisory Committee. The introduction of the reinvigorated Corporate Parenting Strategy in 2021 has set out an exciting and ambitious plan to help improve the lives of our Care experienced young people in Cardiff and formed the yearly work programme for the Committee.

As you can see from the report the Committee have received a variety of updates from a wide range of organisations, services and teams that have all played a role in supporting our children and young people. It has been inspiring to see all the exciting work and developments.

The introduction of a key performance dashboard has helped Committee Members gain a wider understanding of services that support our children and young people. New Terms of Reference reaffirm our commitment to hear the voices of care experienced young people in Cardiff.

A particular highlight for me was taking part in an engagement session with some members of the Bright Sparks group. It was great to directly hear their views, aspirations, and experiences in order to help the Committee to gain an understanding of the issues impacting them. These views will help to guide the agenda for the Committee and help to plan and develop projects and support for the future.

I would like to thank those managers and partners who have taken the time and effort to share their knowledge and understanding of issues, solutions, good practice, and achievements. We as Committee members are grateful for those insights.

**Councillor Sarah Merry**  
**Chair, Corporate Parenting Advisory Committee**

## **DIRECTOR'S OVERVIEW**

The Annual report for 2020/2021 highlights a number of key pieces of work that the Corporate Parenting Advisory Committee has been involved in over the past year. The report focuses on the exciting refreshed Corporate Parenting Strategy and sets out Cardiff Councils and partners vision for care experienced young people in Cardiff and includes the systems that have been put in place to ensure that everyone has a part to play in supporting our children and young people.

It is important and positive to note that although the Covid 19 pandemic has raised significant challenges over the last 2 years, the Committee has continued in its work.

It is particularly encouraging to see the link between the Committee and our young people strengthen with the participation of our young people being a standing item agenda on the Committee and an engagement session being held to hear first-hand the experiences and thoughts members of the Bright Sparks group. As well as helping the Committee gain an understanding the issues impacting young people, feedback from our young people will help to develop and improve services for the future.

I would like to take this opportunity to thank members of the Committee for their contributions and active involvement throughout the year.

**Deborah Driffield**

**Director, Children's Services**

## **Introduction**

It is the collective responsibility of members, partners, and the council to ensure that children who are looked after are provided the best possible care and safeguarding. Every member and employee have the statutory responsibility to act for those children in the same way that a good parent would act for their own child. Cardiff Council's Corporate Parenting Advisory Committee are collectively responsible for achieving this and ensuring children and young people receive the best possible care and support, that they are appropriately safeguarded and achieve the best possible chances in life. The Committee actively works to promote the life chances of looked after children in the care of Cardiff Council and those young people who are care leavers. The voice of those children and young people in care help to drive and shape the Committee agenda and priorities, this also includes monitoring services that are delivered across all statutory and voluntary sector organisations.

This report presents the Committee's main activities during 2020/21. It begins with background information that is helpful in understanding the Committee's function, purpose, and the scale of its responsibilities. This includes:

- A record of meetings and attendance
- Terms of reference and Corporate Parenting protocol
- Young Person Participation
- Activity of the Committee
- The Corporate Parenting Strategy
- Monitoring Performance

### **What does it mean to be a Corporate Parent?**

"When a child or young person enters the care of the Council, the role of being a parent is taken on by the local authority. This is known as Corporate Parenting. The term describes how Cardiff Council collectively fulfil their parenting responsibilities, by seeking positive outcomes for children looked after and young adults who are care leavers in the same way we do for our own children. From early years into

adulthood all our children, young people and young adults should be kept safe, are happy and have every opportunity to thrive. Leadership & influence Effective Corporate Parenting requires not only strong collective ownership and leadership but influence at the most senior level” (**Cardiff Corporate Parenting Strategy 2021-2024**)

### **Who are the Committee?**

The Cardiff Corporate Parenting Advisory Committee brings together strategic partners to work with elected Councillors to improve outcomes for looked after children and young people and care leavers. The Committee’s values highlight the right results can only be achieved by all professionals working together and listening to children and young people to understand what matters to them.

### **Record of meetings and attendance**

During the 2020/21 municipal year 6 Committee meetings were held. An additional meeting with the Chair of CPAC and Bright Sparks group was held on the October 29th

The scheduled meetings were held on:

- 17th November 2020
- 9th March 2021
- 18th May 2021
- 20th July 2021
- 19th October 2021
- 18th January 2022

### **Membership**

Membership of the Committee is approved by Council at its Annual Meeting each year. Seats are allocated on a politically proportionate basis. The Committee is chaired by

the Deputy Leader of the Council. There were three changes of individual membership during the 2021/22 term. During 2021/22 members of the Committee were as follows:

<b>COUNCILLOR REPRESENTATIVE</b>		<b>ATTENDANCE</b>	
		<b>Meetings: Possible</b>	<b>Meetings: Actual</b>
Sarah Merry (Chair)	Labour (Deputy Leader, Cabinet Member for Education, Employment and Skills)	6	6
Cllr Sue Lent	Labour	6	6
Cllr Thomas Parkhill	Conservative	6	2
Cllr Shaun Jenkins	Conservative	6	4
Cllr Mike Jones – Pritchard (from 25.11.21)	Conservative	1	1
Cllr Lisa Ford (from 25.11.21)	Propel	1	0
Cllr Fenella Bowden (until 29.09.21)	Independent	4	2
Cllr Graham Hinchey	Labour (Cabinet Member for Children & Families)	6	5
Cllr Dan Naughton	Liberal Democrats	6	6
Cllr Ashley Lister	Labour	6	1



Meetings were also attended by a core group of senior managers from Children's Services, Education , Cardiff and Vale University Health Board and NYAS Cymru. They attended in the capacity of advisors to respond to questions. Invited guest speakers also presented to the Committee. Further information is provided on those discussions in the following section of this report.

Due to a change in operating model to focus on the challenges raised by the global pandemic 2 Committee meetings were cancelled in the municipal period in 2020. The further 2 Committee meetings that took place in November 2020 and March 2021 are included in the report.

## **Young People Participation**

The National Youth Advocacy Service (NYAS) are commissioned by Cardiff Children's Services to deliver a participation service called the Bright Sparks group to children and young people aged 11-25 needing care and support. The principal objective is to ensure children and young people are afforded a voice, becoming active participants in shaping policy and service provision within the council and within a wider external context.

In addition, Bright Sparks is a peer support forum for care experienced children and young people, providing them with opportunities to take part in social activities, other participation opportunities and avenues of support.

At each Committee meeting the Participation Officer from NYAS Cymru attends to inform the Committee of work undertaken by members of the Bright Sparks group in line with the Priorities in the Corporate Parenting Strategy. The updates also provide feedback from young people in order to strengthen the voice of young people and inform the Committee of the challenges, achievements and views of care experienced young people in Cardiff.

## **Engagement Session with Bright Sparks Group**

The Chair of the Corporate Parenting Advisory Committee met with members of the Bright Sparks group via an engagement session at a local venue. The purpose of the session was for members of the Bright Sparks group to find out more about the role of the Committee and role of the Chair. The session also helped the Chair of the Committee understand the issues directly impacting young people.

A series of ice breaker activities were held which included a question-and-answer session and an exhibition of a photography project that members of the Bright Sparks group took part in. The session also provided an opportunity for young people and the chair to have an open discussion about their experiences and provide feedback on the Corporate Parenting Strategy.

Feedback from young people who took part in the engagement session:

***“I’m glad that I came today – I got my point across and got to explain what it is like for us. I would like to do that again; it is important that they listen”***

***“It was very interesting and good to speak directly instead of through a Social Worker or Advocate”***

The themes identified in the engagement session were presented to the January 2022 Committee meeting. This included:

- Access to mental health services
- Stigma
- Cost of living

This feedback will inform projects developed with partners, young people and the Corporate Parenting Operational group.

## **Corporate Parenting Advisory Committee new Terms of Reference**

In May 2021 the revised Terms of Reference of the Corporate Parenting Advisory Committee and Corporate Parenting Protocol were agreed by the Committee, and approved by Council at its Annual Meeting in May 2021

### **Terms of reference for the Corporate Parenting Advisory Committee:**

The terms of reference for the Committee can be found [here](#)

## **Corporate Parenting Protocol**

An independent expert facilitated a series of discussions with Cabinet Members, Group Leaders, Scrutiny Committee Chairs and offered workshops for all Elected Members to enable them to have their views considered as part of the development of a Corporate Parenting Protocol.

In May 2021 the Head of Democratic Services presented the Corporate Parenting Protocol to obtain feedback and views from the Committee.

The link to the Corporate Parenting Protocol can be found [here](#)

The Protocol was agreed by the Committee and approved by Council at its Annual meeting in May 2021.

## **Corporate Parenting Strategy**

The Corporate Parenting Strategy is a three-year multi agency strategy that sets out what Cardiff Council and other organisations need to do as corporate parents to enable Children Looked After and Care Leavers to thrive. The Corporate Parenting

strategy outlines five key priorities based on the views and experiences of Looked After Children in Cardiff.

The five priorities identified by our young people were:

**Priority 1: Improving emotional well-being and physical health**

**Priority 2: Better connections, improved relationships**

**Priority 3: A comfortable safe stable home whilst in care and after**

**Priority 4: Educational achievement, employment, and training**

**Priority 5: Celebrating our children and young people**

The Cardiff Corporate Parenting Strategy 2021- 2024 can be found [here](#):

Committee members were involved from the outset in the development of strategy, providing useful and valuable insight and feedback.

The Corporate Parenting Advisory Committee considered the draft Strategy at its meeting on 9th March 2021 and recommended the draft Strategy should be submitted to Cabinet for approval. The Corporate Parenting Strategy was agreed by Cabinet in March 2021.

## **November 2020**

In November 2020 the Committee approved the previous Committee Annual report and approved the work programme of activity for the year. Members of the Committee also received the following updates:

### **Member Protocol on Safeguarding Vulnerable Children and Adults**

In November 2020 members of the Committee considered a revised draft of a Member Protocol which provided guidance and advice to Elected Members on their roles and responsibilities in relation to safeguarding vulnerable children and adults.

The Director of Governance and Legal Services and an independent consultant informed the Committee of the work that had been undertaken to develop the protocol. This included incorporating flowcharts to clarify the process for members to make a safeguarding referral or to raise other safeguarding concerns and extensive discussion with members to ensure it remained fit for purpose.

The Committee were advised that the document had been considered by the Standards and Ethics Committee and also the Children and Young people Scrutiny Committee. Members of the Committee were informed that the protocol would go to Cabinet and then the Council for adoption, considering any views received.

A discussion was held with Committee members about the content of the protocol with particular reference to wording. Members of the Committee were encouraged by the work that had taken place and were felt that Cardiff was setting a bar that others will follow. Committee members considered it was helpful to have clarity on their role as advocates; bringing issues to Officers who are professionals, to deal with them.

### **Young Person Participation**

In November 2020 the Committee were updated about the mechanisms used to seek the views, concerns and issues facing looked after children throughout Cardiff. Committee members were also informed of the development and progression of projects across the service area to help enhance the voice of young people which included a new digital app and building on the Bright Sparks Participation forum.

A discussion took place about how young people were able to engage with the Committee in the future. The Committee were intrigued about the mutual participation between young people, their forum and CPAC, but sought advice on the format in which the young people would like this to take place. Members of the Committee suggested that when meeting face to face they could meet somewhere familiar to the young people.

Committee members wished to stress to young people that that they were keen to hear from them and it would be an opportunity for them to raise any issues and would

be positive all around. They were keen that this experience was not intimidating for the young people.

## **March 2021**

### **Family Thrive project**

In March 2021 the Project Manager for the Family Thrive Team presented to Committee courses for parents and carers being piloted by the Looked After Children in Education (LACE) Team. The purpose of the course was to support parents and carers to meet the wellbeing and social emotional development needs of their children. Topics included brain development, activities to develop our stress-regulation system, the importance of creativity and play, understanding behaviour as communication and ideas on how to calm ourselves and our children. Members of the Committee were also informed of the schools who displayed an interest in running the course and feedback obtained once the course was completed.

### **Personal Adviser Service Update**

In March 2021 the Team Manager for the Personal Adviser Service updated the Committee on the work that had been undertaken to support young people leaving care, including during the Covid 19 pandemic.

The Committee were informed of the key functions of the Personal Adviser service which included:

- Providing advice and guidance for young people aged 16- 25 leaving care.
- Participate in the assessment, preparation, implementation, and review of Pathway Plans as well as to coordinate the provision of services to young people and take reasonable steps to ensure young people make use of services that could meet their needs.

- Act as an advocate for young people and support their engagement with other advocacy services to ensure their voices are heard and responded to accordingly

The Committee were advised of the issues that had impacted the service during the Covid 19 pandemic and how it had adapted in line with government restrictions at the time. This included maintaining contact with all young people open to the Personal Adviser service and providing advice via telephone, skype and text. Members of the Committee heard how staff were working flexibly to ensure the needs of young people were prioritised to support them at times when they may feel more vulnerable and isolated.

A discussion was held on the emotional drain the pandemic and restrictions had on young people and officers were questioned if they felt they provided the supportive role that parents would. The Committee were advised that young people often have many different support workers throughout their lives and building relationships was vital. The nature of working relationships varied also with some young people having aspirations and ideas for their future, some young people coming from the Youth Justice Service, others in crisis. Each young person needs different levels and types of support at different times. Members of the Committee commended the work by Officers.

### **Bright Sparks Participation Update**

The Participation Officer for National Youth Advocacy Service (NYAS) attended the Committee to provide an update of the annual Bright Sparks event which celebrates the achievements of care experienced young people in Cardiff.

The Committee were informed that the event celebrates the numerous achievements of care experienced children and young people in Cardiff, whilst also acknowledging the commitment and dedication of others such as social workers, foster carers and supported lodgings providers. The event is the annual highlight of the Bright Sparks group, with young people playing a fundamental role in its planning and organising.

The event has been an excellent example of good practice in participation. Due to the Covid 19 restrictions the event last year was held online.

A discussion was held in regard to planning for future Bright Sparks event including suggestions from Committee members about a change in categories, the best time in the year for the event to take place and where would be best to hold the event. Members of the Committee were advised that the suggestions would be fed back to the young people for consideration.

### **Forward Work Plan**

Following agreement from members of the Committee the Forward Work programme and meetings held from May 2021 to January 2022 were based around the priorities outlined in the Corporate Parenting Strategy.

## **Priority 1: Improving emotional well-being and physical health**

In May 2021 the Committee received a number of updates from organisations and services that help to support and improve the emotional well-being and physical health of care experienced young people in Cardiff in line with priority 1.

### **Resilience project**

The Resilience Project Practitioner presented an update to the Committee on the work that had been undertaken by the Resilience project over an 18-month period. The Committee were advised that the aims of the project focused on building greater capacity, expertise and mental health resilience for children and young people in educational settings across Cardiff and the Vale.

Members of the Committee were advised of the close partnership work of the project with partners such as CAMHS, third sector services and youth services. Committee members noted the importance of smooth and timely transition between different interventions. Members of the Committee were informed that direct intervention work



is led by Developmental Psychotherapists with the involvement of teachers, with a focus on supporting parents with practices including therapeutic parenting, particularly if there has been a trauma in the child's early life that might impact on their development.

The Committee were informed of different models and strategies that are used to support young people such as:

- PACE- Playfulness, Acceptance, Curiosity, Empathy
- Regulation strategies
- Anxiety management
- Cognitive Behaviour Therapy
- Dialectical Behaviour Therapy
- 

The Committee were advised that the project is expanding into 3-4 schools every half term and that staff have been identified for training. The project facilitates the 1st round, and it is then expected that the staff will continue with further rounds to build resilience in that school.

### **Regional Health and Social Care Partnership**

In May members of the Committee were provided with a detailed presentation from the Director of Health and Social Care Integration on the newly established Starting Well Partnership and the revised governance arrangements of the Regional Partnership Board.

The Committee were informed how the partnership brings together two major programmes, together with previous work and projects. Members of the Committee were informed of the goal to improve the impact of the Regional Partnership Board and joining up of services to wrap around the needs of both children and their families. Committee members discussed the work of the Regional Partnership Board and noted that the work was considered was very complex and discussed the need for it to be finessed.

## **Bright Sparks Participation update**

The Participation Officer from NYAS Cymru updated the Committee of the work that had been undertaken by members of the Bright Sparks group addressing priority 1 of the Corporate Parenting Strategy.

The Committee were informed of how the Bright Sparks group developed resources that explored the lives of care experienced young people, what wellbeing means to them and how their dreams and aspirations have been shaped through their experiences over time. These resources were used as part of the Fostering Network well-being classes delivered to foster carers and professionals . Other work updates provided to the Committee included:

- Development of resources for care experienced young people working with Cardiff University.
- Participation in consultation on young peoples' views and thoughts on statutory school and community counselling services.
- Bright Sparks group attendance to mental health and wellbeing workshops on Resilience.

Children and young people reported that they were being overly consulted due to a duplication in surveys from different partners. The Committee considered how this could be addressed by increased partnership between organisations. Young people also need to feel the information they supply is important and the benefit and impact of surveys explained.

## **Assessment and Therapy Pilot**

The Commissioning Manager for Children Services provided members with an overview of progress on an Assessment and Therapy Pilot. The Committee were informed that the pilot focused on conducting gap analysis, quality assurance and market engagement to identify commissioning needs and possibilities.

Members of the Committee were provided with a Therapy Pathway which was developed to reduce duplication for Social Work teams and provide an efficient process where therapy is identified as a requirement for a child or young person. The Pathway had been enhanced to align with the ENFYS service to ensure that the provision of therapy was consistently considered and consulted on in conjunction with Health Board colleagues and expertise.

Committee members were advised in relation to outcomes of the pilot that within 6 months the pilot would have a handle on the data and the process would be fully embedded and aligned with the Health Board and that within 18 months it would be possible to report back on the themes coming through from the data.

## **Priority 2: Better connections, improved relationships**

In July 2021, in line with Priority 2 of the Corporate Parenting Strategy, the Committee received a number of updates about services and developments that are aimed to improve the working relationships between young people and professionals, as well as an update on the impact Covid 19 pandemic has had on services. Updates provided in July also focused on the work that had been undertaken by services as part of a - COVID recovery plan.

### **Enfys Service**

Enfys is an NHS-based service for children and young people looked after, adopted or on the edge of care in Cardiff and the Vale. In July Consultant practitioners from Enfys provided the Committee with an update on their work. Members of the Committee were informed that the number of children becoming looked after has increased during the pandemic. In addition, many of the children and families supported by Enfys are in crisis. Increasingly the service is seeing a need to support children still residing with their birth families.

A discussion was held about the behaviours presented to the team which included aggression, withdrawing, self-harming, depression, and anxiety. The Committee were

informed how Enfys works closely with CAMHS to provide wraparound support in order to upskill adults to better understand young people's behaviour. The Committee were advised how the service was funded and a discussion took place around funding contributions and the including sustainability of the service.

### **Voices from Care Cymru – Welsh Government review of Corporate Parenting**

Voices from Care Cymru is a third sector organisation which aims to improve the lives of care experienced children and young people in Wales by being an independent voice for the care community. In July the Programme Manager provided an update to the Committee on the organisation's involvement in the Welsh Government's Review of Corporate Parenting.

Committee members were advised that the Welsh Government would be embarking on an extensive programme of work and engagement activity to take forward a new 'refreshed' approach to corporate parenting. The Programme Manager informed the Committee that the new approach would look at doing things differently whilst other elements would focus on strengthening what is already in place by raising awareness and increasing knowledge about organisations' roles and responsibilities.

The Committee were reminded of the forthcoming operational group looking at Corporate Parenting Strategy and investigations were underway to see how the efforts of different bodies could be linked to avoid duplication. Members of the Committee were advised of how Voices from Care Cymru will produce a Corporate Parenting Charter to enable stakeholders to sign up to a common statement of improved support and action when working with care experienced children.

Committee members enquired as to the responses from local authorities across Wales to the Corporate Parenting Charter and were informed that responses were similar and there was a widespread recognition that an extension of duties were needed.

## **Mind of my Own Project**

The Mind of My Own digital app help children and young people express themselves freely and communicate with their social worker and other professionals. The app has been designed and co-produced with young people for young people and unlike traditional surveys, the apps allow staff to receive organic and authentic feedback from the children and young people using services.

The Account Manager from Mind of My Own and the Corporate Parenting Officer attended the Committee to share information to Committee members of how the Mind of My Own app had been implemented across Children's Services in Cardiff. The Committee were informed of the two features of the app; the 'One App' which allows young people to create their own account on any device and communicate in ways which suit them, and the 'Express App' for young children and those with communication needs, this can only be accessed through a workers account.

The Committee were informed that when a child or young person has used either of the apps to share their views a clear statement is created which is automatically sent via a service portal. This is monitored and sent to the social worker.

The Committee were informed that training to staff had been adapted to be delivered online rather than face to face due to Covid restrictions. Members of the Committee were advised that around 100 languages are available on the app and that the data collated was only visible to the local authority client and not the company.

## **Vale, Valleys and Cardiff Adoption Collaborative Performance Report 2020- 21**

An Operational Manager for Children's Services attended the Committee in July 2021 to inform Committee members of the progress made under the Vale, Valleys and Cardiff (VVC) Regional Adoption Collaboration. The Committee were informed that adoption services had performed well given the adaptations that had been necessary during the Covid-19 pandemic and were provided figures for the number of children referred to services, orders made, children successfully placed, children adopted, and children matched who had significant complex needs. Members of the Committee were informed that 45% were able to secure orders within 6 months of a court order

and that there had been a year on-year increase in the number of adopter enquiries and adoption approvals. Adoption support services had significantly increased along with complex care packages.

### **Bright Sparks Participation Update**

The Participation Officer from NYAS Cymru attended to inform the Committee of activities of the Bright Sparks Club in relation to priority 2 of the Corporate Parenting Strategy. The 'What's Your Story' project was shared, it aims to challenge media stereotypes and stigmatisation of children and young people in care and will be on the NYAS website later in the year.

Committee members were informed that of a number of other projects and work members of the Bright Sparks group have been involved in which included:

- A review into the recruitment of volunteers to the Independent Visitor Project
- Involvement in new developments regarding Advocacy work in Cardiff and ensuring that NYAS complies with RISCA (The Regulation and Inspection of Social Care (Wales) Act 2016)
- Providing feedback on the draft Cardiff Anti-Bullying Guidance has been provided to the Child Friendly Cardiff Team

Members of the Committee stated that they were pleased to hear that young people were becoming more interested and involved in politics and noted that there is a forthcoming public event during Democracy Week in October which will examine the role and responsibilities of Councillors.

Members of the Committee noted that Julie Morgan MS was being invited to talk to young people about their experience of elections and asked if, in the interest of political balance, members of opposition parties could be invited too. Participation Officer advised Committee members that members of opposition parties were intended to be invited also.

## **Delivering a Child Friendly Recovery**

The Operational Manager for Partnerships and Performance along with the Achievement leader attended the Committee in July 2021 to provide an update on a recent Cabinet report entitled 'Recovery & Renewal: Delivering a Child Friendly Recovery' of 20th May 2021.

Discussions were held about attempts to engage with Children Looked After regarding summer activities. Children who were looked after and other vulnerable children were given priority access to these events and there was extensive engagement through the Youth Service website and social media. The Summer of Smiles festival, the Youth Service summer programme through Youth Centres, Roadshow events and a pop-up youth provision were provided. Youth mentors supported Year 11s at risk of disengagement. The Committee were advised that capacity was added into the pre-16 Children Looked After education team to ensure additional mentoring capacity. Teams were being joined up across Education, Children's Services and People and Communities to engage in a life coaching programme entitled Compass for Life.

## **Priority 3: A comfortable safe stable home whilst in care and after**

In October 2021 members of the Committee received a number of updates from a wide variety of services that helped to achieve Priority 3 of the Corporate Parenting Strategy: helping to provide a comfortable, safe, and stable home for young people in care and after.

### **Young Person Gateway**

The Housing Accommodation Manager attended the Committee to provide information of the Young Person Gateway (YPG); an Accommodation provision for young people aged 16-21. This included information in regard to the current structure of the service, data on outcomes and information around the expansion plans for the Gateway.

The Committee were informed what happens when a young person presents as homeless and the support that is provided in supported accommodation for example developing independent living skills. Members of the Committee were also advised that when a young person has been identified as being ready to live independently, they will be required to attend a training session which covers all the necessary information around managing a tenancy, such as; connecting utilities, how to pay rent, applying for any benefits, how to register with a GP and managing relationships with neighbour. Information was provided on the development of the service and plans in place to strengthen support for young people.

### **Foster Wales Launch**

In October 2021 the Regional Marketing Officer from Foster Wales presented to the Committee on the launch of a national partnership of local authority fostering services. Members of the Committee were informed of the challenge in recruiting foster carers across Wales via a presentation which also included the national campaign to promote the work of Foster Wales and support recruitment.

Discussions were held amongst the Committee and members of the Committee sought clarification on whether there had been any specific targeting in the social media campaign and if there were plans to produce publicity material in other community languages besides English and Welsh. The Committee were informed that the campaign had been generic, on a national level and marketing had been aimed at raising awareness on a broad level. Committee members were advised that as the campaign progresses more work will be undertaken on identifying specific opportunities for targeting. The Committee sought information on the percentage of foster carers from BAME backgrounds. Members of the Committee were advised that the precise figures were not available, but the percentage was understood to be low.

### **Bright Sparks Participation Update**

The Participation Worker from NYAS Cymru updated the Committee on the Bright Sparks Club and the activities the group had undertaken in relation to the third of the 5 Priorities.



The All-Wales National Steering Group were undertaking work on a children's rights approach to policing and the Bright Sparks members provided initial thoughts on this. Members of the group had provided feedback to the use of language used regarding "Return interview or Debriefs" and had informed the steering group that the language used was too formal and not young person friendly.

The Committee were also informed that NYAS had been successful in their application to be a partner organisation at Welsh Youth Parliament. Members of the group were consulted on how they feel the NYAS representative in the parliament should be elected and that children and young people will be supported to apply for the role.

A discussion was held on whether Children and Young People were provided with information on local elections. The Committee were advised that there had been sessions on the Senedd earlier in the year and young people were supported in registering to vote. Information has also been shared about the Youth Parliament.

Members of the Committee enquired on links with higher and further education. They were informed discussions were planned about opportunities for care experienced young people to attend university. Links were being made with First Campus; a collaboration between Cardiff Met, Cardiff University and University of South Wales. A First Campus outreach manager has recently been appointed and is looking at developing pathways for care experienced young people to enter university.

### **National Transfer Scheme**

In October 2021 the Operational Manager and Project Manager presented a report informing the Committee of the National Transfer Scheme along with an update on the developments of its implementation. Committee members were informed of the long-term objective of the voluntary transfer scheme which was to ensure that children can access the services they need by achieving a fairer distribution of unaccompanied children across all local authorities and parts of the UK, through a scheme which is equitable and transparent.

The Committee were informed that each region or nation involved in the scheme takes its turn on the rota in sequence with the expectation being for that region or nation to fulfil the allocated number of placements at which point responsibility will move on to the next region. A discussion was held on the frequency and duration of periods on the rota and the Committee were informed that the pressures on the service meant that the rota cycle had gone round more quickly than initially anticipated. It had been said that there would be a pause for reflection when the regional commitment of 20 young people in Cardiff and 30 across the region had been reached.

Committee members queried whether the National Youth Advocacy Service ( NYAS) could support. Officers advised that there had been contact with National Youth Advocacy Service and that Advocacy can be involved in 2 ways; supporting young people on arrival including those needing an age assessment, and those entitled to the active offer. Members of the Committee noted the update of the scheme

### **Independent Reviewing Officer Monitoring Report**

In October 2021 the Service Manager for Children Services IRO team provided an update to the Committee on key updates and trends on Children Looked After during the last period. Members of the Committee were informed of the role of the Independent Reviewing Officer and legal requirements. Service information was provided including how Looked After Children reviews have been adapted in line with Covid 19 restrictions. Key information was provided on the demographics of Children Looked After in Cardiff as well education arrangements.

A discussion was held as to whether there was evidence of more children coming into care due to the lockdown and the consequent pressure on families. Committee members were advised that there had been a large increase in the number of children on the Child Protection Register during the lockdown and that there were a number of reasons for the rise. Committee members were informed that work was being undertaken to ensure children were receiving the right services and there was the right level of scrutiny, it was noted that reviewing will be extended to children on the Care and Support plan.

## **Priority 4: Educational achievement, employment and training**

In January 2022 members of the Committee received a number of updates from a wide variety of services that helped to achieve Priority 4 of the Corporate Parenting Strategy: Educational achievement, employment, and training.

### **Into work Advice Service**

The Bright Futures Project provides support for Care Experienced young people (16-24) who are identified as Not in Education, Employment or Training (NEET) and needing intensive help to access training and the workplace. A team of five Youth Mentors liaise with partners in Children's Services and Youth Services to ensure that all Care Experienced young people are given the opportunity to reach their potential and be supported into education and work. The Assistant Into Work Coordinator for Youth and Bright Start Youth Employment Mentor presented an update to the Committee on the Bright Futures Project and Bright Start Traineeship Scheme.

A discussion took place in regard to placements offered by external agencies. The Committee were informed that due to concerns around covid 19, external placements were put on hold and that placements have been taking place internally within Council departments. Members of the Committee expressed disappointment that it had only been possible to make internal placements and noted the importance of widening placement opportunities when Covid restrictions allow. Committee members discussed the benefits of face-to-face meetings with young people on placements and commended the work of officers in supporting young people.

### **Bright Sparks Participation Update**

In January 2022 the Committee were informed of the activities that the Bright Sparks group had undertaken in relation to the fourth of the five Priorities in the Corporate Parenting Strategy, as well as details of an engagement session held with members of the Bright Sparks group and Chair of the Committee.

The Committee were informed of the themes following the discussions that took place with young people and the next steps services and partners would take to deliver change as a result of what members of the group had said. This included an example of tackling stigma faced by care experienced young people. Officers advised that the care experienced young people that they worked with were proud of their experience as Children Looked After and working with others who fall into that category is important to them.

Members of the Committee expressed the importance of peer support for young people to achieve their aspirations.

### **Support for Care Leavers**

The Personal Adviser service manager and well-being coordinator updated Committee members of the work undertaken to support young people leaving care, as well as future plans for the service. A presentation highlighted activities that had taken place as part of Care Leavers week including a residential trip and DIY sessions with a local construction company.

A discussion took place about further activities that could take place to support the well-being of Care Leavers. The view was expressed that it was the activities that young people wished to do that mattered. Life skills such as cooking, DIY and financial awareness are important to enable young people to live independently. Sessions given by the team are intended to give young people more independence and confidence that will enable them to join outside groups such as Scouts building on their social skills and other opportunities.

### **Youth Justice Service update**

In January 2022 the Operational manager from the Youth Justice Service presented to the Committee on data and information on Children Looked After who are supported by the service. Information was provided on the background to the service which included legislation, structure of the service and the support provided to young people.

A breakdown of data was provided in reference to the number of young people known to the service who Children Looked After.

Members of the Committee enquired as to the nature of preventative work undertaken with children aged 8-9. Officers advised that while some areas did conduct prevention work among 8–9-year-olds HMIP had advised that this was not appropriate for Youth Justice Service. There might be scope for targeted work within primary schools which the service could contribute to.

Committee members were informed of substance misuse workshops; the Committee were informed that the workshops were targeted according to the needs of the different residential establishments and that substance misuse workers provide information and support to children in reducing harmful behaviours and making positive choices.

Members of the Committee enquired on whether if substance misuse workshops and were informed that the workshops would commence following recruitment.

### **Children Looked After in Education Annual Review Briefing**

The Achievement Leader for Key Groups and Project manager from the Looked After Children Education Team attended the Committee and provided an overview of the results of tracking and monitoring the performance of Looked After Children in Education. Members of the Committee were informed of the positive feedback provided by Estyn following the work that taken place to support Looked After Children during the pandemic. The Committee were informed about the key performance of young people in education in Cardiff, what was working well within the team and the further actions needed for improvements to be made.

Committee members discussed whether it would be appropriate to incorporate targets for exclusion rates, transition to GCSE, and progression to employment, education, or training. Officers advised that the aspiration was for no children to be excluded and all children to progress to employment, education, or training and that it is important to consider what success means for an individual.

Further discussion took place in regard to the distances travelled by Looked After Children educated in out of county settings. Officers advised that even where the settings were just over the border, they still presented difficulties.

## **Additional learning Needs and Education Tribunal Wales Act 2018 Update Briefing**

Officers from the Looked After Children Education team provided a presentation on the Additional Learning Needs and Education Tribunal (Wales) Act 2018 and the new responsibilities outlined in the act. The Committee were informed of the main principles as well as information that all Children Looked After with Additional Learning Needs would have a Local Authority maintained Individual Development Plans and information about what the Individual Development plan would contain.

Members of the Committee sought clarification on where responsibility for a child's IDP would lie. Officers advised that the Local Authority would be responsible for the IDP, and it would rest upon colleagues in Children's Services and Education to ensure a joined-up approach. The sole focus of the inclusion teacher is the IDPs. Committee members welcomed the inclusion of Looked After Children in the development of their IDPs and discussed how the experience of Children Looked After by the Local Authority and those who were not differed.

## **Monitoring Performance**

The terms of reference for the Committee require the Committee to regularly review performance data and ensure performance monitoring systems are in place to achieve sustained improvements. A number of developments have been made to help capture data and inform the Committee of key services that help to achieve deliverable outcomes to improve the lives of Children Looked After and Care leavers.

## **Key Performance Indicator dashboard**

A Key Performance Indicator Dashboard was agreed by the Committee to help monitor and understand the services that support Children Looked After and Care Leavers. Previously the Committee had received a number of Key Performance Indicators from predominately Children Services and the Education Directorate, however Children Looked After and Care Leavers have support and involvement from a range of services and agencies and therefore the dashboard was developed to help capture data more widely.

The Key Performance Indicator Dashboard is now a standing performance management item on the Committees agenda and shows a range of key data from internal departments and outside agencies that have an impact on the lives of Children Looked After and Care Leavers in Cardiff.

Partners who contribute and provide key performance indicators include:

- Cardiff and Vale Health Board
- Children Services
- Bright Futures
- Housing Directorate
- Education Directorate
- Criminal Justice System
- Adolescent/ leaving care services

The dashboard continues to be developed to help include relevant data will help members of the Committee in their role. Performance information training will be added to the Member Development programme to help Committee members to learn and to develop their ability to analyse performance information.

## Corporate Parenting Strategy Progress Report

The Corporate Parenting Officer for Children Services presented an update to members of the Committee on the implementation of the new Corporate Parenting Strategy. Committee Members were informed of the progress made and outcomes and developments in the first 6 months of the strategy being implemented.

The report provided a number of projects from a range of partners that had taken place to improve the lives of care experienced young people over the first 6 months in line with each of the 5 priorities of the strategy and the plans for the future

Progress that had been reported to the Committee included:

- **Private Sector Opportunities** – DIY sessions to support those leaving Care were held to help young people learn skills such as decorating and basic home repair helping to prepare with independent living.
- **Summer of Smiles Festival** – Care experienced young people were provided with exclusive access to book onto activities as part of the 6-week summer programme
- **Independence planning workshops** – pilot of Children's Services and housing to improve independence planning. The workshop took place to inform staff and stakeholders about how to plan for independence for young people leaving care. Care leavers shared their experiences and informed staff of the challenges they faced moving to live independently.

Information was shared on the development of the strategy and the systems put in place to galvanise internal and external agencies to have a role to play in extending Corporate Parenting duties. This included the establishment of an operational group and development of a shared multi agency action plan.

Committee members noted the report and advised that there had been significant progress in the work over recent months.



## **Corporate Parenting Strategy Action Plan**

The Corporate Parenting Strategy action plan outlines key deliverable outcomes that aim to improve the lives of care experienced young people in Cardiff.

The Committee were informed of the development of the action plan and the establishment of a multi-agency Operational group and membership of the group which included representation from:

- Children Services
- Housing
- DWP
- Child Friendly City Team
- Education
- Youth Service
- Police
- Cardiff Commitment
- HR
- Tourism & Leisure
- Voices from Care Cymru
- NYAS Cymru

Members of the Committee were informed that the action plan for the Operational group outlined a set of key clear deliverable outcomes that help to improve the lives of care experienced young people in Cardiff. Members of the group provide updates to the progress made against the actions.

## **Complaints and Compliments – Performance Report**

The Committee's terms of reference state that it will receive Children's Services Complaints reports and Compliments performance report. A report is produced and provided to the Committee at each reporting quarter period.

It is a statutory requirement for Local Authorities to have in place a Representations and Complaints Procedure for Social Services. Statutory complaints relate to the provision of social care and are handled in line with the national regulations. Citizens making complaints have a right to be listened to properly and have their concerns resolved quickly and effectively. Children's Services emphasis is on listening to concerns and using this learning to improve services for everyone who uses them. Complaints should be handled in such a way that the complainant is the focus, not the process, and that the particular circumstances of the complainant are considered (including their age or disability). Where the complaint relates to a looked after child, a child in need or a care leaver the local authority has a duty to provide an advocate as required.

At each quarterly report update the Committee were informed of the methods of how citizens can make a complaint, the themes of the complaints with analysis, as well as compliments received about Children Services, thus helping the Committee to gain an understanding of common issues facing citizens.

### **Quality of Care Review**

The Regulated Services (Service Providers and Responsible Individuals) (Wales) Regulations 2017, (amended 2019) provides the requirement of a Quality-of-Care Review. In October the Committee received the Annual Quality Assurance Report for Ty Storrie Short Break Service and Crossland's Childrens home covering the period Oct 2020 – March 2021. The aim of producing the reports was to inform and drive improvements in the quality of care provided to the young at the home and short break service.

The reports outlined the results and feedback from a number of surveys conducted which included young people's feedback, staff, social workers, and parents. The Operational Manager for Performance, Strategy and Resource presented to the Committee key findings and a summary of both Quality-of-Care reviews which included examples of good practice, outstanding actions from previous reviews and how young people are supported to have their voice heard.

## **CONCLUSION**

During 2020/2021 Committee members received a wide range of updates and information from a variety of organisations and teams helping the Committee gain an understanding of the issues impacting Care experienced young people and the organisations, projects and initiatives that support them.

These updates helped to notify the Committee of how services and organisations adapted to the Covid 19 pandemic and the future plans and developments for services Areas of particular interest from Committee members for 2020/2021 were:

- Participation of Children and young people updates
- Voices from Care presentation
- Launch of Foster Wales

Key systems were put in place to support Committee members in their role including a refreshed Terms of Reference, Corporate Parenting Protocol and the development of a Key Performance Indicator dashboard.

The forward work programme for the Committee had been shaped to link with the new Corporate Parenting Strategy and connections between young people, external and internal partners were strengthened.

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COUNCIL

29 SEPTEMBER 2022

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**REPORT OF DIRECTOR OF GOVERNANCE AND LEGAL SERVICES  
AND MONITORING OFFICER**

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**MAINDY PARK TRUST – ESTABLISHMENT OF INDEPENDENT  
ADVISORY COMMITTEE**

**Reason for this Report**

1. For the Council to consider the recommended establishment of an independent advisory committee to advise the Cabinet, in its capacity as sole trustee of the charitable trust, Maindy Park, in relation to a land exchange proposed by the Council in its statutory local authority capacity.

**Background**

2. The Council is the sole corporate trustee of Maindy Park, a charity registered with the Charity Commission under Charity Number 524137 (“the Charity”). As trustee, the overriding duty of the Council is to further the purposes and best interests of the Charity. The Council’s functions as Trustee of Maindy Park are executive functions, falling within the responsibility of the Cabinet.
3. The Council, in its separate capacity as Local Education Authority, proposes to expand Cathays High School, situated opposite the Charity land.
4. The Council is faced with conflicting interests between its proposed development projects and acting in the best interests of the Maindy Park Trust. In view of the Council’s conflict of interests in this matter, advice has been sought from Counsel in relation to how the Council should manage its conflict of interests and ensure its decision making process is lawful and robust.

**Issues**

5. At its meeting on 28<sup>th</sup> September, the Cabinet is due to consider a report on the decision making arrangements to be adopted in this matter (**Appendix A**). Prior to Cabinet’s consideration of this matter, the Policy Review and Performance Scrutiny Committee is also due to consider the Council’s decision making arrangements in relation to the Maindy Park Trust at its meeting on 26<sup>th</sup> September 2022: [CARDIFF COUNCIL \(moderngov.co.uk\)](http://CARDIFF.COUNCIL(moderngov.co.uk)). Any comments, observations, or concerns raised by the Scrutiny Committee will be reported to the Cabinet, prior to its consideration of the decision-making arrangements.

6. In order to manage the Council's conflicts of interests in this matter in line with Counsel's advice, the recommended decision making arrangements include the establishment of an Advisory Committee (under section 102(4) of the Local Government Act 1972), 'the Maindy Park Trust Advisory Committee', comprised of 3 independent members of the Standards and Ethics Committee and or the Governance and Audit Committee, with the following terms of reference:

'(a) To consider whether the land exchange proposed by Cardiff Council in its statutory capacity as local authority should be agreed by the Maindy Park Trust ('the Charity'), having regard to the best interests of the Charity and its beneficiaries, and all relevant evidence in this respect, including (but without limitation to) independent valuation advice on the relevant land and views submitted in response to the public consultation on this matter; and

(b) to make a recommendation to Cabinet, in its capacity as Trustee of the Charity, on whether or not the proposed land exchange should be agreed (subject to approval by the Charity Commission).'

7. The establishment of an advisory committee requires the approval of full Council.

### **Financial Implications**

8. The remuneration provided to Independent members agreeing to sit on the proposed new Advisory Committee will be funded from an earmarked Reserve. The amount of remuneration paid to the Independent members will be in accordance with the approved Schedule for Members Remuneration.

### **Legal Implications**

9. The report recommends the appointment of an independent Advisory Committee, the Maindy Park Trust Advisory Committee, with the membership and terms of reference set out in paragraph 6 of the report.
10. An advisory committee may be appointed (under section 102(4) of the Local Government Act 1972) to advise the Cabinet in relation to the discharge of executive functions. An advisory committee cannot make a substantive decision on behalf of the Council; it may only advise.
11. An advisory committee may consist of such persons (whether members of the Council or not), appointed for such term as may be determined by the Council (but may not include Council employees or anyone who is disqualified from being an elected Member of the Authority, for example, those declared bankrupt).
12. The appointment of an advisory committee, its membership and terms of reference, may be recommended by the Cabinet, but requires the approval of full Council (pursuant to Regulation 3(9) of the Local Authorities (Executive Arrangements) (Functions and Responsibilities) Wales Regulations 2007).
13. Meetings of an advisory committee are governed by the Committee Meeting Procedure Rules; and the Access to Information Procedure Rules apply in relation to public access to meetings, agendas and reports (Local Government Act 1972, section 100E(3)(a)).

14. It should be noted that this report recommends a decision making process only, and is separate to any substantive decision to be taken in relation to Maindy Park.
15. Members should consider, in the usual way, whether they have any personal interest under the Members' Code of Conduct in the recommendations of this report, and if so, whether that interest is prejudicial, having regard to advice from the Monitoring Officer. The Monitoring Officer's general advice is that, under the Members' Code of Conduct, a Member's involvement in previous Cabinet decisions relating to the development proposals affecting Maindy Park would not constitute a personal interest in the recommendations of this report.
16. Other relevant legal implications are set out in the body of the report.

## **RECOMMENDATIONS**

Subject to approval of the Cabinet's recommendation in this regard at the Cabinet meeting on 28<sup>th</sup> September, Council is recommended to approve the establishment of a Maindy Park Trust Advisory Committee, with the membership and terms of reference set out in paragraph 6 of this report.

**DAVINA FIORE**  
**DIRECTOR OF GOVERNANCE AND LEGAL SERVICES AND MONITORING**  
**OFFICER**  
**22 September 2022**

## **APPENDICES**

Appendix A – Cabinet report, 'Maindy Park Trust – Decision Making Arrangements', 28 September 2022 (Appendix A, Exempt)

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**MAINDY PARK TRUST – DECISION MAKING ARRANGEMENTS**

**LEADER (COUNCILLOR HUW THOMAS)**

**AGENDA ITEM: 1**

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**APPENDIX A TO THIS REPORT IS EXEMPT FROM PUBLICATION  
PURSUANT TO THE LOCAL GOVERNMENT ACT 1972, SCHEDULE 12A,  
PART 4, PARAGRAPH 16**

**Reason for this Report**

1. For the Cabinet to agree the decision making arrangements to discharge its role as sole trustee of the charitable trust, Maindy Park, in relation to a land exchange proposed by the Council in its statutory local authority capacity.

**Background**

2. The Council is the sole corporate trustee of Maindy Park, a charity registered with the Charity Commission under Charity Number 524137 (“the Charity”).
3. The land was gifted by the Marquis of Bute to the Mayor, Aldermen, and Burgesses of the City of Cardiff by an Indenture dated 15th August 1922, subject to covenants to use the land for open space, recreation and Playground (Appendix 1).
4. The current site mainly features an outdoor velodrome, which was constructed for the Empire Games held in Cardiff in 1958, and also a leisure centre with car park. These facilities have been let to a leisure operator under a public concession contract and subject to a long lease.
5. The Council, in its separate capacity as Local Education Authority, proposes to expand Cathays High School, situated opposite the Charity land. The Cathays High School proposals were approved by Cabinet in October 2021, subject to the resolution of certain property and trust matters relating to Maindy Park, being part of the land required for the expansion of the school.
6. The Council is also undertaking a separate project to relocate the existing Velodrome to the International Sports Village, which the Council is developing as a centre of high quality sports facilities. The Council has consulted on that relocation and the outcomes of the

consultation were reported to Cabinet in March 2022, when it was agreed that the new Velodrome should be progressed as part of the combined cycling facilities. The Velodrome relocation proposals will be further considered by the Cabinet, along with the full business case for the proposed combined cycling facilities, for decision in February 2023.

7. The Council is faced with conflicting interests between its proposed development projects and acting in the best interests of the Maindy Park Trust.

## **Issues**

8. The proposed use of part of Maindy Park for the school expansion is not compatible with the objects of the Maindy Park Trust. However, the Council, in its capacity as local authority, may offer suitable substitute land to the Trust for its charitable purposes in exchange for land required at Maindy Park.
9. Under charity law, the consent of the Charity Commission would be required for the proposed exchange of land, because this would be regarded as a disposal to a 'connected person' within Part 7 of the Charities Act 2011.
10. The Council has accordingly, identified two substitute parcels of land located at Blackweir and Cae Delyn Park that could be offered in exchange for land at Maindy Park and obtained independent valuation advice in relation to the proposed land exchange. The Council has also undertaken a consultation exercise in relation to the proposed land exchange as a means to ensure wider consultation across the city. All duly submitted consultation responses are to be considered in the decision making process.
11. The status of Maindy Park as a charitable trust requires the Council, separately, as Trustee, to consider the proposed land exchange, and make a separate Trust decision having regard to the objects and best interests of the Charity ('the Trust Decision').
12. In view of the Council's conflict of interests in this matter, advice has been sought from Counsel in relation to how the Council should manage its conflict of interests and ensure its decision making process is lawful and robust.

## **Proposed Decision Making Arrangements**

13. In line with Counsel's advice, Cabinet is recommended to agree the following decision making arrangements to manage the Council's conflicts of interests in this matter and ensure the Trust Decision is taken properly in the best interests of the Trust:

(i) Individual members of the Cabinet should identify and declare any potential conflicts of interest in the Trust Decision and any Member who voted on the Council's development proposals or is directly involved / interested in those proposals should declare a 'serious conflict of interests' in the Trust Decision and refrain from taking any part in the Trust Decision. It is understood that there are 4 remaining Cabinet members, 2 of whom are Cabinet job-sharers (of different Cabinet portfolios), who have no 'serious conflict of interests'.

(ii) To set up an Advisory Committee (under section 102(4) of the Local Government Act 1972), 'the Maindy Park Trust Advisory Committee', comprised of 3 independent members of the Standards and Ethics Committee and or the Governance and Audit Committee, with the following terms of reference:

'(a) To consider whether the land exchange proposed by Cardiff Council in its statutory capacity as local authority should be agreed by the Maindy Park Trust ('the Charity'), having regard to the best interests of the Charity and its beneficiaries, and all relevant evidence in this respect, including (but without limitation to) independent valuation advice on the relevant land and views submitted in response to the public consultation on this matter; and

(b) to make a recommendation to Cabinet, in its capacity as Trustee of the Charity, on whether or not the proposed land exchange should be agreed (subject to approval by the Charity Commission).'

(iii) For Cabinet to take the Trust Decision on the proposed land exchange, having regard to the recommendations of the Maindy Park Trust Advisory Committee (please see sub-paragraph (ii) above), PROVIDED THAT no seriously conflicted Cabinet Member, that is, any Member who has had any previous involvement, or has any other personal interest, in the Council's development proposals concerning Maindy Park, shall take any part in the Trust Decision (any seriously conflicted Cabinet member shall declare their conflict of interests and withdraw from the Cabinet meeting).

14. In relation to Cabinet Job-Sharers, Counsel has advised that where one job sharer has declared a serious conflict of interest ('JS-C'), their job sharing partner who has no serious conflict of interests ('JS-P') may participate in the Trust Decision and vote, provided that JS-C has agreed to give JS-P unfettered discretion in relation to the decision and shall not seek to influence their vote in any way.
15. As noted in paragraph 9 above, if the Trust Decision is to approve the proposed land exchange, this will be subject to approval by the Charity Commission under Part 7 of the Charities Act 2011, which will provide further independent assurance that the decision has been taken lawfully and properly.

## **Reason for Recommendations**

16. To allow the Council to properly discharge its responsibilities as Trustee of Maindy Park Trust and manage its conflict of interests in relation to the development projects it is progressing in its statutory capacity as local authority.

## **Scrutiny Consideration**

17. The Policy Review and Performance Scrutiny Committee will consider this issue on 26 September. Any comments received will be circulated at the Cabinet meeting.

## **Financial Implications**

18. The remuneration provided to Independent members agreeing to sit on the proposed new Advisory Committee will be funded from an earmarked Reserve. The amount of remuneration paid to the Independent members will be in accordance with the approved Schedule for Members Remuneration.

## **Legal Implications**

19. The Council's functions, as sole corporate trustee of Maindy Park ('the Charity'), are executive functions (pursuant to section 13 of the Local Government Act 2000 and the Functions and Responsibilities Regulations issued thereunder, SI 2007/399). Under the Council's Scheme of Delegations, Section 2, paragraph 43, these functions are reserved to the Cabinet.
20. As trustee, the overriding duty of the Council is to further the purposes of the Charity. Any decisions taken by the Cabinet in exercise of the Council's role as trustee must be taken in the best interests of the Charity.
21. As noted in the body of the report, the Council has a conflict of interests between its proposed development projects affecting Maindy Park and its duties, as trustee of the Charity, to act in the best interests of the Charity; and independent legal advice has therefore been sought from Counsel on the decision making arrangements the Council should make in order to properly manage its conflict of interests. Counsel's advice is attached as **Appendix A** (Exempt from publication).
22. In line with Counsel's advice, the report recommends the appointment of an independent Advisory Committee, the Maindy Park Trust Advisory Committee, with the membership and terms of reference set out in paragraph 13(ii) of the report.
23. An advisory committee may be appointed (under section 102(4) of the Local Government Act 1972) to advise the Cabinet in relation to the discharge of executive functions. An advisory committee may consist of such persons (whether members of the Council or not), appointed for

such term as may be determined by the Council (but may not include Council employees or anyone who is disqualified from being an elected Member of the Authority, for example, those declared bankrupt).

24. The appointment of an advisory committee, its membership and terms of reference, may be recommended by the Cabinet, but requires the approval of full Council (pursuant to Regulation 3(9) of the Local Authorities (Executive Arrangements) (Functions and Responsibilities) Wales Regulations 2007).
25. Meetings of an advisory committee are governed by the Committee Meeting Procedure Rules; and the Access to Information Procedure Rules apply in relation to public access to meetings, agendas and reports (Local Government Act 1972, section 100E(3)(a)).
26. An advisory committee may only advise the Cabinet in relation to the Trust Decision on the proposed land exchange. The Trust Decision remains the responsibility of the Cabinet, to be taken having regard to the recommendations of the advisory committee.
27. Under the Cabinet Procedure Rules, the quorum for a meeting of the Cabinet is three. As noted in paragraphs 13 and 14 of the report, after all Cabinet members with a serious conflict of interests in the Trust Decision have withdrawn, the number of remaining Cabinet members will meet the quorum requirements to enable the Trust Decision to be lawfully made.
28. It should be noted that this report recommends a decision making process only, and is separate to the substantive Trust Decision. Any Member who declares a serious conflict of interests in relation to the Trust Decision is not necessarily precluded from participating in the consideration of the decision making process which is the subject of this report. Members should consider, in the usual way, whether they have any personal interest under the Members' Code of Conduct in the recommendations of this report, and if so, whether that interest is prejudicial, having regard to advice from the Monitoring Officer. The Monitoring Officer's general advice is that, under the Members' Code of Conduct, a Member's involvement in previous Cabinet decisions relating to the development proposals affecting Maindy Park would not constitute a personal interest in the recommendations of this report.
29. Other relevant legal implications are set out in the body of the report.

### **Property Implications**

30. There are no property implications arising from this report.

### **HR Implications**

31. There are no HR Implications arising from this report.

## RECOMMENDATIONS

Cabinet is recommended to:

1. Note any serious conflicts of interest declared by individual Cabinet members in relation to the Maindy Park Trust Decision in respect of the Council's proposed land exchange;
2. Recommend to Council the appointment of the 'Maindy Park Trust Advisory Committee', comprised of 3 independent members of the Standards and Ethics Committee and /or the Governance and Audit Committee, with the following terms of reference:  
  
    '(a) To consider whether the land exchange proposed by Cardiff Council in its statutory capacity as local authority should be agreed by the Maindy Park Trust ('the Charity'), having regard to the best interests of the Charity and its beneficiaries, and all relevant evidence in this respect, including (but without limitation to) independent valuation advice on the relevant land and views submitted in response to the public consultation on the proposal; and  
  
    (b) to make a recommendation to Cabinet, in its capacity as Trustee of the Charity, on whether or not the proposed land exchange should be agreed (subject to approval by the Charity Commission).'
3. Receive a further report on this matter in due course setting out the recommendations of the Maindy Park Trust Advisory Committee in respect of the Council's decision, as trustee of the Maindy Park Trust, on whether to agree to the proposed land exchange ('the Trust Decision'), PROVIDED THAT any Member with a serious conflict of interests in this matter shall declare that interest and withdraw from consideration of the Trust Decision.

<b>SENIOR RESPONSIBLE OFFICER</b>	<b>Director Name</b> Davina Fiore, Director of Governance and Legal Services
	Date submitted to Cabinet office

*The following appendices are attached:*

*APPENDIX A – Counsel's advice in the matter of Maindy Park Trust dated 3rd February 2022 and 12th September 2022 (Exempt from publication under the Local Government Act 1972, Schedule 12A, Part 4, paragraph 16)*

### Background papers

*Cabinet report, '21<sup>st</sup> Century Schools: The Expansion and Redevelopment of Cathays High School', 14<sup>th</sup> October 2021; and decision in respect thereof.*

*Cabinet report, 'Cardiff Bay Regeneration Overview', 10<sup>th</sup> March 2022; and decision in respect thereof.*

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By virtue of paragraph(s) 16 of Part(s) 4 and 5 of Schedule 12A of the Local Government Act 1972.

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**COUNCIL:**

**29 September 2022**

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## **LEADER & CABINET STATEMENTS**

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1. Leader Statement – Councillor Huw Thomas
2. Tackling Poverty, Equality & Public Health Statement -  
Councillors Bradbury and Sangani
3. Transport & Strategic Planning Statement – Councillor  
De’Ath
4. Deputy Leader & Education Statement - Councillor Merry
5. Climate Change Statement – Councillor Wild
6. Culture, Parks & Events Statement - Councillor Burke-  
Davies
7. Finance, Modernisation & Performance Statement –  
Councillor Weaver
8. Housing & Communities Statement - Councillor Thorne
9. Investment & Development Statement - Councillor  
Goodway
10. Social Services Statement - Councillors Mackie and Lister

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**COUNCIL: 29 SEPTEMBER 2022**

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## **LEADER STATEMENT**

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### **Death of Her Majesty Queen Elizabeth II and Accession of His Majesty King Charles III**

As Leader of the Council, I want to extend my thanks to all the council services, employees and partner agencies who worked tirelessly in supporting the Welsh Government in the delivery of the programme of nationally significant events in Cardiff following the death of Her Majesty Queen Elizabeth II. This included four Royal Gun Salutes, the Proclamation Ceremony for the new Monarch and the first visit to Wales by His Majesty King Charles III and the Queen Consort. Arrangements were put in place at short notice in just seven days and our successful Team Cardiff/Wales approach, once again, demonstrated its event hosting pedigree. I am extremely grateful for the professionalism, commitment and dedication of everyone involved in delivering this historic occasion in our capital city.

From a Council perspective, there were key contributors including the Protocol Office, who managed the civic and corporate requirements of the various events, together with the City Hall Functions and Catering Teams. The Events Team played an important role in supporting the accreditation process, which ensured that 1,000 staff across all the partner agencies were safely accredited and/or deployed accordingly to deliver the programme of events, as well as covering the health and safety, security and logistical requirements of the city's event sites. The Council's Communications Team also led the city's media and information response, working through the Welsh Government media cell and supporting the world's media asks across the event sites.

The Highways Team put in place the highway management arrangements and infrastructure required to facilitate not only the critical security and crowd management overlay, but also the smooth transition of all the production and media infrastructure required to deliver and broadcast the events across four sites. The Parks and Waste Management Teams ensured that grass was cut, trees were pruned and that the waste management and cleansing requirements associated with the event were all met.

I'm sure Members will want to join me in thanking all our staff who helped ensure that the city played its full part during these historically significant events.

### **Investment in Cardiff**

The Council continues to work with partners to promote Cardiff as a location for high value-added Civil Service jobs and, to this end, I led a delegation to London earlier this month, which presented the city's investment offer to leading officials from UK Government Departments in Whitehall. This approach has brought previous success to the city, and it is clear that enthusiasm remains high for further investment from UK Government Departments.

I am also due to speak at a meeting of the Cardiff Business Events Partnership on 28 September 2022 at the Principality Stadium, alongside representatives from FOR Cardiff, Cardiff Hoteliers Association, event venues and other hospitality businesses. Our 'Stronger, Fairer, Greener' policy agenda included the commitment to engage closely with the retail and hospitality sectors to enable their successful renewal post-Covid and enhance the promotion of Cardiff as a visitor destination by establishing a new events strategy, including business events and conferences. Business events play a vital role for Cardiff and the wider region by helping to bring in business and supporting jobs and a wide range of suppliers directly. They also play a fundamental role in supporting business itself, whether through networking or simply showcasing what Cardiff has to offer.

### **Pride Cymru 2022**

I was pleased to join the march from Windsor Place through the city centre to City Hall Lawn on 27 August 2022 to mark the start of Pride Cymru 2022 alongside other Councillors and council employees. I also spoke on stage at the end of the march and was pleased to welcome Pride Cymru back to the city for the first time since 2019 after an enforced absence due to the Covid-19 pandemic. The theme of this year's event was 'Unique and United' and provided a great way to celebrate individual identity. The Pride Cymru weekend provides a fantastic opportunity for Cardiff to celebrate individuality, diversity and equality, and to show its solidarity and support for the LGBTQ+ community.

### **Llanishen and Lisvane Reservoirs Visitor Hub**

On 1 September 2022, I joined Llanishen Councillors in visiting Llanishen and Lisvane reservoirs to see the good progress that is being made by Dŵr Cymru/Welsh Water to develop the new visitor hub. The construction of the below ground elements of the building had been completed and the building framework was nearing completion. Work will then start on the internal structure of the building, with the building expected to open in spring 2023. In addition, Dŵr Cymru/Welsh Water has been working with its contractors to make the whole site accessible for the public and to create conservation zones to protect the site's wildlife and ecology. Throughout the summer, contractors have been installing brand new fencing and footpaths around the reservoirs, and this work is due to be completed by the end of autumn 2022.

### **Meeting with Radyr & Morganstown Community Council**

On 21 September, I attended a meeting with the Chair and members of Radyr & Morganstown Community Council following an invitation that I received earlier this year. The meeting was also attended by the two County Councillors for the electoral ward and provided the opportunity to discuss a number of matters affecting the local community, including potential improvements to Station Road, the drainage works at Drovers Way Play Area, active travel and public transport provision, as well as issues relating to the Replacement Local Development Plan.

**Councillor Huw Thomas**  
**Leader of the Council**  
**23 September 2022**

**TACKLING POVERTY, EQUALITY & PUBLIC HEALTH STATEMENT**

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**PUBLIC HEALTH & EQUALITY**

**Covid-19 Booster Vaccination Programme (Autumn 2022)**

The Covid-19 booster vaccination programme in Wales commenced at the start of this month for adults aged 50+ years of age, those who are in high-risk groups or severely immunosuppressed, and for health & social care workers. The plan is to offer all booster vaccinations by the end of November 2022.

Following the closures of both the Splott and Bayside Mass Vaccination Centres (MVCs) in Cardiff, a new MVC has been established in the car park at Woodland House on Maes-y-Coed Road in the Heath Ward, which opened on 5 September 2022. The MVC is open seven days a week from 10am to 7pm for vaccination by appointment only, for which those who are eligible will receive an invitation by post. The MVC at Woodland House has the capacity to vaccinate 12,600 people per week and can increase capacity if a surge response is required.

The Community Team will deliver the autumn booster vaccination to all care home residents, housebound citizens (whose details have been forwarded by GPs) and hospital in-patients. 17 GP surgeries are participating in the vaccination of the over 80-year-old cohort in Cardiff and the Vale of Glamorgan. In geographic areas not covered by the participating GPs, Community Pharmacy will vaccinate this cohort, as well as all the social care workers in Cardiff and the Vale of Glamorgan.

A Well Pharmacy mobile vaccination unit will also be based at the Ikea store in Grangetown, which can vaccinate 1,000 individuals a week. This location was chosen as uptake in the community has been low in the past and it is hoped that this will assist in improving uptake of the booster vaccination locally.

**Ukraine Refugee Crisis**

As the devastating war in Ukraine has continued, the Council has maintained its high-quality support service for Ukrainian nationals seeking sanctuary in Wales. The wrap-around support services have reached over 1,000 Ukrainian nationals arriving through the Ukraine Sponsorship Scheme, Family Visa Scheme and the Welsh Government's Super Sponsor Scheme to date. Thousands of Ukrainian nationals have also been welcomed via the city's arrival hub and assisted with their onward travel to their future homes across Wales.

As of this month, Cardiff has over 200 active sponsors who between them have assisted over 400 Ukrainian citizens to find safety in our city. As we approach the end of the minimum six-month sponsor period for the earliest arrivals, the Council's Ukrainian Support Team has worked hard to identify those in need of housing advice and assistance, helping families to find alternative sponsors or source their own accommodation to ensure that they do not fall through the gaps as the conflict continues.

Communities across Cardiff have shown their support for Ukraine through sponsorship – welcoming Ukrainian citizens into their homes as family, by volunteering, and through everyday gestures of kindness. This collective work has touched the lives of many seeking sanctuary in our nation and should be a source of great pride for our city.

### **Welsh Government HIV Action Plan Consultation**

HIV continues to be a major global public health issue, having claimed approximately 40.1 million lives so far. There is no cure for HIV infection; however, with increasing access to effective HIV prevention, diagnosis, treatment and care, HIV infection has become a manageable chronic health condition, enabling people living with HIV to lead long and healthy lives.

Over the past five years, the Welsh Government, working with partners, has made huge progress in improving access to testing and treatment in Wales. There has been a significant reduction in the number of new HIV infections in Wales, with new diagnoses of HIV decreasing by 75% between 2015 and 2021.

The Fast Track Cities Initiative is a global partnership that works towards zero new infections, eliminating HIV related stigma and improving the quality of life of people living with HIV. In October 2020, the Fast Track Cardiff & Vale Leadership Group, consisting of senior stakeholders from Cardiff Council, Vale of Glamorgan Council, Cardiff & Vale University Health Board, Public Health Wales, Cardiff University and other key stakeholders was established to oversee the work of Fast Track Cardiff & Vale. Successful campaigns and projects have included testing week and Texting for Testing, which supported GPs to send HIV testing messages via text, as well as links to access home testing.

The Welsh Government has recently produced a draft HIV Action Plan, which has been subject to consultation. The action plan covers five key areas: prevention, testing, clinical care, living well with HIV and tackling stigma. The Cabinet is due to consider a response to this consultation on 28 September 2022. The Council very much welcomes the action plan and the report to Cabinet setting out the Council's response to the consultation makes clear our support for work being done in this area. We have also put forward areas where we believe local authorities could get more involved in delivering the ambitions set out in the action plan if additional funding was made available. This could include, for example:

- Providing home tests via a “click and collect” service
- Reaching under-served communities
- Provision of peer support



We have also identified the need for a more specific focus on the needs of older people with or at risk of HIV. Our response also stresses the importance of a properly funded public awareness plan that reaches all our citizens. Overall, we welcome the Welsh Government's action plan and commend its ambition. We will continue to work in partnership to raise awareness and prevent the spread of HIV within the city.

### **Cohesion Cup Final**

I was pleased to attend the Cohesion Cup Final cricket match on 14 September 2022, which aims to encourage community cohesion through sport. Launched in 2016, the first Cohesion Cup had six teams competing and this then grew to eight teams in 2017, with 10 teams competing since 2018. The cup culminates in a local final between two community teams followed by a grand finale at Sophia Gardens where the winners take on a mixed team of South Wales Police officers and former Glamorgan players.

### **Regional Food Challenge Project**

Cardiff Council, in collaboration with Monmouthshire County Council, has been awarded £2.6 million from the Cardiff Capital Region (CCR) Challenge Fund and Welsh Government to jointly run a Food Challenge project. The project will be a competition inviting the market to identify and develop innovative solutions that significantly improve the sustainable production and supply of food. More specifically, the project will look for applicants to harness the potential of land, technology and people to increase the sustainable production and supply of locally grown food in the Cardiff Capital Region, while addressing economic, environmental and social aspects of the food system in Wales. The Food Challenge will be launched early next month and will run for up to three years.

### **Pride Cymru 2022**

Pride Cymru 2022 returned to the capital over the August Bank Holiday weekend for the first time since 2019 due to the Covid-19 pandemic. I was delighted to march alongside the Council's LGBT+ Employee Network in the parade from Windsor Place before heading along Queen Street towards City Hall. This year, the parade celebrated 50 years since the first-ever Pride march in the UK. I also spent time on the LGBT+ Employee Network's stall on City Hall Lawn and was pleased to be part of such an important event, which celebrates diversity and inclusion in Cardiff and across the nation.

## **TACKLING POVERTY & SUPPORTING YOUNG PEOPLE**

### **Cost of Living Support**

The Council's Advice and Benefits Teams are continuing to work hard to support those affected by the current cost-of-living crisis. They are experiencing a high demand for services and have recently seen a 107% increase in the number of people contacting the advice services. They are continuing to assist people financially with over £171,000 already being paid to households from Welsh Government's Cost of Living Discretionary Scheme.

To further support residents, a new Cost of Living Task Force has been set up with internal departments and external organisations, including Citizens Advice, C3SC, the Department for Work and Pensions (DWP), Welsh Government, Cardiff Foodbank and Registered Social Landlords. All parties are working together to share best practice and raise awareness of the support on offer.

New designated cost of living 'information stations' have been placed in every Hub across the city, which provide information and practical tips on how to reduce costs and save money, and the use of volunteers is being increased across the service to help support paid staff and deal with the increased demand on the service.

It is important that people are aware of the help available to them during these uncertain months. A wide-ranging publicity campaign is to be launched, which will include local newspapers, radio and social media. Information is to be sent to every household across the city on how to access help. A specific cost-of-living support leaflet is also being produced, which will be placed in all Foodbank bags.

As demand continues to increase, the service will be constantly reviewed to ensure that there are adequate resources to support all the residents who need help and bids for external funding will continue to be made as and when it becomes available.

### **New Food and Fuel Champions**

The new Food and Fuel Champions are providing practical advice across the city's Hubs. They have helped over 270 people so far and attended numerous community events in order to publicise the service. The new staff will shortly be attending specialised National Energy Action training, which will assist in providing further support to service users with food and fuel poverty queries.

### **Visit to Community Hubs**

I recently had the pleasure of visiting Llandaff North & Gabalfa Hub and also the new integrated Wellbeing Hub at Maelfa, an exceptional facility which includes access to GPs, NHS clinics, Youth Services, library provision and advice services. I was able to witness first-hand the exceptional advice and support that advice staff in our Hubs are providing to assist people through the cost-of-living crisis. I spoke to the Food and Fuel Champions who advised me that the number of people they are seeing now is increasing as people are worried about how they will heat and eat over the coming months. I also saw residents provided with tailored money advice to ensure that they are maximising and receiving all the help to which they are entitled.

Members of the Into Work Advice Service were also on hand, assisting clients with CVs and job searches. I was particularly struck by one client who informed me that their Into Work Mentor had done more for them than anyone ever had in the past. This client had secured their first-ever qualifications and had reached the final point of an interview for Cardiff Bus, which is testament to the excellent service that they received. The visit reiterated to me that our Advice Teams are extremely dedicated to providing a range of support to suit all customers. It is clear how much these services are valued and much needed during the ongoing cost-of-living crisis.

## **Into Work Advice Service Community Outreach**

The Into Work Advice Service concluded their busy summer outreach programme, with the Young Person Transition Event. A huge range of providers attended to ensure that young people have full knowledge and information of what is available to them on their next steps in life. This included Ministry of Life, Cardiff Commitment, Cardiff Works, Onsite Construction Academy, Volunteer Cardiff, Cardiff Cares Academy, Adult Learning, Careers Wales, Cardiff and Vale College, ACT, ITEC, University of South Wales, Cardiff City Foundation, Llamau, Learning 4 Life, Business in Focus and Princes Trust. Young people were supported throughout the event by Youth Services and Into Work Youth Mentors to ensure they could engage with all providers and get the most out of the opportunity. Throughout last month, the Into Work Advice Service held a number of engagement events, which saw over 300 residents attending and enjoying different activities including those for children. Partners taking part in these events included the Police, Fire & Rescue Service, DWP, and Cyber Security. Their feedback was very positive, especially in terms of raising awareness of support available for Cardiff citizens in these challenging times.

## **Youth Services**

Whilst schools had a break over the summer, it was a key period for our Youth Services. Year 11 learners identified as vulnerable needed to be supported to realise their transition plans, and young people (11+) needed activities which were exciting, sociable and engaging. Not all young people are lucky enough to go on family holidays and even those who do need other opportunities to engage with friends and benefit from new experiences. Some activities were designed and led by the service and other activities were open to the public, but facilitated by the service – transporting young people, ensuring safety and safeguarding, and contributing to the costs, where necessary. This summer saw the first residential trips arranged for young people from all across Cardiff since before the Covid-19 pandemic. Groups engaged in overnight trips and experienced activities that undoubtedly improved their wellbeing and social skills, as well as being fun. Some examples included:

- **Summer Camp 2022**

This year's summer camp took place at Picket Pods in the Vale of Glamorgan. Throughout July and August, Youth Services provided seven camps which have allowed young people to gain new experiences in the outdoors. This included planning, delivering, and evaluating youth work activity whilst having fun and meeting new people in and around camp. Skills learnt included setting up tents, camp craft, cooking, wellbeing sessions and teamwork. A number of groups also tried out new activities such as surfing, kayaking, gorge walking and team building, and visited local places of interest.

- **German Exchange (26 July – 5 August 2022)**

Young people who access North Ely Youth Service and Cardiff's wider Youth Services provision embarked on the 41<sup>st</sup> youth exchange with young people from Stamheim Youth Centre in Cardiff's twin city of Stuttgart in Germany. The group of eight 13-17-year-olds spent 10 days enjoying a range of indoor and outdoor activities, as well as visiting the Mercedes Benz Museum and a theme park.

- Post-16 Summer Transition Support**  
 Youth Services organised a series of ‘taster’ sessions designed to give 16-25-year-olds first-hand experience of a wide range of careers. These sessions included Taste of Construction, Taste of Beauty, Taste of Hospitality, Taste of Sport, Taste of Being Your Own Boss, Taste of Digital, Taste of Music, Taste of Theatre and Taste of Animal Care. The sessions ran on Wednesdays, Thursdays, and Fridays during three weeks in August. The free sessions (including lunch and transport if needed) each featured a chance to tackle a trade and receive expert advice on training opportunities.
- Pride Cymru 2022**  
 Youth Services had an area within the Pride Cymru Youth Zone this year, which provided a safe space for young people to relax, meet up with friends and receive information, support, and guidance from a qualified youth support worker. The ‘Umbrellas Allies’, Youth Services’ LGBTQ+ youth group, also offered a range of wellbeing activities. In partnership with the Child Friendly Cardiff Team, Youth Services were able to provide 100 free Pride Cymru tickets for young people aged 14-25.
- Wellbeing Group – Eastmoors Youth Centre**  
 The Wellbeing Group was held every other Monday at Eastmoors Youth Centre. The group provided an opportunity for young people to meet like-minded people who wanted to explore emotional health and wellbeing, and participate in events and activities, including volunteering opportunities and training to become young leaders.
- Grangetown Girls Club, Thursdays**  
 Young women and girls were invited to attend Girls Club at Grange Pavilion on Thursdays between 21 July and 15 September 2022.
- Business Bootcamps**  
 Business bootcamps were held between 8 and 12 August 2022 for Cardiff teenagers who aspire to become entrepreneurs.

**Councillors Julie Sangani & Peter Bradbury**  
**Cabinet Members for Tackling Poverty, Equality & Public Health (Job Share)**  
**23 September 2022**

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## **TRANSPORT & STRATEGIC PLANNING STATEMENT**

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### **The Highway Awards 2022**

Following on from my Council Statement in July 2022, I am pleased to confirm that the first carbon-neutral highways resurfacing scheme in Wales, which was delivered in Cardiff, has been shortlisted for a national award. The scheme, delivered by our Highway Assets Team, has been shortlisted for an 'Environmental Sustainability Award' at The Highways Awards 2022. The results will be announced next month.

### **City Centre Transport Projects**

The City Centre East and Canal scheme has reached a significant milestone, with the uncovering of the Dock Feeder Canal on Churchill Way taking place earlier this month. The scheme will create a new, vibrant canal quarter in the east of the city centre, with outdoor seating, an outdoor performance area, and rain gardens to manage surface water drainage in the area.

The Central Square and Tudor Street schemes are nearing completion, with both currently on course to be completed by the middle of next month. Two-way traffic is due to be reintroduced on Tudor Street on 27 September 2022.

Works began on site at Saunders Road this week and will last for 4-6 months. This scheme will focus on building the new entrance for the Transport Interchange. The taxi rank at the side of Cardiff Central station will be moved temporarily to Penarth Road for the duration of the works. This is an arrangement that has recently been agreed with Transport for Wales Rail, the taxi trade and their trade union representatives.

### **Cycleway 1 Update**

Works on Cycleway 1 have now moved on to Allensbank Road. This section of works will focus on extending the scheme up to the University Hospital of Wales. The associated Controlled Parking Zones in both Cathays and Gabalfa are in the last stages of installation and will go live by the end of this month.

### **School Streets**

Two new School Street schemes at Rhiwbeina Primary School and Ysgol Gymraeg Coed y Gof in Fairwater went live at the start of the new school year earlier this month. There are now School Street schemes operational at 16 schools in Cardiff. Other new School Street schemes are in development and I will continue to provide updates on progress with these schemes, which are a key component of the Active Travel Schools Programme.

## **APSE Awards – Cardiff Bereavement Services**

Cardiff Bereavement Services were shortlisted for this year's national APSE Awards in the category of 'Cemetery & Crematorium Service Team of the Year'. The awards were held at Swansea Arena on 15 September 2022, and I am delighted to announce that the team was successful in winning the overall category. This is a fantastic achievement for the service and further underlines the fact that the team is delivering a gold standard service for the residents of Cardiff.

## **Open Doors Event**

Despite the death of Her Majesty Queen Elizabeth II on 8 September 2022, the national Open Doors event continued to take place respectfully at certain buildings across the UK during the official period of national mourning. On Sunday 11 September, Bereavement Services, in partnership with the Friends of Cathays Cemetery, opened the chapels at Cathays Cemetery and undertook a number of guided walks for around 150 people to talk about some of the notable individuals buried at our Green Flag award-winning site.

## **Covid Memorial Services**

On 21 September 2022, the first of two special Covid-19 memorial services were held at the Wenallt Chapel at Thornhill Crematorium. The other service will be held on 26 October 2022 at 6.30pm. Members of all faith and non-faith groups came together to provide a service in memory of those who died during the pandemic, and the opportunity for families, who were not being able to attend funeral services at the time, to reflect and remember somebody close to them who sadly passed away during the pandemic. The event also formally launched the new Cardiff Forget You Not Wildflower Garden, which will be planted in the new Northern Cemetery in Spring 2023. Attendees will be invited to write a personal message on one of our specially designed envelopes which contains a packet of wildflower seeds. This can then be posted in the rustic post box which at present is situated outside the Wenallt Chapel. The seeds will then be planted at the new site next year or, if families prefer, they can take them away to plant at home.

## **Cardiff Dogs Home**

The Dogs Home remains extremely busy and is operating at maximum capacity, with requests to place dogs coming from places as far away as Merthyr Tydfil, Carmarthen and Bristol. Unfortunately, this is the fallout from the aftermath of the Covid-19 pandemic when dog ownership increased significantly. The cost-of-living crisis is also having an impact and it is anticipated that the numbers of dogs needing rehoming will remain high for the foreseeable future.

The charity, The Rescue Hotel, has raised over £300,000 to replace all the existing kennels with new ones which will meet the current standards required for dogs in a kennelled environment. This is a fantastic achievement given their short time in existence of only 18 months. The charity also continues to help with the costs of specialist veterinary work and, last year, provided over £30,000 worth of help and, to date this year, has covered over £15,000 worth of costs. The Rescue Hotel also funds a canine behaviourist once a week who helps with assessments and training plans for some of the more challenging dogs who need extra time and care.

Volunteer numbers at the Dogs Home are continuing to rise, and 25-40 new volunteer dog walkers are being inducted every week. Currently, there is an active group of around 400 walkers who attend regularly. These sessions are very popular and help people with their mental health, social isolation, and physical health. Additionally, some young people are about to start doing their community service/probation orders at the Dogs Home, in conjunction with Cardiff Youth Justice Services.

**Councillor Dan De'Ath**  
**Cabinet Member for Transport & Strategic Planning**  
**23 September 2022**

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**COUNCIL: 29 SEPTEMBER 2022**

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**DEPUTY LEADER & EDUCATION STATEMENT**

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**Food and Fun**

Cardiff's multi-award-winning school holiday programme, Food and Fun, continued to expand this summer with 29 schools (2 Welsh-medium primary schools, 1 Welsh-medium secondary school, 1 special school, 1 Pupil Referral Unit school, 3 English-medium secondary schools and 21 English-medium primary schools) delivering the programme. This year, Food and Fun was again extended to include communities beyond the targeted areas funded traditionally by the Welsh Government. The initiative, now in its seventh year, helps to ease the financial pressures on many families across the city during the school holiday period by providing healthy, nutritious meals alongside an exciting programme of education, skills, and sports provision as well as sessions in nutrition education.

This year, and in a bid to support the increased use of locally grown produce in school meals, Food and Fun has taken part in Food Cardiff's Veg Pilot. This involves the Council and its school meal supplier, Castell Howell, working with Food Cardiff and local growers to explore how more local produce can be incorporated into school meals through engagement with children and young people and the supply chain. The initiative supports Cardiff's commitment to supply two portions of vegetables in all school lunches, as well as the Welsh Government's commitment to using public procurement to increase local food production and distribution; reduce carbon emissions; benefit local economies, ecologies and communities, and connect learners with the origins of the food they eat.

More than 1,500 children accessed the provision this summer, with over 30 city-wide partners providing enrichment activities to enable them to learn new skills, socialise and have fun. Highlights from the summer holiday period included a Pentreban Primary School pupil learning to ride a bike for the first time on day one; staff from Castell Howell, Authentic Curries and World Foods stepping in to cook at two primary schools, and Panasonic providing two bread makers to each Food and Fun school so that pupils could bake their own bread.

The extensive programme of activities has included rocket making and science experiments from Techniquest, planting vegetables from Grow Cardiff, bug hunting from Action in Caerau & Ely (ACE), and treasure hunting and fun history lessons from Museum of Cardiff. Sport Cardiff, Glamorgan Cricket, Cardiff City Football Club Foundation, Golf Starz Wales, RBI Wales Baseball & Softball, Golf Wales and Tribal Basketball were just some of the organisations that provided sports sessions. In addition, dance and drama was delivered by Jukebox Collective and the cast from The Lion King at the Wales Millennium Centre.

Other highlights included sessions provided by the Council's Libraries Team and Children's Play Service, Dogs Trust, Cardiff University, RESOLVEit, Wates, Network Rail and The Royal Navy. The Welsh Ambulance Service and South Wales Fire & Rescue Service have also been providing sessions in first aid, CPR and fire safety, and South Wales Police have taught youngsters about internet safety, fingerprinting and police horses.

## **Summer of Fun**

In addition to our Food and Fun programme, the Council ran the Summer of Fun Festival this summer, which attracted over 25,000 participants who engaged in a wide-ranging programme of events and activities during the school holiday period. This included over 14,000 people visiting the festival site on City Hall Lawn, an arts and culture programme delivered by Arts Active across the city, a city-wide programme delivered through the medium of Welsh, free access to the Aqua Park in Cardiff Bay, driving lessons for 11-16-year-olds, three weeks of cycle training for primary aged children, 200 young people abseiling off the Wales Millennium Centre and 37 grants being made available to community groups.

## **Examination Results**

This year has seen the return of formal exams and assessments for the first time since 2019 due to the Covid-19 pandemic. Pupils across the city should be commended for their determination, resilience and the way in which they have had to adapt over the past two years. A summary of the results achieved at A, AS and GCSE Levels is provided in the tables below against the all-Wales results and results in previous years. The results for 2020 were determined by teachers.

### **A Level Results**

	<b>2022 Cardiff LA</b>	<b>2022 Wales (All boards)</b>	<b>2021 Cardiff LA</b>	<b>2019 Cardiff LA</b>
% A*-E	98.1	98.0	99.9	98.2
% A*-C	88.4	85.3	90.9	79.1
% A*-A	48.9	40.9	55.3	30.7

*\*NB Cardiff analysis is just based on WJEC examinations. Wales includes all exam boards.*

### **AS Level Results**

	<b>2022 Cardiff LA</b>	<b>2022 Wales (all boards)</b>	<b>2021 Cardiff LA</b>	<b>2019 Cardiff LA</b>
% A*-E	94.8	92.7	99.2	91.7
% A*-C	77.3	69.8	90.9	65.9
% A*-A	40.0	30.7	55.3	23.6

*\*NB Cardiff analysis is just based on WJEC examinations. Wales includes all exam boards.*

## GCSE Results

	<b>2022 Cardiff LA</b>	<b>2022 Wales</b>	<b>2019 Cardiff LA</b>
% A*-G	97.5	97.3	96.3
% A*-C	73.5	68.6	66.3
% A*-A	31.9	25.1	23.1

## Curriculum for Wales

From September 2022, all primary schools and special schools across Cardiff have begun the implementation of their adopted curriculum in line with the new Curriculum for Wales Framework. Eleven secondary schools have also begun their implementation in Year 7, with all other secondary schools continuing the designing and trialling of their curriculum to be taught first in Years 7 and 8 from September 2023. Schools must keep their adopted curriculum and assessment arrangements under review. A school's curriculum should continue to evolve and be refined, reflecting its effectiveness to meet the needs of all learners and ensuring the legal requirements are met.

## Universal Primary Free School Meals

On 17 December 2021, the Welsh Government announced that the implementation of free school meals for all primary school pupils would begin in September 2022 for the youngest learners in primary schools. The roll-out would then continue in September 2023 so that all learners in primary schools can benefit from a free school meal. On 20 June 2022, the Welsh Government defined 'youngest learners' as Reception age pupils from September 2022 and Years 1 and 2 pupils from Easter 2023.

Although there are a range of kitchen and dining facilities in schools across the city, none were constructed to be able to provide school lunches for all the pupils attending the school. To enable the introduction of universal free school meals for Reception pupils in September 2022, additional catering equipment and minor works have been required at 19 primary schools in the city. This work commenced at the start of the summer holiday period and was completed in time for the start of the Autumn Term earlier this month. Work is ongoing in preparation for the further roll-out of free school meals later in the academic year. This work is very much welcomed, particularly in the light of the current cost-of-living crisis.

## Period Dignity

I met with Molly Fenton from the "Love Your Period" campaign during the summer holidays to discuss a survey that was undertaken with young people in Cardiff. I will continue to work with officers and schools to ensure that accessibility to period products is sustained in our schools. I would very much welcome the support of those Councillors who are school governors in ensuring that appropriate support and access to these products is provided right across the city's schools.

### **Cardiff Influencers Programme**

I was delighted to take part in the Cardiff Influencer's summer programme last month, which involved and engaged with young people on key issues associated with the Council's School Organisation Programme. The 18 Influencers, comprised of pupils from all areas of the city and from a mixture of English and Welsh medium, community, and faith schools, enjoyed a series of activities and workshops designed to give them a platform to express their opinions on key decisions on education strategy and how the Council will invest millions of pounds over the next 10 years. The young people examined current and progressive approaches to education and visited the new Fitzalan High School site, as well as some high-profile locations in the city, including the new BBC Cymru Wales building and Cardiff City Football Club. At the end of the week, the Influencers put into practice all they had learnt during a series of interviews with me. The feedback from the week has been overwhelmingly positive, with the majority indicating that they want to continue to engage with the programme in the future; initially, with another meeting taking place this month and later providing their input into live proposals.

### **UNICEF Child Friendly City**

I am pleased to inform you that officers from across the Council and wider partners have submitted their comprehensive evidence to showcase all the hard work that has taken place to embed children's rights in policy and practice in Cardiff over the last four years. The Child Friendly Cardiff Team will now collate this information into a Child Friendly City Evaluation Report, which will then be presented to a committee of children and young people to gather their feedback. This will then be added to the final submission to UNICEF-UK next month when a panel of experts will then assess our progress towards becoming the UK's first UNICEF Child Friendly City. As part of the evaluation process, a survey was circulated to Councillors last month, which can be completed anonymously. This will assist in evidencing the positive culture and leadership that is provided by Councillors. I would urge colleagues to complete the survey **by 9:00am on Friday 30 September 2022** if you have not already done so. Your collective assistance in completing this survey will provide essential evidence to support Cardiff becoming the first Child Friendly City in the UK.

**Councillor Sarah Merry**  
**Deputy Leader & Cabinet Member for Education**  
**23 September 2022**

## **CLIMATE CHANGE STATEMENT**

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### **Recycling Strategy 2022-25 – Cleaner and Greener**

The new Recycling Strategy for Cardiff, which sets out an action plan for improving Cardiff's recycling performance, is due to be considered at the rearranged meeting of the Cabinet on 28 September 2022. Whilst a key aim of the strategy is to increase recycling beyond 64%, it also takes into consideration the need to do this in a sustainable way. The Recycling Strategy is not just about increasing recycling, but is also about reducing waste, encouraging repair and reuse, and contributing to a circular economy. The Recycling Strategy 2022-25 has the following key objectives:

1. Improve material quality
2. Increase recycling participation and capture of priority materials
3. Increase opportunities for communities and residents to recycle
4. Make use of all available data, to develop targeted actions
5. Reduce single use plastics
6. Encourage and support the prevention, reuse and repair of materials
7. Contribute towards developing a circular economy within Wales
8. Improve the Street Scene cleanliness across Cardiff

The roll-out of the new strategy will have a phased implementation programme, including:

- The phased roll-out of segregated recycling across household properties in Cardiff.
- The phased roll-out of reduced residual waste collections to improve the level and quality of recycling across household properties in Cardiff.
- Undertaking further pilot work in relation to Houses of Multiple Occupation (HMOs) and flats to improve recycling performance, including the testing of communal segregated recycling bins.
- Reviewing the expansion of kerbside collection services to cover items currently not collected at the kerbside.
- Enhancing and strengthening education and enforcement to deliver improved recycling compliance across household properties in Cardiff.
- Developing the business case to move from a Material Recovery Facility to a Material Handling Facility required to manage segregated recycling.
- Improvements to the trade/ business waste model to improve recycling and meet new legislative requirements.
- Identification of wider council/service area change to value resources and minimise the Council's impact on climate change.

## **Student Welcome and Engagement on Recycling**

All incoming students to the city this month will have received a welcome letter, which includes information on how they can deal with their waste and recycling. The Engagement Team from Recycling & Neighbourhood Services has attended Freshers' Fairs at Cardiff Metropolitan University on 21 September 2022 and at University of South Wales on 23 September 2022. The team will also be attending Freshers' Fairs at Cardiff University on 28 & 29 September 2022. In addition, the Engagement Team will be undertaking outreach work with students between 10am and 3pm every day over the next two weeks. In the week commencing 26 September 2022, the team will be located in Llanbleddian Gardens at the rear of Cardiff University Students Union and, in the following week commencing 3 October 2022, the team will be based inside the Students Union building off Senghennydd Road. The team will also be knocking on doors in the local area over a 3-week period between the hours of 3pm and 7pm, commencing on 26 September 2022, with the aim of providing information to students to help them manage their waste and recycling responsibly.

## **Waste & Litter Advisory Group**

A new Waste & Litter Advisory Group has been established to bring together volunteers and experts who can provide input into the work of the Council's Recycling and Neighbourhood Services Team and our waste & recycling policies. The Advisory Group is not a decision-making body and has been established to provide advice & guidance and to work towards achieving shared objectives. I am extremely grateful to those that attended the meeting and to the contribution made by the wider network of 'Love Where you Live' and 'Keep Wales Tidy' groups and volunteers.

## **Public Services Board Climate Emergency Group**

I was pleased to attend the recent meeting of the Cardiff Public Services Board (PSB) Climate Emergency Group. It was great to see public services in Cardiff coming together around the urgent issue of climate change to ensure that we are working together on key areas such as low emission fleet vehicle strategies, energy efficiency in our operational buildings, green infrastructure, lower carbon procurement and how we engage collaboratively to guide the behavioural changes that all organisations need to make to address the Climate Emergency.

## **One Planet Cardiff Update**

Work towards meeting the objectives contained in our One Planet Cardiff strategy and action plan is progressing well. Construction of the new Heat Network is well underway and the Solar Farm at Lamby Way is performing above expectations, delivering clean, renewable power to the city's waste water treatment plant. Another tranche of 24 publicly accessible Electric Vehicle (EV) charging posts are currently being installed in 12 locations across the city, which are located mainly in public car parks close to suburban shopping centres, parks and community hubs. In addition, an exciting programme of engagement with schools and young people in Cardiff is taking shape, with a One Planet Cardiff Pledge by schools due to be launched in the near future.

**Councillor Caro Wild**  
**Cabinet Member for Climate Change**  
**23 September 2022**

**COUNCIL: 29 SEPTEMBER 2022**

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**CULTURE, PARKS, EVENTS & VENUES STATEMENT**

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**Museum of Cardiff**

The Museum of Cardiff has been awarded a Visit Wales Gold Award for delivering an outstanding and memorable experience for visitors in all aspects of the attraction. This is an accolade, which I believe is richly deserved. It is encouraging to see visitor numbers increasing, with 7,541 people visiting the Museum in July 2022, rising to 10,719 last month. There has certainly been much for people to see and do at the Museum during the summer holiday period, which saw 205 children and their families take part in craft drop-in activities. The Museum was also featured in the Kids in Museums guide to the best free museums for families in Wales: <https://kidsinmuseums.org.uk/2022/08/best-free-museums-for-families-in-wales/>

Thanks to funding from the Welsh Government's Fusion Programme, the Museum of Cardiff supported five schools with their Food and Fun programme this year. For many of the pupils, it was their first visit to the Museum. Approximately 185 pupils took part in 'hands on history' object handling sessions, museum gallery trails and 'My Museum' activities. In addition, building on the Museum's partnership with Independent Living Services, people who attended the virtual reminiscence sessions that the Museum developed during the pandemic are now able to attend in person, with the face-to-face sessions proving very popular.

The Museum has also worked with Norena Shopland to develop a LGBTQ+ timeline for Cardiff. Norena is working with the Welsh Government to develop different timelines around all the counties in Wales, which will be launched in February 2023. The Museum was delighted to be able to contribute to this project, not only by providing additional collections information, but also hosting a discussion panel event on 31 August 2022 to facilitate the important sharing of LGBTQ+ stories and experiences from different points in Cardiff's history. The event was attended by 35 people and panellists included representatives from Glitter Cymru, Pride Cymru, The Queer Emporium, Cardiff Songbirds and G(end)er Swap.

My thanks to all the team for their ongoing professionalism and enthusiasm, ensuring that the Museum of Cardiff continues to capture and tell the story of our amazing city through our communities.

**Summer Events Programme**

In my Council Statement in July 2022, I provided just a brief outline of the many events and highlights that Cardiff had in store for its communities and visitors during the summer. From the city's Summer of Fun programme of events to the

British Speedway Grand Prix; from music concerts at Cardiff Castle to Luna outdoor cinema; from Pride Cymru to the WWE Clash at the Castle – Cardiff certainly did not disappoint. I was particularly proud to be told by the WWE organisers that Cardiff had delivered an atmosphere and sense of place in just nine months that had taken them 39 years to deliver for their two-day events elsewhere. I would like to thank all the council officers and partner organisations who supported the delivery of our summer events programme. I have been privileged to see first-hand the level of planning and detail that goes into delivering these events. None of it would happen without all our partners and our commitment to a Team Cardiff/Wales effort.

### **Christmas 2022**

The city's focus now turns to Christmas and Visit Cardiff will be working with key partners to launch their Christmas awareness campaign at the end of this month and to promote a 12-week countdown to Christmas. This year, the city will be providing a plethora of Christmas entertainment, including the welcome return of the Christmas at Bute Park Light Trail and the Cardiff Christmas Market. Winter Wonderland will, once again, be split across two venues at City Hall Lawn and Cardiff Castle. St David's Hall will also be welcoming the critically acclaimed Varna International Ballet Company, which is celebrating its 75<sup>th</sup> anniversary and will be performing in the UK for the first time, presenting performances of Coppelia, The Nutcracker and Swan Lake over the Christmas and New Year period. Cardiff Castle will also be welcoming a new attraction this year with the introduction of the Spiegel Tent. I would encourage Members to visit [www.visitcardiff.com](http://www.visitcardiff.com) to keep abreast of all that the city has to offer for visitors and residents alike over the coming months.

### **SCEPTRE Awards**

The Winter of Wellbeing Pop-Up in St David's Centre has been submitted by the centre for entry into the 'Community Initiative of the Year' category of this year's SCEPTRE Awards, which recognise best practice and the best people in the shopping centre industry. I am delighted to confirm that Cardiff has been shortlisted in the award category, with the winners due to be announced in November 2022. The Winter of Wellbeing Pop-Up was delivered by the Council's Events Team in partnership with the Child Friendly Cardiff Team and St David's Centre during February and March this year.

### **Green Flag Awards 2022**

I am delighted to report that in late July 2022, it was announced by Keep Wales Tidy, who manage the Green Flag Award Scheme in Wales, that the Council had retained Green Flag status for its 15 accredited sites following an independent assessment. Furthermore, the Council's new Green Flag submission for 2022 – Hendre Lake Park in the Trowbridge Ward – was also awarded the status, increasing the total to 16. In addition, Bute Park and Cathays Cemetery retained their Green Heritage status. This is a great achievement, reflecting the successful partnership working that exists with established and emerging 'Friends of' Groups and individual volunteers, the work and commitment of staff in the Parks Service, Cardiff Harbour Authority and Bereavement & Registration Services.



The Green Flag Award Scheme is an international benchmark, with applicants required to demonstrate achievement against a range of criteria including Biodiversity, Landscape & Heritage, Community Involvement, Environmental Management and Marketing & Communications. Cardiff Parks that currently have Green Flag status are as follows:

- Bute Park
- Cardiff Bay Barrage
- Cardiff Bay Wetlands Reserve
- Cathays Cemetery
- Flat Holm Island
- Forest Farm
- Grange Gardens
- Hailey Park
- Heath Park
- Hendre Lake Park
- Parc Cefn Onn
- Roath Park
- Rumney Hill Gardens
- Thornhill Cemetery
- Victoria Park
- Waterloo Gardens

The Administration is committed to increasing the number of Green Flag parks in Cardiff over time, particularly in areas of deprivation, and I am working closely with officers to prepare a forward plan of new award submissions between now and 2027.

### **Community Engagement in Parks**

I am pleased to report the progress being made in respect of the engagement of 'Friends of' Groups and volunteers throughout our parks and public open space provision. Whilst the pandemic had a significant impact on engagement, a total of 16,238 volunteer hours were recorded for 2021/22. Based on activity in the first two quarters of 2022/23, I anticipate an increase being recorded for the current financial year.

The Council recognises the value of such engagement not only in securing improvements in local environmental quality, but also in contributing to the physical and mental wellbeing of individuals and engendering a sense of ownership and pride. As a consequence, policy revenue growth funding was allocated in this area in 2022/23 to meet the increasing demand and interest that emerged during and after the Covid-19 pandemic.

Partnerships are critical to delivery, and the Council continues to work with a wide and diverse range of stakeholders and involvement continues to grow. The Coed Caerdydd project has stimulated interest and, as the planting season approaches, 1,157 individuals have registered for volunteering to support our ambitions for increasing Cardiff's tree canopy.

The Local Nature Partnership also continues to provide a platform for engagement, feeding into the Nature Recovery Plan for Cardiff. Recent activity has seen volunteers receive training in biodiversity monitoring techniques for pollinators, grassland and dormice, in partnership with the Wildlife Trust of South & West Wales and Buglife.

### **Aqua Park Cardiff**

Aqua Park Cardiff returned to Cardiff Bay this year following its enforced break due to the Covid-19 pandemic and, once again, proved to be an extremely popular attraction, generating visitor numbers in excess of 48,000 over the period from July to August 2022. The attraction continues to provide a positive economic benefit to the local business environment and also resulted in the employment of 67 individuals from diverse backgrounds from Cardiff and surrounding areas, predominately in the 16-18-year-old age group.

### **Wales International BMX Centre**

I was impressed to see the progress being made at Riverside Park in Llanrumney with the construction of the new BMX centre, which I anticipate will open in November 2022. The 8-metre and 5-metre starting gates/ramps are nearing completion and hundreds of tonnes of construction materials have been brought in to start the shaping of the track. This, together with the football academy and destination skate park in Llanrumney, will provide a multi-million-pound investment through sport to improve the lives and opportunities of the people of Llanrumney and neighbouring communities. It will also contribute to achieving the objectives set out in Cardiff's Physical Activity and Sport Strategy.

### **World Supercross Championship**

The Council has been in dialogue with major event organisers, World Supercross (WSX), who are managing the World Supercross Championship event on 8 October 2022 at the Principality Stadium to ensure that legacy benefits are maximised for Cardiff. The Council is supporting the event through the supply of materials to build the track at the stadium and have a commitment from WSX to engage with our pupil referral projects at the city's own Motocross facility by sending elite riders to meet the children and hold demonstrations and coaching sessions. The Council is also setting out a longer-term partnership with them to support the proposed move to the International Sports Village.

**Councillor Jennifer Burke-Davies**  
**Cabinet Member for Culture, Parks & Events**  
**23 September 2022**

**FINANCE, MODERNISATION & PERFORMANCE STATEMENT**

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**Real Living Wage**

I attended the Cardiff Living Wage Steering Group meeting recently with our partners who have so successfully delivered significant progress in the city in new accreditations and wage uplifts over the last three years. I'm delighted the partnership is completing its next ambitious 3-year plan and will be seeking approval from the Living Wage Foundation to continue as a Living Wage City.

The success of the Council's work and the Cardiff Living Wage City Partnership was recognised in July 2022, when we won the Public/Private Partnership category of this year's Local Government Chronicle (LGC) Awards. This is a superb recognition of the strong partnership that has been built in Cardiff to promote the real Living Wage.

Committing to paying the Real Living Wage is an important way in which employers can help support their staff, particularly at this challenging time. The rate for the Real Living Wage next year was announced on 22 September 2022 and will rise by a record 10.1% to £10.90 an hour (£11.95 in London), recognising the significant recent cost-of-living increases.

**Financial Update**

Councillors will know that the Month 4 report went to Cabinet this month and shows the significant in-year financial pressures that the Council is facing. In this year's budget, we put aside £10 million for issues that we expected to face emerging from the pandemic, recognising that the Welsh Government's Covid Hardship Fund was closed at the end of the last financial year. This is proving vital in providing in-year financial resilience.

Over recent weeks, calculations of future rising prices and pressures have made the expected budget position for next year look increasingly challenging. This is a situation that is faced by Local Authorities across Wales and the UK – energy prices, pressure on pay budgets, and rising supplier costs due to inflation in particular will increase costs significantly in the public sector. As ever, I will continue to keep Members updated on the Council's financial position throughout the budget setting process for 2023/24.

## **Website**

[www.cardiff.gov.uk](http://www.cardiff.gov.uk) had 201,000 visitors in August 2022 who viewed 681,000 pages of information. Last month, 68% of website visitors used a mobile device and 19,700 online payments were made via the website totalling £2.4million. 84% of Penalty Charge Notice appeals and 84.4% of street cleansing reports were completed online. The website has also achieved 94% AA level accessibility compliance and is now in the top three council websites in Wales as rated by SOCITM's accessibility partner, SilkTide.

## **CardiffGov Mobile App**

At the end of last month, the total number of downloads of the CardiffGov mobile app had reached 63,847 since it was launched. An update enabling the reporting of problem parking was released in July 2022 and a further technical update is also due to be provided this month, which will improve useability and performance of the app. The function enabling appointment bookings at recycling centres is currently being updated and development work is due to commence at the end of next month that will also enable allow users to report street lighting problems via the app in future.

## **BOBi Chatbot**

The Council's chatbot, BOBi, had 6,089 conversations last month, with chatbot users engaging mostly in conversations about Council Tax, appointment bookings for our recycling centres and queries about waste and recycling. There was also a big increase in the number of users looking for information regarding fines. The chatbot also includes a new feature, which allows users to report graffiti without having to leave the chat. Following analysis of customer interactions with BOBi, the service is currently focusing on an expansion of the existing parking scenario, which will provide more information for users, as well as allowing them check if they are part of a digital parking permit scheme and to report problem parkers in the city.

## **Wales Interpretation and Translation Service (WITS)**

The Wales Interpretation and Translation Service (WITS) has seen a month-on-month increase in demand, as demonstrated by a 50% increase in August 2022 compared to August 2021, with 3,148 requests for an interpreter. The top five interpretation languages requested were Arabic; Polish; Ukrainian; BSL; and Bengali. The top six translation languages requested were Polish; Ukrainian; Arabic; Bengali; Russian and Romanian. Ukrainian continues to be in the top five, with high demand throughout Wales.

**Councillor Chris Weaver**  
**Cabinet Member for Finance, Modernisation & Performance**  
**23 September 2022**

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## **HOUSING & COMMUNITIES STATEMENT**

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### **Community Safety Update**

There has been a slight decrease (0.4%) in overall crime in Cardiff compared to the previous year. Specific crimes that have seen a notable decrease in incidents compared to the previous year include business and community burglaries (down by 55.6%), hate crime (down by 31.7%) and drug offences (down by 22.8%). A considerable amount of work is being undertaken by the Cardiff Community Safety Partnership to keep Cardiff a safe place to live and work. I will provide all members with a more detailed update shortly.

### **Community Living Project – Addison House**

I was very fortunate recently, along with local ward members, to attend the ‘topping out’ ceremony of our newest Community Living Project – Addison House – at the former Rumney High School site. It was great to witness first-hand the progress being made and to celebrate what will be a fantastic addition to our Community Living portfolio of accommodation for older people. I was particularly impressed with the wonderful views of the city from the resident’s lounge and roof terrace on the fourth floor and I am sure that future tenants will be equally impressed. The ceremony marked the halfway point in the construction programme for this new and exciting development which is scheduled for completion in July 2023.

### **Community Hub Update**

We are continuing to develop new and exciting digital services within our Community Hubs programme. Our latest addition is wi-fi printing, which is now available in all our Community Hubs and Libraries. Customers can now print directly from their smartphones or devices, saving the need to log on to a public computer to request printing. This new service has been very well received with over 2,000 wi-fi print requests in August.

I am very pleased to announce that footfall and the number of books being issued have continued to increase, along with the number of attendees at our community events. Throughout August, all districts have entertained communities with a wonderful range of activities to suit all. The Community Inclusion and Wellbeing Team took over 40 people for a day trip to St Fagans National Museum of History. A fantastic family health event also took place at Grangetown Hub, with over 200 community members attending, which was supported by many partner agencies, including MIND, Scope & NHS health practitioners. Across the city, Community Fun Days took place in partnership with the Emergency Services and proved to be very popular.

Last month, Butetown Pavilion staff also worked tirelessly to ensure that children had access to activities. Staff delivered a sports camp, consisting of football, basketball, rugby, cricket and boxing. It ran for two full days each week with 100 children attending each day. The team at the Hub also prepared healthy packed lunches for the children each day. The children also had sport tuition, literacy sessions, art and crafts, and learnt cake decorating. It was a huge success and each child was awarded a medal and certificate at an award ceremony that was held on the final day.

### **Providing Warm & Welcome Spaces**

As part of the wider ongoing work to support people during the cost-of-living crisis, we will soon be launching Warm & Welcome spaces in our Hubs and Libraries and at Llanover Hall. This is an initiative being set up across the country, opening up doors to allow citizens who are concerned with heating their homes. A dedicated space will be available to those who want to come in. Free tea and coffee, library provision, wi-fi, public PC use, and tablet hire will all be provided. We will also be putting on more events and drop-in advice sessions to keep people active and help with their money matters. A small grant scheme will be made available to community organisations that would like to be involved in offering warm spaces. More details on how to apply will be shared in the near future.

### **Increased Demand for Homelessness Services**

I am saddened to report that the number of people accessing homelessness services has increased significantly over the last few months. The number of people who need temporary accommodation has risen considerably, with waiting lists for this type of accommodation up by a stark 350%. This may of course get worse with the impacts of the cost-of-living crisis affecting people's ability to pay their rent and mortgages.

There has been a substantial increase in the number of landlords issuing no-fault eviction notices to private tenants in the city. Most notices are due to the landlord selling the property and could be a consequence of current high property prices. This also impacts on the Homeless Team's ability to find alternative private rented properties as there are less properties available. Fewer rental properties also drive-up rent levels. In Cardiff, this increase is resulting in very few properties being let at or close to the Local Housing Allowance (LHA) rate (the maximum amount that can be claimed in benefit). In a sample of the market taken recently, 98% of properties were being let at least £100 above the LHA. The average shortfall across all bedroom types is £318 per month.

The Homeless Teams are closely monitoring the situation and taking swift and decisive action to alleviate the pressures on the service. A range of solutions are being put into place which include increasing temporary accommodation provision, allocating more social housing to homeless clients, supporting access to the private rented sector through financial incentives and improving homeless prevention services so that people are supported at an early stage before they reach crisis point.

There is a range of services in place to help people who may be struggling with their rent and the help available is continuing to be publicised through the Council's social media channels and various other publicity campaigns. I would urge anyone who may be experiencing difficulties to contact the Advice Line on 029 2087 1071 so help can be provided as quickly as possible.

## **Joint Working between Homelessness Services and Health**

The Homeless Multi-Disciplinary Team, which supports some of the most vulnerable and complex homeless people in the city, has been working closely with Cardiff & Vale University Health Board, Substance Misuse Area Planning Board, Primary Care in Communities Team (PCIC) and the Cardiff & Vale Health Inclusion Service (CAVHIS) to improve access to health services for people living in temporary and supported accommodation.

Significant progress has been made over the last few years with a range of health services now provided directly in several homeless schemes. These include GP sessions, nurse-led clinics, optometry outreach clinics, dietetics and, more recently, podiatry. There are also additional services such as counselling and substance misuse treatment and support available, and these are making a significant difference to people residing in our schemes. CAVHIS provides access to public health screening and short-term support for many vulnerable groups in the city who find it hard to access healthcare and who are not registered with a GP. Often service users living in supported accommodations are digitally excluded and will not engage with primary or secondary care services, leaving their health issues until they require urgent attention through attendance at A&E or Out of Hours Services.

Building further on this, an exciting pilot project will provide a safe space for people living in homeless schemes and the opportunity to engage with various forms of digitally enabled healthcare, including video consultations, health screening and self-referrals. The initial pilot will be located at the Ty Ephraim supported accommodation scheme, with a view to expand to other schemes if the pilot is successful. The dedicated space will be private and fitted with equipment to enable video consultations to be provided by the Health Board. This will allow service users at Ty Ephraim to engage with various primary and secondary care services through “Attend Anywhere”, the nationally advocated video consultation platform for NHS Wales. This pilot project is being developed alongside the Health Pod pilot, which aims to provide similar types of digitally enabled healthcare to all digitally excluded patients across Cardiff and the Vale of Glamorgan.

### **‘My Way Home’ Project**

A range of work is currently underway aimed at preventing and alleviating youth homelessness in the city. National Lottery funding of £10m was recently made available to fund a limited number of strategic projects. A successful bid was made to the fund, with the full support of the Council, for an exciting project that will be led by Llamau in partnership with many local third sector and housing partners, together with organisations including Cardiff Council, Welsh Refugee Council, Cardiff University and Cardiff & Vale University Health Board. The “My Way Home” project sets out to redress the balance of inequality faced by homeless young people who are often discriminated against because of their natural reactions to the trauma they have experienced. The project will identify young people at risk of becoming homeless and work to prevent this from happening by using the Upstream Cymru approach. Upstream Cymru is based on the original Geelong project developed in Australia. It is a model of early intervention for young people at risk of disengaging with school, becoming homeless and entering the justice system.

Working in partnership with Cardiff University, the project aims to identify school-aged children and their families who may be at risk of homelessness, via a survey, in order to provide early intervention and targeted support. Studies have shown that youth homelessness can be reduced by 40% where such a scheme is implemented. The project is underway with 733 pupils in Cardiff already surveyed. Officers from Housing & Communities and Education will be taking this work forward with Llamau to raise awareness of this important work and to offer it to more schools as the project develops.

Where homelessness cannot be prevented, wraparound, specialist, person-centred and trauma-informed support will be provided to young people whilst they are homeless. This includes:

- Targeted Youth Service engagement, based on data collected via the Upstream Project
- Specialist support workers for those in supported accommodation with complex needs
- The “Step Into” Programme, offering learning, training, employment, peer mentoring opportunities and a range of diversionary activities
- Specialist support from the Welsh Refugee Council
- Young parents support

There will also be a focus on mental health and wellbeing, with a full-time psychologist appointed by the Health Board. Platfform, a mental health charity, will provide a bespoke 10-week programme focusing on improving young people’s wellbeing. Finally, access to bespoke longer-term housing using the Housing First approach will also be available for those young people that need it.

### **Young Person’s Multi-Disciplinary Team**

Another part of our work to address youth homelessness is our new Young Person’s Multi-Disciplinary (MDT) Team. This builds on the success of existing Homelessness MDT, which was established in 2019. The new team will focus on young people with complex and multiple needs, especially those presenting to homelessness services. This pilot project aims to provide therapeutic intervention, support and treatment to address the underlying issues that often result in homelessness. The team will undertake in-depth assessments, leading to a person-centred co-ordinated support and treatment plans, allowing young people to discuss their specific needs and access dedicated support from a range of professionals. The team is funded jointly by the Council and Cardiff & Vale University Health Board to meet the needs of the most vulnerable young people in the city.

**Councillor Lynda Thorne**  
**Cabinet Member for Housing & Communities**  
**23 September 2022**



## **INVESTMENT & DEVELOPMENT STATEMENT**

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### **Economic Outlook**

There are a significant number of positive signs for the Cardiff economy, with August 2022 city centre footfall numbers at their highest level since December 2019.

I can confirm that there is continued interest in investment in the city. The recent announcement by Legal & General of a £200m investment in the Central Quay development, will help the regeneration of the area south of the railway station.

I can also confirm that plans to expand the Great Point Seren Studios in Wentloog have now been submitted showing the confidence the creative industries have in the city, which continue to thrive.

Councillors will welcome the results of the latest analysis of the latest ONS data that highlight that Cardiff has the highest positive margin between new start-up firms and failures in the UK. This reflects significant confidence across the city's start-up community. In addition, Cardiff continues to experience a significant Covid-19 recovery across the commercial sector recover, with data for the first half of 2022 showing that office take-up in Cardiff reached 215,000 sq.ft. This is the highest half year take-up since 2016, according to a recent report by property consultancy Savills. It is critical that other policy initiatives that the Council proposes to take forward do not have an adverse impact on this impressive record of recovery.

The Administration also continues to work hard to promote the county. I am hopeful that the Council will be able to announce a number of new commercial investments with the potential to create thousands of well-paid jobs during the coming months, which will include two new major office lettings in the city centre.

However, it is also clear from speaking with businesses that they, like householders, will be severely impacted by the global cost-of-living crisis, and the Council will be working with the Welsh Government to explore further ways of mitigating the impact on those businesses to ensure a sustainable future. These costs pressures, as well as other issues such as recruitment and supply chain constraints, will undoubtedly impact on our city's economy and the Council will work with all partners to seek ways to mitigate these issues. It also raises the need to ensure that the Council continues to do those things that can help the city's businesses, which includes investing in projects which help to attract visitors.

The Council continues to seek and attract investment in the city centre, including new hospitality and retail activity, with a strong demand pipeline for Transforming Towns loan funding that has already supported a number of local investments. There is also strong demand for repurposing of traditional office accommodation space, as well as circular economy projects in the retail sector.

### **Major Projects**

Work continues apace in taking forward the Administration's portfolio of major projects, including the Arena, Atlantic Wharf and the International Sports Village. I will bring forward reports to Cabinet later this year that will conclude the development agreement for the Arena and appoint the contractor for the velodrome. The Administration will continue to engage with key stakeholders and the community in progressing these projects which will be important for both visitors and residents in providing world class facilities and new public spaces.

### **Death of HM Queen Elizabeth II**

I would like to personally thank Council officers within the Economic Development and Estates Teams, who supported staff at the Castle and across the Council, for their exemplary response, at short notice, to secure the successful delivery of events in the city following the death of Her late Majesty. Once again, local government demonstrated that it remains the indispensable delivery arm of government. These events involved huge logistical operations across the city and our officers did the city proud. There is no doubt that Cardiff shone on the occasion of the Proclamation and on the occasion of the King and Queen Consort's visit to Llandaff Cathedral, the Senedd and to the Castle when the eyes of the world were upon us. I thank all those involved.

**Councillor Russell Goodway**  
**Cabinet Member for Investment & Development**  
**23 September 2022**

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## **SOCIAL SERVICES STATEMENT**

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### **ADULT SERVICES**

#### **Inspection of Community Resource and Internal Supported Living Homecare Services**

Care Inspectorate Wales (CIW) recently carried out an inspection of the Community Resource and Internal Supported Living homecare services. The inspection comprised of a review of records, feedback surveys provided by staff working in the service and telephone discussions and face-to-face visits with service users. The Inspector tested compliance with regulations and achievement of outcomes.

I am pleased to say that the inspection found that, overall, regulatory compliance was good. Whilst the inspection identified some areas where improvement is required, these were areas where plans for change are already in place. The report found that robust organisational and governance arrangements ensure that the service runs smoothly and delivers good quality support with a strong focus on development and improvement.

Most importantly, the report highlighted that people appear happy with the support they receive, and their physical, mental, and social needs are recognised and supported. The inspection found that services showed commitment to achieving positive outcomes for their service users. The Inspector also described interactions between people and staff as warm and positive, and recognised that staff are familiar with the needs and likes of the individuals they support.

I am very pleased with the outcome of the inspection and wish to express my thanks to staff for their dedication and commitment to achieving good outcomes for all individuals receiving services.

#### **Recruitment & Retention Initiatives**

While the availability of home care has improved in recent months, concerns remain about the fragility of the care market and issues also remain with the assessment of social work cases. Recruiting qualified social workers and occupational therapists remains a real issue for Adult Services and, unfortunately, this continues to impact on how quickly assessments can be carried out. To address ongoing issues with the recruitment and retention of staff within Adult Services, the service is working closely with colleagues from the Council's Communications Team to raise the profile of Adult Services vacancies by refreshing the branding and marketing activity, and improving web and social media presence. The service firmly believes that current social workers are the best advocates to encourage others to make a positive career choice to join Adult Services in Cardiff.

Work also continues with Cardiff Cares Academy, which is supporting the service to recruit new care workers. Since it was set up in 2021, a large-scale recruitment campaign has been organised, including adverts on buses, train stations and billboards. In addition, an animated television advertisement, radio advertisements and social media were used to promote opportunities within the care sector. To date, 256 people have been supported by the Academy and 86 have found jobs within the sector.

### **Dementia Friendly Ambassador Volunteer Scheme**

World Alzheimer's Day takes place on 21 September each year. This year, the day was marked in Cardiff by the launch of a new Dementia Friendly Ambassador Volunteer scheme. The scheme encourages people to give their time to help the city on its journey to becoming a more dementia friendly city.

Ambassador volunteers will raise awareness of the small changes local shops, businesses, and organisations can make to become more dementia friendly and enhance the experience of people living with dementia using their services. The role is flexible and would suit anyone who is willing to connect with the community and is passionate about making Cardiff more dementia friendly. Appropriate training, support, and supervision will be provided to all volunteers.

With the number of people living with dementia in Cardiff estimated to increase by 30.1% by 2030, the scheme is the latest initiative from Dementia Friendly Cardiff to ensure people with dementia can live better, more fulfilled lives, remaining active and part of their community.

### **Supporting Unpaid Carers**

A review of services for unpaid carers is currently underway, taking a cross-directorate, joined-up approach to providing much needed support. A new regional Carers Charter is due to be launched later in the autumn, which details a set of commitments to unpaid carers and young carers. The new Charter will aim to improve support, identify new ways of working and increase accessibility to information, advice, and assistance for unpaid carers. Work will now take place on the development of detailed action plans related to each of the commitments within the Charter. The action plans will include what will be done to support unpaid carers in their caring role as well as how they will be supported to have a life alongside caring.

The Charter complements commitments already made in our Ageing Well Strategy. This includes the refurbishment of our Older Persons Day Centres and improvement in the services offered in the Centres; the delivery of an innovative respite grant scheme working with the Care Collective; and the creation of carers' groups.

A full review of support for carers will start with the launch of a respite mapping consultation to identify the support that carers would value and what is currently available. Plans also include the development of an Adult Carers card, offering discounts at local businesses. There are also plans to include specialist support on site through a "Hubs For All" approach; this will make activities in the Hubs accessible to those with care and support needs and their carers. A Carers Champion officer has been recruited to take forward this work in the community to better understand the needs of unpaid carers and ensure that they feel valued and listened to.

## **Creative Listening Course**

I am pleased to announce that Ty Canna, our Mental Health Day Centre, recently launched its 12-week Creative Listening Course, in partnership with Breathe Creative. The course has been designed to help attendees, many of whom have significant mental health challenges, improve their listening skills, which will in turn improve their confidence and relationships with others. The new course will offer access to creative wellbeing for its participants, and the skills will be taught through different art and creative activities, and mindfulness. Positive feedback has been received from previous attendees of the course, evidencing the positive impact on their mental health. It is hoped that more such courses will take place in the future.

## **Supporting Hospital Discharge**

The First Point of Contact Officers at the University Hospital of Wales, affectionately known as the Pink Army, and the Community Occupational Therapists are part of an exciting new Integrated Discharge Team alongside social care and health colleagues. The aim is to ensure that all community solutions are considered, care packages are right-sized at the point of discharge and the correct pathway is determined to expedite a safe and timely discharge.

## **Tai Chi Class at the Powerhouse Hub**

Finally, I wanted to share with you an example of the excellent work that our Wellbeing Support Service is doing to really change people's lives. June moved to Cardiff to be closer to her family following an illness. She was referred to our Independent Living Services as she needed support to build her confidence and help her to connect to her local community. June was supported to join online groups which she enjoyed but was keen for there to be more choice of activities in her local area. She was supported to start a new lunch club at The Village Inn in Pentwyn, where up to 12 people are now welcomed every week to the club.

June really enjoys Tai Chi, so she was also referred to the Cardiff Wellbeing Support Service to train to be a Tai Chi instructor. The service funded the training course that she attended, and she is now helping others stay active and involved in their community by running her own class every Friday at the Powerhouse Hub in Llanedeyrn. I was delighted to be interviewed alongside June and her class members by ITV News over the summer, highlighting the success of the classes. There are now over 20 people attending June's Tai Chi class every week, all of whom thoroughly enjoy the classes and find that they are hugely beneficial to their sense of wellbeing.

## **CHILDREN'S SERVICES**

### **Fostering Promotion**

The Fostering and Supported Lodgings Team is back out working again in the community and able to attend events to promote fostering for Cardiff. During the summer, the team, along with Councillor Singh and myself, joined residents in Riverside to mark the Eid Mela 2022 celebration. The event at Despenser Gardens brought together people from different backgrounds and religions to learn more about the celebrations and Muslim culture. More than 500 residents attended the festival, enjoying various activities and food donated by local sponsors. The Fostering and

Supported Lodgings Team embraced the opportunity to be involved in the celebration and to talk to residents about the opportunities for fostering for Cardiff and the contribution that fostering makes to building better futures for local children.

It was also great to see the Fostering Service at Pride Cymru 2022 last month where representatives from the Foster Wales Cardiff and Supported Lodgings Teams were available to speak with people attending the event. There were many positive conversations held where the Foster Wales Cardiff Team was able to answer questions in relation to fostering and the team was pleased to have the opportunity to answer queries that many attendees had in relation to pursuing their own fostering journey. The event was well attended and enjoyed by all.

### **Cardiff City Kicks Foundation Mentoring Scheme Celebration Day**

Two young people known to Cardiff Youth Justice Services (YJS) took part in the Cardiff City Kicks Foundation Mentoring Scheme that culminated in a celebration day in July 2022. The young people worked on a one-to-one basis with a Cardiff City Football Club (CCFC) mentor around issues such as peer pressure, anger management, emotional wellbeing, and positive relationships. This was followed by a session of football and then planning for next steps, which could be reintegration into school, college or looking for a football club. Cardiff YJS also worked with CCFC to run a weekly programme over the summer holiday period that saw 11 young people sign up for a variety of subjects, including awareness of anti-social behaviour (ASB) and crime, and emotional resilience; all followed by sporting activities. The CCFC Kicks Foundation Mentoring Scheme has been a really positive and productive partnership link, and the Council has asked them to be part of our SAFE (safeguarding adolescents from exploitation) network of partners to help with disrupting ASB/exploitation and increasing support in areas.

### **Summer Activities**

Over the course of the summer holidays there have been lots of opportunities for our children and young people to take part in fun activities – here are some examples:

- The YMCA put together a full programme of activities for young carers to take part in during their summer break. This included going to the Aqua Park and trips to the Pontypridd Lido and Margam Park. These activities provided young carers with the opportunity to have a break from their caring duties and make the most of their holidays.
- Cardiff YJS provided a programme of activities that also included the Aqua Park, along with boxing, kayaking, cricket, pottery classes, mindfulness, and a trip to the Big Pit Mining Museum. One of the young people who took part said that “it’s been the best summer I have ever had”. A member of staff who has worked for Cardiff YJS for 12 years also said that it was the best programme that YJS have ever put on.
- The Personal Adviser Service arranged a pony trekking day for care leavers. The young people enjoyed being outdoors, commenting that it was exciting and fun, and that they enjoyed doing the activity as a group. They also said that they learned discipline from having to do things the correct way to stay on the horse, and communication skills through meeting new people and having to talk with the

workers to make sure they understood what they were doing and that they were doing things right.

- Children supported by the Child Health & Disability (CHAD) Team enjoyed a fantastic trip to Storey Arms. The CHAD Teams embraced the opportunity for children supported by their teams to visit the Storey Arms Outdoor Education Centre. The day trips took place over two days in early September and were enjoyed by children with a range of additional needs. During the trips, the children and young people were supported by Children's Services staff with the option of parents and carers also joining them. The children and young people thoroughly enjoyed a range of activities which included a mountain hike, rock climbing and canoeing. Children, parents, carers, and staff all had a great time and thoroughly enjoyed themselves. The trip provided opportunities for the children and young people to meet new friends, work as a team, develop confidence in outdoor activities and build new skills. The CHAD teams hope to make this an annual opportunity.
- The Starfish Kids Camp, under the Starfish Alliance Charity, is a residential summer camp for children aged 6-12 who have been impacted by abuse. The intention is to provide children with opportunities to develop their self-esteem and self-worth, learn new skills and have lots of fun. Children who attended the camp enjoyed a five-day break where they engaged in lots of activities including swimming, arts and crafts, sensory activities, water games, singing and dancing. This year's theme for the camp was Knights and Jesters, so there was a Royal Fete, and the children built castles and made shields. The camp was a wonderful experience for all the children who attended.

### **Children's Services Strategy Review**

The review of the Children's Services Strategy is well underway following a series of workshops in September. I was pleased to attend the events and meet so many staff face-to-face. It was really encouraging to see so many staff in attendance, taking part in rich discussions and hearing their views. It was particularly good to hear that staff who are new to the service feel welcomed and that morale in teams is high despite the high levels of demand and complexity that they are managing. The outcome of these workshops will be used to inform the direction going forward, alongside the views of young people, who have also been consulted as part of the review process.

### **Cardiff Family Advice and Support (CFAS)**

Calls to the Family Gateway have remained at a consistent level throughout the summer period, averaging between 700 and 800 calls per month. This relates to more than 1,000 children and young people each month receiving information and advice on a range of issues which are affecting the wellbeing of their families.

Family Help and Family Help Disability Team caseloads remain consistently high. Waiting lists are now 10 weeks for the generic teams and 12 weeks for the Disability Team. This increase is linked to the complexity of issues facing families, which means that intervention periods are often extended. Five new Family Help Advisors have recently joined the team, which will see the waiting times reduce in the coming months. A training needs analysis has also been undertaken, in conjunction with the Workforce Development Team, to ensure that the team has the skills and knowledge needed to support the variety of issues experienced by families accessing support from service.

## **Cardiff Parenting**

Over July and August 2022, Cardiff Parenting received 52% more referrals than the same period last year. Referrals for Flying Start Parenting have also increased in this period.

Large family fun days attracting over 200 parents and their children were held at leisure centres and hubs across Cardiff. Organisations such as the Family Information Service, Dietetics Team, Museum of Wales staff and Shiny Happy People came along to support and offer families advice and access to services. Coach trips to Puxton Park in Somerset also took place during the school holidays.

Families residing in hostels were supported to attend the trips. Entry fees and transport was fully funded so that the whole family could afford to attend together. Drop-in refresher groups were also provided for the formal parenting programmes that had taken place in the summer term. Parents could come along and refresh the strategies they had learned and discuss with staff any problems they were having implementing techniques.

A fun day was set up for 20 Afghan families at their bridging accommodation and other families were supported with a trip to Parc Play. Springwood Primary School in Llanedeyrn opened its doors to provide a Story Trail.

Stay and Play sessions continued to run across all Flying Start areas, where an extension was implemented on the age cap – from 4 years to 8 years – to overcome the barrier of childcare in the holidays and improve accessibility. In total through the summer's holiday provision, over 600 parent contacts and over a thousand child contacts were made, with the age of children ranging from 6 weeks to 15 years.

## **Paused to Play**

Parents Plus is currently collaborating with Save the Children in a project called 'Paused to Play'. The aim of the project is to explore whether alleviating financial pressure helps families to focus more on interacting and playing with their children. Consequently, the project involves providing 10 families with £350 of vouchers to spend in a shop of their choice and £50 worth of learning resources, such as toys, games, or craft materials.

## **Flying Start Expansion**

I am pleased to announce that the expansion of Flying Start is in progress, with some postcodes going live over September and October 2022. Phase 2 of the expansion programme will focus on the roll out of Flying Start Childcare only, rather than all core elements of the Flying Start programme. Further guidance on how this is to be implemented and indicative allocations for local authorities are expected in the next few weeks.

**Councillors Norma Mackie & Ash Lister**  
**Cabinet Members for Social Services (Job Share)**  
**23 September 2022**





## CYNGOR CAERDYDD CARDIFF COUNCIL

**COUNCIL:**

**29 SEPTEMBER 2022**

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### **REPORT OF THE DIRECTOR OF GOVERNANCE AND LEGAL SERVICES AND MONITORING OFFICER**

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#### **APPOINTMENT OF COMMUNITY COUNCIL MEMBER TO THE STANDARDS & ETHICS COMMITTEE**

##### **Reason for this Report**

1. To report the recommendation of the Standards & Ethics Committee Appointments Panel of 28 September 2022 for the appointment to the Community Council Member vacancy on the Standards & Ethics Committee.

##### **Background**

2. The membership of the Standards and Ethics Committee and process for making appointments to the Committee is governed by the Standards Committees (Wales) Regulations 2001 (as amended) ("the Regulations") and the Council's Constitution.
3. The Constitution provides that the Standards & Ethics Committee shall have five Independent Members, three County Councillors and one Community Council Member – Constitution Article 9.2(a).
4. Under the Regulations and the Council's Constitution, the Standards and Ethics Committee must have one Community Council Member, who can be appointed for up to 2 consecutive terms. A Cardiff County Councillor who is also a Community Councillor in Cardiff may not be appointed as the Standards and Ethics Committee's community council member (under Regulation 11).
5. Community Councillor Stuart Thomas, a member of Pentyrch Community Council, served on the Standards and Ethics Committee from his appointment in 2017 until the Local Government Elections in May 2022. Community Councillor Thomas has confirmed that he does not wish to be re-appointed for a further term of office; and a vacancy has therefore arisen.
6. The Standards and Ethics Committee considered a report on this matter at its meeting on 22<sup>nd</sup> June 2022 and, in accordance with the requirements of the Regulations, approved the process to recruit and make an appointment to fill the Community Council Member vacancy, including:

- (a) consultation with the Clerks of the six community councils in Cardiff and also One Voice Wales, the Community Councils umbrella organisation in Wales, to inform them of the vacancy and invite nominations and expressions of interest;
- (b) the establishment of an Appointments Panel, consisting of the Independent Chair of the Standards and Ethics Committee and two Independent Members, to shortlist and interview candidates and make a recommendation on appointment to full Council for approval; and
- (c) a recommendation that Council should, in addition to the Community Council member recommended for appointment to the Committee, also appoint a substitute Community Council member to sit on any Hearings Panel which may be convened to determine a complaint about a community councillor (on referral from the Ombudsman) in any case in which the community council member may have a conflict of interests (for example, if the complaint involves a community councillor from their own council).

## **Issues**

- 7. Three nominations and expressions of interest in the Community Council member vacancy on the Standards and Ethics Committee were received by the closing date (10<sup>th</sup> June 2022).
- 8. The Appointments Panel established by the Standards and Ethics Committee met on the 13 July 2022 to carry out the shortlisting process; and met again on 28 September 2022 to interview two candidates. The recommendations of the Appointments Panel in relation to the appointment of a Community Council member of the Standards and Ethics Committee are set out on the Amendment Sheet.

### Substitute Community Council member

- 9. The appointment of a substitute is intended to ensure there is appropriate community council representation on any Hearings Panel considering a complaint about a community councillor. The Standards and Ethics Committee noted that the substitute community council member would need to be from a different community council to the appointed member in order to minimise the risk of both community councillors having a conflict of interests in the same case.
- 10. Although the Regulations make no explicit provision for the appointment of a substitute community council member of the Standards and Ethics Committee, caselaw indicates that the appointment of substitute committee members is generally permissible (The Queen on the Application of Doug Carnegie (On Behalf of the Oaks Action Group) v London Borough of Ealing v Action Regeneration Group Limited, 2014; and The Queen (on the application of Peter Higham) v Cornwall Council v A J Venning, Clean Earth Energy Wind Investments Ltd, 2015).

11. The Constitution currently makes no provision for a substitute community council member. It is therefore recommended that the Constitution (Article 9, The Standards and Ethics Committee) be amended as shown in **Appendix A**:

#### Term of Office

12. The Regulations and the Constitution provide that the community council member's term of office shall end on the date of the next ordinary local government elections; but may be extended on reappointment for one further consecutive term, following consultation with the community councils and One Voice Wales. It is suggested that this provision should apply equally to the Substitute Community Council member.

#### **Legal Implications**

13. The recommended appointments and the Constitution amendments require the approval of full Council.
14. Other relevant legal implications are contained within the body of the report.

#### **Financial Implications**

15. There are no financial implications directly arising from the report. Member remuneration is to be paid in accordance with the rates through the Members' Schedule of Remuneration and contained within the allocated budget.

#### **RECOMMENDATION**

The Council is requested to approve:

1. The appointment/s recommended by the Standards & Ethics Committee Appointment Panel, as set out on the Amendment Sheet, in relation to the position of:
  - (i) Community Council Member on the Standards & Ethics Committee, and
  - (ii) Substitute Community Council member of the Standards and Ethics Committee (if applicable); and
2. The amendments to the Constitution, Article 9, Standards and Ethics Committee, in relation to a Substitute Community Council member, which are shown in **Appendix A**.

**Davina Fiore**

**Director of Governance and Legal Services and Monitoring Officer**

23 September 2022

## **APPENDICES**

Appendix A - Constitution, Article 9, Standards and Ethics Committee  
– draft amendments

Background Paper:

[Committee Membership – vacancy for Community Council Member, Standards & Ethics Committee, 22<sup>nd</sup> June 2022](#)

## PART 2 – ARTICLES OF THE CONSTITUTION

### Article 9 – The Standards & Ethics Committee

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#### 9.1 Standards & Ethics Committee

The Council has and will continue to appoint a statutory Standards & Ethics Committee.

#### 9.2 Composition

##### Political Balance

The Standards & Ethics Committee does not have to comply with the political balance rules in section 15 of the 1989 Local Government and Housing Act and the Council has resolved that three Councillors elected at the annual meeting of the Council shall be nominated to sit on the Committee.

##### **(a) Membership**

The Standards & Ethics Committee will be composed of nine members. Its membership will include:

- (i) Five 'independent' members, who are not either a Councillor or an employee or the spouse of a councillor or an employee of the Authority or any other relevant authority as defined by the Act, appointed in accordance with the procedure set out in the Standards Committees (Wales) Regulations 2001;
- (ii) Three Councillors (who shall not include the Leader and shall include not more than one member of the Cabinet or Assistant to the Cabinet) of the Authority; and
- (iii) One member of a Community Council wholly or mainly in the Council's area (a 'Community Committee Member'), provided that the Council may also appoint a Substitute Community Committee Member from a different Community Council within the Council's area to sit on any Sub-Committee Hearings Panel which may be convened to determine a complaint about a community councillor (on referral from the Ombudsman) in any case in which the Community Committee Member may be unable to act due to a conflict of interests.

##### **(b) Term of office**

- (i) Independent members shall be appointed for a period of not less than four years and no more than six years, such period to be determined by Council upon their appointment. They may be re-appointed for one further consecutive term of up to a further four years only.

- (ii) Members of Cardiff Council who are members of the Standards & Ethics Committee shall be appointed for a period of no longer than the period until the next ordinary local government election following their appointment. They shall cease to be a member of the Standards & Ethics Committee if they cease to be a member of Cardiff Council. They may be re-appointed for one further consecutive term only.
- (iii) The Community Committee Member (and a Substitute Community Committee Member, if appointed) shall be appointed for a period of no longer than the period until the next ordinary elections for the community council following his/her appointment. He or she shall cease to be a member of the Standards & Ethics Committee if he or she ceases to be a member of a community council in the Council's area. He or she may be re-appointed for one further consecutive term only.

### **(c) Quorum**

A meeting of the Standards & Ethics Committee shall only be quorate when:

- (i) at least three members are present; and
- (ii) at least half the members present are independent members.

### **(d) Voting**

Independent members and community committee members will be entitled to vote at meetings.

### **(e) Community committee members**

A community committee member shall not take part in the proceedings of the Standards & Ethics Committee or any of its sub-committees when any matter relating to a member of their Community Council is being considered.

### **(f) Chairing the Committee**

- (i) Only an independent member of the Standards & Ethics Committee may be the Chairperson or Vice Chairperson.
- (ii) The Chairperson and Vice Chairperson will be elected by the members of the Standards & Ethics Committee for whichever is the shortest period of (a) not less than 4 years and no more than 6 years, or (b) until the term of office of that person as an independent member of the Committee comes to an end. The Chairperson and Vice Chairperson can be re-appointed.

## **9.3 Community Councils Sub-Committee**

The Standards & Ethics Committee may appoint a sub-committee to exercise its functions in relation to the community councils which are situated in the administrative area of Cardiff and the members of those community Councils.

The sub-committee will include at least two independent members and one community committee member, unless the matter before the sub-committee relates to the community committee member's Council or a member of that council, in which case the community committee member's place will be taken by another member of the Standards & Ethics Committee.

#### 9.4 **Role and Function**

The Standards & Ethics Committee will have the roles and functions set out in its approved terms of reference in Appendix 2 of Part 3 of this Constitution.

#### 9.5 **Annual Report**

As soon as possible after the end of each financial year, the Standards and Ethics Committee shall make an annual report to the Council, in accordance with the requirements of section 63 of the Local Government and Elections (Wales) Act 2021.





# CYNGOR CAERDYDD CARDIFF COUNCIL

**COUNCIL:**

**29 SEPTEMBER 2022**

## REPORT OF THE DIRECTOR OF GOVERNANCE & LEGAL SERVICES

### COMMITTEE MEMBERSHIP

#### Reason for Report

1. To receive nominations and make appointments to current committee vacancies as set out in the report and in accordance with the approved allocation of seats and political group wishes.

#### Background

2. The Annual Council meeting 26 May 2022 established the Committees and Panels of the Council and their composition. The seats allocated to political groups on each committee were calculated in accordance with the rules on political balance, and nominations were received for each committee from the political groups.
3. In accordance with the Welsh Audit Office Statement of Action P3b (report March 2016), Membership of Committees is a standing item on monthly Group Whips meetings and Full Council, as appropriate.

#### Issues

4. Current Committee vacancies, in accordance with the approved allocations to political groups, are as follows:

Table A

<b>Committee</b>	<b>Vacancy</b>	<b>Group</b>	<b>Nomination Received</b>
Community & Adult Services	1 vacancy	1 x Labour	
Local Authority Governor Panel	1 vacancy	1 x Labour	Cllr Lent
Planning Committee	1 vacancy	1 x Liberal Democrat	
Public Protection Committee	1 vacancy	1 x Labour	

5. Further nominations to fill existing vacancies received from political groups prior to Full Council on 29 September 2022 will be reported on the amendment sheet.

### **Legal Implications**

6. The Council is required at its Annual Council meeting (and at certain other specified times) to determine the allocation of Committee seats to political groups in accordance with political balance principles set out in Section 15 of Local Government and Housing Act 1989. Having determined the allocations, the Council is under a duty to exercise its power to make appointments to each Committee so as to give effect to the wishes expressed by the relevant political group about who is to be appointed to the seats allocated to their group (section 16 of the 1989 Act).
7. The Local Government (Committees and Political Groups) Regulations 1990 ('the 1990 Regulations') requires political groups to be notified of their allocation on each Committee in order that they may nominate individuals to serve on that Committee (Regulation 14). Regulation 15 contains a residual power for the Council to make appointments if the political groups fail to do so. However, apart from this provision, the Council has no discretion in the matter - its function is simply to make appointments, which give effect to the wishes of the political groups.
8. The wishes of a political group are to be taken as those expressed to the Proper Officer (a) orally or in writing by the leader or representative of the group; or (b) in a written statement signed by a majority of the members of the group. In the event that different wishes of a political group are notified, the wishes notified in accordance with point (b) shall prevail (Regulation 13).

### Planning Committee

9. The Size and Composition of Local Planning Authority Committees (Wales) Regulations 2017 (made under s.39 of the Planning Wales Act 2015), provide that, *except in the case of a local authority which is comprised solely of multiple member wards*, only one Member from a multiple member ward may sit on the planning committee, in order to allow other ward Members to perform the representative role for local community interests (Regulation 6 of the Size and Composition of Local Planning Authority Committees (Wales) Regulations 2017). As Cardiff is currently comprised solely of multiple member wards, this rule is not currently applicable to Cardiff.

### **Financial Implications**

10. There are no financial implications directly arising from this report.

### **RECOMMENDATION**

The Council is recommended to receive nominations and appoint to the vacancies on Committees, in accordance with the Party Group wishes, as set out in Table A and on the Amendment Sheet.

**DAVINA FIORE**

**Director Governance and Legal Services**

23 September 2022

**Background Papers**

Annual Council Reports, Minutes and Amendment Sheet 26 May 2022

Council Report, Minutes and Amendment Sheet 30 June 2022

Council Report, Minutes and Amendment Sheet 21 July 2022

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**CYNGOR CAERDYDD  
CARDIFF COUNCIL**



**COUNCIL:**

**29 SEPTEMBER 2022**

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**REPORT OF THE CORPORATE DIRECTOR RESOURCES**

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**CARDIFF BUS – REAPPOINTMENT OF INDEPENDENT NON-EXECUTIVE DIRECTORS**

**Reason for this Report**

1. To reappoint two Independent Non-Executive Directors to Cardiff Bus.

**Background**

2. Cardiff City Transport Services Limited (otherwise known as ‘Cardiff Bus’) is a private company limited by shares and is wholly owned by the Council. Cardiff Bus was constituted as a Public Transport company within the meaning of Section 72 of the Transport Act 1985 and the main purpose of the company is to carry out the business of a public transport company.
3. The appointment of Directors to the Board of Cardiff Bus is governed by (i) the Company’s Articles of Association (‘the Articles’) and (ii) legislation. Of particular relevance to Cardiff Bus is the Transport Act 1985 (‘The 1985 Act’) and regulations made thereunder.
4. The Council took the decision on 29 November 2018, subject to amendments being made to the Company’s Articles, to allocate two of its seven Non-Executive Director positions on the Board of Cardiff Bus for the appointment of independent persons who are neither Elected Members of the Council nor employees of the Council or the Company. In accordance with good practice in terms of corporate governance, the two Independent Non-Executive Directors supplement the expertise of Board members, providing constructive challenge and holding management to account. As a result, the Council currently nominates five Councillors as Non-Executive Directors of the Company and no more than two Independent Non-Executive Directors to the Board of Cardiff Bus.
5. The Council took the decision previously on 29 November 2018 to delegate authority to the Corporate Director Resources, in consultation with the Cabinet Member for Finance, Modernisation & Performance, to procure two appropriately qualified individuals to serve as the interim independent Non-Executive Directors. This process resulted in the appointment by the Council of

Sian Davies and Linda Phillips as Independent Non-Executive Directors of Cardiff Bus on an interim basis for a 12-month period, subject to the required amendments to the Company's Articles being made.

6. The Council also agreed on 29 November 2018 that, prior to the end of the initial interim 12-month period, a public appointment process would be undertaken for the two Independent Non-Executive Director positions. The Council also delegated authority to the Director of Governance & Legal Services and Monitoring Officer to carry out the public appointment process in 2019/20 for the two Independent Non-Executive Director positions and to oversee the shortlisting and interview process for the appointments based on the establishment of a politically balanced Member Appointment Panel.

### **Issues**

7. The initial term of office of the two interim Independent Non-Executive Directors was due to end on 13 February 2020; however, following subsequent decisions of the Council on 30 January 2020 and 28 January 2021, both Independent Non-Executive Directors were re-appointed for two further 12-month and 20-month periods respectively until 13 October 2022 when their current terms of office are due to end.
8. Given the ongoing and unprecedented period of transition and change for the Company, a public appointment process has not yet been instigated. Both of the interim Independent Non-Executive Directors have continued to play key roles in the development of the business during the past three and a half years, and have provided vital support, alongside the other Board members, to the Managing Director during this period. Given the desire to provide continued stability to the Company's Board, in particular following the appointment of other new Non-Executive Directors to the Board by the Council in May 2022, any changes to the existing appointments at the present time would be neither appropriate nor desirable.
9. It is therefore proposed that the two interim Independent Non-Executive Director appointments should be further extended for a 6-month period until 13 April 2023 to enable both individuals to attend the Company's Annual General Meeting on 22 November 2022 and continue to contribute their respective skills and expertise to the work of the Board and Company covering the period up to 31 March 2023 when the current round (Round 3) of the Bus Emergency Scheme (BES) grant funding provided by the Welsh Government in the 2022/23 financial year will come to an end. During this interim period, however, it is proposed that a public appointment process is instigated.
10. Both of the interim Independent Non-Executive Directors have confirmed that they are happy to continue in their roles for an additional 6-month period. This proposal is also supported by both the Company's Chair and Managing Director.
11. As noted in paragraph 8 above, the Council has previously delegated authority to the Director of Governance & Legal Services and Monitoring Officer to carry

out a public appointments process in respect of the two Independent Non-Executive Director positions, including the establishment of a politically balanced Member Appointment Panel to undertake interviews for these two positions, and to report the outcome of this process to Council for decision in due course. The report to Council on this matter in January 2021 confirmed this delegated authority.

12. As part of the public appointment process, the use of specialist advice is proposed in order to support the advertisement and shortlisting process. It is recommended that the authority for such engagement is delegated to the Corporate Director Resources, in consultation with the Cabinet Member for Finance, Modernisation & Performance.

### **Financial Implications**

13. The costs involved in engaging specialist advice to support the appointment process will need to be found from within existing budgetary resources. All remuneration and expenses payable to the Independent Non-Executive Directors are the financial responsibility of Cardiff Bus.

### **Legal Implications**

14. The recommendations can be achieved within legal constraints.
15. Pursuant to the Articles of Association of Cardiff City Transport Services Limited (Cardiff Bus), the Council may determine the maximum and minimum number of directors to be appointed, subject to the provisions of the Transport 1985 Act (section 73) and regulations made thereunder. The relevant regulations are The Public Transport Companies (Permitted Maximum and Required Minimum Numbers of Directors) Order 1985 No 1901, which prescribes seven as the permitted maximum number of persons who are not full-time employees of a public transport company who may be directors of such a company. It also prescribes three as the required minimum number of persons who are full-time employees of the company, in positions of responsibility for the management of the company's business or any part of that business, who are to be directors of the company where the company owns 50 or more buses.
16. Under the Articles, which uses slightly different language to the legislation, directors are classified as either as Executive or Non-Executive directors. In short:
  - (i) an Executive Director is defined as a director who is a full-time employee of the Company holding a position of responsibility for the management of the Company's business or any part of it; and
  - (ii) a Non-Executive Director is defined as a director who is not a fulltime employee of the Company holding a position of responsibility for the management of the Company's business or any part of it.

17. The Articles provide that the Council may appoint up to two people, who are neither an elected member nor employee of Cardiff Bus, to be independent Non-Executive Directors, provided that such people have experience and skills in financial and general management, corporate governance, transport policy and/or management.
18. The appointment of directors should be based on merit and objective criteria and, within this context, should promote diversity of gender, social and ethnic backgrounds, cognitive and personal strengths.
19. The procurement of specialist advice to support the public appointments process will need to comply with the Contract Standing Orders and Procurement Rules, set out within Part 4 of the Constitution.
20. The appointment of any individual to serve on an outside body is a Local Choice function under the Local Authorities (Executive Arrangements) (Functions and Responsibilities) (Wales) Regulations 2007. The Council has determined that responsibility for this function shall rest with Full Council (unless delegated or otherwise provided).

## **RECOMMENDATIONS**

The Council is recommended to:

1. approve the reappointment of Sian Davies and Linda Phillips as Independent Non-Executive Directors of Cardiff Bus for a further 6-month period until 13 April 2023;
2. agree to delegate authority to the Corporate Director (Resources), in consultation with the Cabinet Member for Finance, Modernisation & Performance, to engage specialist advice to support the advertisement of the two Independent Non-Executive Director positions and the shortlisting of appropriately qualified candidates for consideration by a politically balanced Member Appointment Panel; and
3. note the delegated authority granted previously by Council to the Director of Governance & Legal Services and Monitoring Officer to seek nominations from political groups for the establishment of a politically balanced Member Appointment Panel to undertake interviews, and to conclude the public appointment process by reporting the outcome of this process to Council for decision in due course.

**CHRIS LEE**  
**Corporate Director Resources**  
**23 September 2022**

### **Background Paper**

Council Report, 28 January 2021: Cardiff Bus – Reappointment of Independent Non-Executive Directors



**COUNCIL**

**29 SEPTEMBER 2022**

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**REPORT OF DIRECTOR OF GOVERNANCE AND LEGAL SERVICES  
AND MONITORING OFFICER**

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**APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODIES**

**Reasons for the Report**

1. To note the nominations to Outside bodies.

**Background**

2. The Constitution provides that the Council meeting will receive nominations and make appointments, as necessary, to serve as representatives of the Council on outside bodies.

**Issues**

3. The Council is asked to receive nominations and agree appointments of Members to serve on bodies which are required, as listed on the table below.

Name of Organisation	No of Representatives	Appointed Representative
Artes Mundi	1 vacancy	Councillor Wong
Association for Public Service Excellence (APSE)	1 vacancy	Councillor Michael
South Wales Merchant Navy Welfare Board	1 vacancy	Councillor Sangani
Standing Advisory Council for Religious Education (SACRE)	1 vacancy	Councillor Ali Ahmed

**Legal Implications**

4. The appointment of individuals to serve on outside bodies is a Local Choice function under the Local Authorities (Executive Arrangements) (Functions and Responsibilities) (Wales) Regulations 2007. In the approved Scheme of Delegations the Council has determined that responsibility for such appointments shall rest with Full Council, unless delegated or provided otherwise. Responsibility for appointments to the outside bodies listed rests with Full Council.

5. Guidance for Members appointed to outside bodies has been published by the WLGA explaining the roles and duties of Members in relation to both the outside body and the Council, including advice on managing potential conflicts of interest. The WLGA Guidance is accessible here: ([Appointments to Outside Bodies: The Councillor's Role - WLGA](#)) Further advice is available from Legal Services.

### **Financial Implications**

6. There are no financial implications directly arising from this report

### **RECOMMENDATION**

7. The Council is requested agree the nominations as listed in the report.

### **DAVINA FIORE**

**Director of Governance & Legal Services and Monitoring Officer**

23 September 2022

Background Papers:

Council Reports, Minutes and Amendment Sheet 26 May 2022

Council Reports, Minutes and Amendment Sheet 30 June 2022

Council Reports, Minutes and Amendment Sheet 21 July 2022



**COUNCIL:**

**29 September 2022**

---

**REPORT OF DIRECTOR GOVERNANCE AND LEGAL SERVICES AND  
MONITORING OFFICER**

---

**APPOINTMENT OF LOCAL AUTHORITY GOVERNORS TO SCHOOL  
GOVERNING BODIES**

**Reason for this Report**

1. To appoint Local Authority School Governors to fill vacancies, both current and future.

**Background**

2. Section 19 of the Education Act 2002 makes provision for the governing bodies of maintained schools to include Local Authority appointed governors, with further detail contained in the Government of Maintained Schools (Wales) Regulations 2005. When Local Authority school governor vacancies arise, either by appointees reaching the end of their term of office or resigning, it is the statutory duty of the Council to fill the vacancies as soon as possible.
3. The Local Authority Governor Panel was constituted at the Annual Council in May 2015 to advise the Council on appointments and removal of governors to those places allocated to the Local Authority.

**Issues**

4. The Local Authority Governor Panel will meet on 26 September 2022 to consider new applications to fill current and future vacancies due to arise by 31 December 2022. The recommendations of the panel, in respect of new appointments are contained in Appendix 1 to this report.

**Legal Implications**

5. As noted in paragraph 2 of the report, the Council is required, pursuant to the Education Act 2002, section 19 and regulations made there under, to appoint local authority governors to the governing bodies of maintained schools, in accordance with those statutory provisions. Appointments are for a fixed term of 4 years from the date of the appointment and governors may be re-appointed for a further 4 year term.

6. Appointments to outside bodies are a local choice function, which is reserved under the Council's Constitution to full Council. Accordingly, the appointment of Local Authority governors to governing bodies requires the approval of full Council.
7. Members will note that this report recommends the appointments and re-appointments of local authority governors for a 4 year term.

### **Financial Implications**

8. There are no financial implications arising from this report.

### **Recommendation**

That, in accordance with the recommendations of the Local Authority Governor Panel, the Council approves the new appointments and re-appointments of Local Authority governors to the school governing bodies as set out on the Amendment Sheet, each for a term of 4 years from the date of the appointment.

**Davina Fiore**  
**Director Governance & Legal Services**  
22 September 2022

*The following Background Documents have been taken into account: N/A*



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CARDIFF COUNCIL  
REGISTER OF DECISIONS TAKEN BY OFFICERS ON  
SENIOR MANAGEMENT TEAM  
2022/2023 No 12

Decision No.	Decision Maker	Decision	Reasons	Consultation Undertaken	Dates			Responsibility for Implementation after date shown
					Decision Made	Publication	Deadline for call-in	
SMT/22-23/29	Paul Orders, Chief Executive	<p><b>Bus Emergency Scheme (BES3) Joint Working Agreement with Monmouthshire County Council</b></p> <p><b>AGREED:</b> that the Bus Emergency Scheme (BES3) Joint Working Agreement with Monmouthshire County Council and others (in the form set out in Appendix A to this report and with a deemed effective date of 1<sup>st</sup> August 2022) be signed by the Director of Planning, Transport and Environment.</p>	<p>1. The decision is urgent and not subject to call-in because Monmouthshire County Council are scheduled to pay the first tranche of Bus Emergency Scheme (BES3) funding to bus operators in August 2022.</p> <p>2. The signing of the Bus Emergency Scheme (BES3) Joint Working Agreement is needed to enable Monmouthshire County Council, as signatory and the Lead Authority for South East Wales, to draw down the ongoing emergency funding in</p>	<p>1. The proposal does not involve a local issue. The proposal does not require the carrying out of consultation under statute or at law or by reason of some promise or undertaking previously given by or on behalf of the Authority.</p> <p>2. There has not been Local Member consultation on the BES 3 agreement. However, any need for significant changes to the design of the bus network will involve Local Member consultation.</p>	22/08/22	23/08/22	Exempt, please see consultation section.	Paul Orders, Chief Executive

			<p>accordance with agreed priorities.</p> <p>3. To ensure that Bus Emergency Scheme (BES 3) funding is channelled to bus operators in Cardiff. There is no other legal funding mechanism available at this time to facilitate the payment of this funding to bus operators.</p>	<p>3. The BES 3 agreement, and the associated Joint Working Agreements that ensure that the interests of the constituent local authorities are protected, has involved high level discussions between Welsh Government, the Local Authorities within Wales, and the bus operators through their trade bodies - the Confederation of Passenger Transport and the Coach and Bus Operators Association Cymru.</p> <p><b><u>Call-in and Urgency</u></b></p> <p>4. The call-in procedure set out in the Council's Constitution (Scrutiny Procedure rules) shall not apply where the decision being taken is urgent. A decision will be urgent if either the Chief Executive, the Monitoring Officer or the S151 Officer certifies that any</p>				
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delay likely to be caused by the call-in process could seriously prejudice the Council, or the public interest, and the Chair of the relevant scrutiny committee or, in his/her absence, the Chair of the Council, or in both their absences, the Vice-Chair of the Council, agrees that the matter is urgent.

5. In this case, the Deputy Monitoring Officer has certified that that any delay likely to be caused by the call-in process could seriously prejudice:

- a) the Council, i.e. reputationally for failing to intervene to prevent possible major disruption to key public transport provision; and/or

b) the public interest; i.e. with possible major disruption to public transport provision.

6. The s151 Officer is content that this decision is urgent and appropriate that a request to disapply call on the matter is taken.

7. The Chair of Environmental Scrutiny Committee has been consulted and agrees the matter is urgent.

8. This decision will be reported for information to the next available meeting of the Council.

**CONSULTATION  
EXERCISE AND  
OUTCOME**

9. The high-level discussions between the Welsh Government, Local Authorities within Wales, and the bus

operators through their trade bodies - the Confederation of Passenger Transport and the Coach and Bus Operators Association Cymru have resulted in the BES 3 Agreement being finalised. It has been signed by Monmouthshire (as Regional Lead Authority) and most of the bus operators in South East Wales including Cardiff Bus. The Welsh Government is in the process of arranging to sign it. Although Transport for Wales are not a signatory, they can exercise rights which are expressed as theirs within the BES 3 Agreement through obligations on the Welsh Government.

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Chris Lee

Corporate Director Resources / Section 151 Officer

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**COUNCIL, 29 SEPTEMBER 2022 : WRITTEN QUESTIONS****CLIMATE CHANGE**  
**(COUNCILLOR CARO WILD)**

W1	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR CARTER</u></b></p> <p>How many refuse vehicles does the council own or lease, and what proportion of these have separate compartments to enable to the split recycling scheme to be rolled out?</p> <p><b><u>Reply</u></b></p> <p>At present, the Council operates 62 Refuse Collection Vehicles. The exact number used for the collection of recycling varies each day, but on average, the Council uses 17 Refuse Collection Vehicles for collecting co-mingled recycling each working day.</p> <p>The Council will need to replace the current Refuse Collection Vehicles with kerbside sort vehicles in order to collect segregated recycling and enable the further expansion of services offered, such as textiles and small electrical items.</p> <p>The service purposefully leased the current vehicles used to collect recycling, anticipating that these vehicles may need to be replaced.</p> <p>By the end of the year, we will have 5 kerbside sort vehicles to service the current pilot area and to enable expansion of the service. Further vehicles will be required as the segregated recycling service expands over the next few years and the service is currently developing the implementation plan to deliver the change following approval of the new Recycling Strategy.</p>
W2	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR REID-JONES</u></b></p> <p>It has now been several years since Wedal Road Recycling centre was closed. Despite promises and a budget being set aside Cardiff North still hasn't got a permanent recycling site. Could the cabinet member please provide a timescale the opening of a permanent recycling site in Cardiff North?</p>

**Reply**

The Council currently has two recycling centres which currently operate below capacity with booking spaces available. We are also progressing changes to the service to support expanded recycling at the kerbside and via community recycling zones, which will support residents to recycle locally.

As we seek to shift the focus further up the waste hierarchy to prevention, repair and reuse, thereby reducing the city's carbon footprint; consideration needs to be given to developing a large-scale repair and re-use facility in Cardiff. Officers are currently exploring the potential development of a new repair and re-use hub in north Cardiff.

W3

**WRITTEN QUESTION FROM COUNTY COUNCILLOR REID-JONES**

When will the pop up recycling centre return to Ty Glas, Llanishen?

**Reply**

The Parc Ty Glas site will shortly be cleared in anticipation of it being used in the future to provide facilities to meet local educational needs.

Demand for the pop-up mobile recycling centre has significantly reduced since it was first launched. An average of 430 visits each Saturday in March 2022 has now reduced to 170 visits each Saturday in July 2022. In addition, the pop-up mobile recycling centre provides a service that is already available at our Lamby Way and Bessemer Close recycling centres. As a result, the decline in usage, together with the current financial situation, means that continuation of a duplicate service would not be prudent at this time.

We are providing more recycling facilities in local communities via our community recycling zones and via the 'take-away' van service that was recently trialled in Cathays. Work is also underway to look at the feasibility and business case for the provision of a large reuse facility in the north of the city.

W4

**WRITTEN QUESTION FROM COUNTY COUNCILLOR GREEN**

The local members for Whitchurch and Tongwynlais have recently had the pleasure of holding a joint surgery with Wales and West Housing Association (WWHA) where we've learned lots about their work in our ward. However, many challenges still persist. With this in mind, would the Cabinet Member for Climate Change be happy join the ward members and WWHA for a meeting in Tongwynlais to discuss waste management issues on the Catherine Drive estate?

**Reply**

A senior manager in Recycling and Neighbourhood Services will contact the local ward members to discuss the management of recycling and waste on the Catherine Drive Estate. It is hoped that some local improvements may assist residents and the housing association in facing these challenges.

Such challenges remain in several areas across Cardiff in relation to how housing development has historically taken place with limited consideration having been given to the storage and management of recycling and waste.

The new Recycling Strategy will require a review of the Supplementary Planning Guidance on the management of recycling and waste, relating to new build properties and modified properties. This will ensure that challenges relating to the storage and management of recycling and waste are limited.

**CULTURE, PARKS & EVENTS**  
**(COUNCILLOR JENNIFER BURKE-DAVIES)**

W5

**WRITTEN QUESTION FROM COUNTY COUNCILLOR HOPKINS**

Can the administration confirm that when trees at the roadside are replaced following damage or for health and safety reasons, they are usually replaced unless there is a compelling reason not to do this?

What criteria are used in determining the species of replacement tree selected?

**Reply**

The Council is responsible for over 12,000 street trees and has a well-established management regime of inspection and maintenance. In the vast majority of instances, trees that are felled for the reasons described in your question are replaced. It is also not uncommon for replacement street trees to be planted in pits within close proximity to the original planting, after taking aesthetic and design considerations into account.

Situations whereby trees may not be replaced can include contamination of soil through harmful substances or pathogens; physiological problems such as poor drainage; infrastructure constraints relating to utility installations, and future proofing for highway improvements.

In terms of determination of selection of species, factors that are considered include available space for growth; root development and canopy; existing tree species within the street scene; susceptibility to pest and diseases; tolerance to location/climatic conditions, and known nuisance factors which have adverse impacts.

W6

**WRITTEN QUESTION FROM COUNTY COUNCILLOR MOLIK**

Roath Park Lake is looking dire with unwanted weed and algae growth and a high level of silting, which is unsafe and leading further to declining number of birds, fishes and other wildlife species in and around the lake. What is the council doing to urgently address this problem?

**Reply**

The former Cabinet Member with responsibility for Parks and I have addressed these matters at previous Council meetings in response to questions from you and other Lib Dem Councillors. As has been made clear previously, consideration will be given to the treatment of silt as part of the scheme for improvements to the lake dam.

Blue-green algae is a natural occurrence in inland waters and, in the context of Roath Park Lake, there are no measures that the Council can take to prevent its emergence or remove once present. There is no current presence of Blue-green algae on the lake and you will have noted that the advisory signage installed by the Council in the summer has been removed.



	<p>The presence of Pondweed is also a natural occurrence that the Council has no means of preventing. You should also have noticed that the weed is now dissipating.</p> <p>The outbreak of Avian Flu that occurred during the summer impacted across the UK and the Council has no means of preventing the emergence the virus. As you will be aware, the Council worked closely with Public Health Wales and introduced a control plan to prevent its spread. The last infected bird was collected from the site on 7<sup>th</sup> July; however, the impact of the virus was limited in terms of the overall bird population.</p> <p>Aside from the Avian Flu outbreak, there is no evidence to indicate a decline in birds, fish stocks and general wildlife in and around the lake as you have claimed in your question. Given the concerns that you hold, I would very much welcome any information that you have that evidences such a decline.</p>
W7	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR DAVIES</u></b></p> <p>What progress has been made on the restoration of Drover’s Way Parc this summer?</p> <p><b><u>Reply</u></b></p> <p>I understand that officers from the Council’s Flood and Coastal Risk Management Team have provided both you and Councillor Helen Lloyd Jones with an update on the required drainage works earlier this month. The re-tender process for these works is currently ongoing, with the deadline for submissions on 30<sup>th</sup> September. Once the submissions have been received and evaluated, budget analysis will be undertaken and discussions with the successful contractor will take place. As soon as the full procurement process has been completed and a commencement date for the drainage works agreed, officers from the Council’s Flood and Coastal Risk Management Team will advise ward councillors and other stakeholders accordingly.</p>
W8	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR NAUGHTON</u></b></p> <p>Can the council recommit to the redevelopment of Pentwyn leisure centre and, in particular, the pool for use by the local community and outline the timetable of when works are currently due to start?</p>

	<p><b><u>Reply</u></b></p> <p>There has been no change in the Council's commitment to the redevelopment of Pentwyn Leisure Centre. A report detailing the redevelopment proposals is due to be considered by the Cabinet later this year and I will also aim to keep local ward members apprised of progress going forward.</p>
W9	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR LITTLECHILD</u></b></p> <p>How much are amateur football clubs charged to use a Council pitch in Cardiff?</p> <p>Is there an annual fee and match fee?</p> <p><b><u>Reply</u></b></p> <p>When the Labour administration came into office in 2012, all mini and junior football was made free of charge, for all clubs across the city.</p> <p>Senior football clubs pay a pitch fee or pitch &amp; changing rooms fee. There is no annual fee. The current fees that apply are pitch only at £50.92 per fixture and pitch &amp; changing rooms at £63.52.</p> <p>When calculating this on a per participant per game basis, based on two teams each with three substitutes, the fees equate to £1.70 per participant for pitch only and £2.12 for pitch &amp; changing rooms.</p>
W10	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR LITTLECHILD</u></b></p> <p>What revenue annually is collected from football clubs for use of facilities in my Ward of Pontprennau &amp; Old St Mellons and on what grounds/parks?</p> <p><b><u>Reply</u></b></p> <p>The amount of revenue collected from football clubs will vary from season to season based on the number of fixtures played in league and cup formats.</p>

	<p>One site within your ward, Pontprennau Playing Fields, is used for senior football. Based on a typical season of twelve senior fixtures and using current pitch only fee rates, income of £611.04 would be generated. Extensive use of Pontprennau Playing Fields is also made by mini and junior clubs, which is free of charge.</p>
W11	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR LITTLECHILD</u></b></p> <p>For football clubs paying the Council, what services should they expect in return?</p> <p><b><u>Reply</u></b></p> <p>If paying a fee on a pitch only basis, senior football clubs can expect goal posts in situ, visible pitch markings and safe playing surfaces.</p> <p>If paying a fee on a pitch &amp; changing rooms basis, senior football clubs can expect the same provision as on a pitch only basis, but also with clean, safe and serviceable changing/showering facilities.</p> <p>Clubs competing in the Senior Welsh League will also have changing provision for match officials.</p>
W12	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR LITTLECHILD</u></b></p> <p>If section 106 money has been paid to create a nature area on Council Land, who would it fall to continue ongoing maintenance?</p> <p><b><u>Reply</u></b></p> <p>In most circumstances, the responsibility for maintenance will fall to the Council's Parks Service. In some instances, 'Friends of' and Volunteer Groups will 'adopt' an area and carry out maintenance activities with the support of the Parks Service.</p>
W13	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR McEVOY</u></b></p> <p>How much money has Cardiff Council spent on the Dell in Fairwater and Victoria Park from 01.01.2017 to 01.01.2022?</p>

**Reply**

The Council has responsibility for managing 526 individually named sites. As a result, individual cost centres are not held for revenue related expenditure, excluding external grant related conditions for the maintenance of records for such expenditure. Revenue expenditure is recorded at a functional level.

Capital expenditure is recorded at a site level and I can confirm that for Victoria Park, a total of £345,933.13 was incurred during the period requested. Of this, £160,884.64 was incurred via Section 106 contributions and £185,048.51 was incurred through individual capital programme allocations.

For The Dell in Fairwater, a total of £140,034.84 capital expenditure was incurred during the period requested. Of this, £28,999.17 was incurred via Section 106 contributions and £111,035.67 was incurred through individual capital programme allocations.

**DEPUTY LEADER & EDUCATION**  
**(COUNCILLOR SARAH MERRY)**

W14

**WRITTEN QUESTION FROM COUNTY COUNCILLOR TAYLOR**

What practical support is the council providing to schools with regards to responding to the distribution of misinformation about the new curriculum?

**Reply**

Senior officers meet with Welsh Government officials, along with education officers from other local authorities, on a weekly basis to ensure that Cardiff schools have appropriate and consistent support in the form of communication assets, escalation routes and advice on frequently asked questions. All information is then shared with Headteachers when appropriate on a weekly basis, with further support provided via monthly webinar sessions. Officers also meet weekly to discuss any specific issues raised by schools and how to manage and support schools generally, as well as providing specific support and advice to schools as and when requests are made directly to the local authority.

	<p>To help mitigate against any misinformation that may be in circulation within communities, information has been shared with schools to support them in raising awareness about the new curriculum. The Welsh Government has produced an information leaflet in a number of different languages, including frequently asked questions, in response to queries that have been raised at community meetings and by individuals. These can be accessed using the following link, together with a number of related video messages that have also been made available via YouTube:</p> <p><a href="https://hwb.gov.wales/repository/resource/7a72a785-af96-4e50-aa30-8c2f68498be1">https://hwb.gov.wales/repository/resource/7a72a785-af96-4e50-aa30-8c2f68498be1</a></p>
W15	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR MOLIK</u></b></p> <p>At what point will we see draft plans for the Cardiff High expansion, as proposed in Band B funding?</p> <p><b><u>Reply</u></b></p> <p>I would refer you to the answer that I provided at the last Council meeting in July in response to a similar Written Question from your group colleague, Councillor Shimmin. The Council would be required to undertake a full statutory consultation with all relevant stakeholders, in accordance with the requirements of the School Organisation Code, on the proposal to increase the number of places at entry to Cardiff High School from 240 places (eight forms of entry) to 300 places (ten forms of entry). This consultation process will need to be undertaken prior to any plans being drafted and issued.</p>
W16	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR REID-JONES</u></b></p> <p>As an UNICEF Child Friendly city, I would hope that period products are now available at point of use in ALL Cardiff schools. Could the cabinet member please confirm that this is now the case?</p> <p><b><u>Reply</u></b></p> <p>Period products are distributed to all maintained schools across Cardiff for provision to pupils that need them. This includes the provision of single-use pads in primary schools and a wider range of single use and reusable products in secondary schools/special schools.</p>

	<p>Prior to the introduction of the scheme, we engaged with young people about their experiences and how they would like to access products. The feedback from this exercise was used to develop guidance for schools. The guidance is clear that period pads are made available at point of use within the toilet cubicles in line with the preference expressed by young people. Schools were also provided with containers that could be placed in cubicles.</p> <p>Schools have been reminded of the guidance and it is important that all schools look at the arrangements that they have in place and ensure that pupils can access period products easily when they need them.</p>
W17	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR LATIF</u></b></p> <p>How is the council supporting schools to engage with religious and faith communities over the new curriculum?</p> <p><b><u>Reply</u></b></p> <p>The new curriculum requirements are set at a national level by the Welsh Government and the Council is working closely with the Welsh Government to provide ongoing support and information to schools. Officers from Education Services and the Community Cohesion Team have been engaging with Welsh Government officials and faith community leads to understand and respond to any specific concerns raised regarding the new curriculum, such as those relating in particular to the new requirements of Relationships and Sexuality Education (RSE). Meetings have been held with faith community leads and Welsh Government officials to ensure that there is dialogue on this matter and to establish a process that enables parents to express any concerns to both the school and the local authority.</p>
W18	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR McEVOY</u></b></p> <p>Which insulation materials were used at Fitzalan High School new build?</p>

**Reply**

I can confirm that Kingspan insulation Class E has been used on the exterior of the new Fitzalan High School building. The use of this material and others like it to insulate building cavities is normal practice. It is permitted under Building Regulations and is in line with UK Government guidance as set out in Building Bulletin 100: 'Design for fire safety in schools'.

**FINANCE, MODERNISATION & PERFORMANCE**  
**(COUNCILLOR CHRIS WEAVER)**

W19

**WRITTEN QUESTION FROM COUNTY COUNCILLOR LATIF**

How is the council taking into account the cost of living crisis when setting council tax in the next financial year?

**Reply**

I would refer you to the Month 4 Budget Monitoring Report that was considered by Cabinet yesterday. The report highlights a significant financial pressure in the current year and it is clear that, looking forward, further pressures will arise going into the next financial year. The cost-of-living crisis will lead to increased demand in some council services and we need to explore all opportunities to balance the budget, whilst being mindful of the impact on individual households if Council Tax is increased.

W20

**WRITTEN QUESTION FROM COUNTY COUNCILLOR McEVOY**

Excluding teaching staff, how many salaries above £100,000 were paid by Cardiff Council to staff on 01.05.2022 and 01.05.2012?

**Reply**

On 01/05/2022 – 10 employees received a salary above £100,000.  
On 01/05/2012 – 3 employees received a salary above £100,000.

However, the two sets of data are not directly comparable as the value of £100,000 in 2022 is equivalent to £78,320 in 2012 due to inflation. The comparable figures would be:

On 01/05/2022 – 10 employees received a salary above £100,000.  
On 01/05/2012 – 10 employees received a salary above £78,320.

W21

**WRITTEN QUESTION FROM COUNTY COUNCILLOR McEVOY**

What is the highest salary of a Headteacher in Cardiff as of 01.09.2022?

**Reply**

Determination of the salaries of Headteachers is delegated in law to School Governing Bodies and decisions must be taken in line within the parameters set out in the School Teachers' Pay and Conditions Document (Wales). The highest salary (including all allowances and any additional payments) of a Headteacher in Cardiff, as at 01/09/2022 was £169,060.

**HOUSING & COMMUNITIES**  
**(COUNCILLOR LYNDA THORNE)**

W22

**WRITTEN QUESTION FROM COUNTY COUNCILLOR CARTER**

To what extent will the increase in inflation impact the number of council houses being built over the next 2 years?

**Reply**

There are many factors that are continuing to affect the construction market in the UK, including the Covid-19 pandemic, Brexit and current world events. These have resulted in shortages in the supply of site labour and building materials, as well as higher costs to produce and import such materials. Taken together with rising inflation, which will further increase the price of construction materials, it is clearly going to cost more for us to build new council houses in the city over coming months.

As a result, the overall Housing Revenue Account (HRA) programme will need to be reviewed as part of its next iteration in February/March 2023 to ensure that expenditure, and the timing of expenditure, remains both affordable and sustainable. This is something that was recognised within the Month 4 Budget Monitoring Report that was considered by Cabinet yesterday.



**WRITTEN QUESTION FROM COUNTY COUNCILLOR CARTER**

What processes do the council follow to ensure that social house swaps are done fairly and tenants are protected?

**Reply**

Social housing tenants who are considering exchanging properties can do so by advertising their homes on 'Homeswapper', which is an online portal where all social housing tenants across the UK can advertise their properties for a home swap. This allows tenants the freedom to move cities if required. Once they have found a match, an application to their landlord needs to be submitted so that the required checks can be carried out.

Currently, all exchanges are governed by the Housing Act 1985, which sets out the following criteria that tenants are required to meet before exchanges can be approved:

- tenants must hold a secure tenancy.
- tenants cannot have any rent arrears or they must be able to clear any that are outstanding.
- properties must not be fully adapted or must be suitable for the incoming tenants needs.
- properties must be suitable for the size of the families.
- tenants cannot have any ASB issues/Notices served or Court Orders.

For council properties, officers carry out several investigations including safeguarding checks. Necessary action will be taken if there are any issues regarding the vulnerability of a tenant. References from other social housing landlords are also requested if the applicant is not currently a council tenant.

To further ensure that tenants are protected, a property condition check is also carried out to make sure the property is suitable and safe to allow someone else to move into. Any repairs that need to be carried out either by the tenant or the Council are agreed at that time. These repairs will be carried out before the exchange takes place. If there are any specific adaptations to the property, liaison with an Occupational Therapist takes place to confirm that the exchange is suitable.

If the property is in poor decorative condition and both parties still wish to proceed, a visit to the property with all parties involved would take place. Applicants are always strongly advised to view the other

property before an exchange takes place. All tenants sign an agreement to state that they are happy to take the property and garden its current condition.

To ensure that all processes have been followed and that the exchange has been carried out fairly and according to legislation, all exchanges are checked and authorised by a manager before they can proceed.

A new Mutual Exchange advice leaflet is currently being drafted. This will ensure that applicants have all the relevant information to make an informed decision on whether to proceed with an exchange.

W24

**WRITTEN QUESTION FROM COUNTY COUNCILLOR CARTER**

How many people are currently rough sleeping in Cardiff?

**Reply**

As of 16<sup>th</sup> September 2022, there were 17 individuals sleeping rough across Cardiff. Significant progress has been made in reducing the number of individuals sleeping rough in the city in recent years; however, this is a constant challenge as new rough sleepers are identified and supported into accommodation.

Our Homeless Multi-Disciplinary Team works hard to support and assist rough sleepers to access and maintain accommodation. So far in 2022/23, 52 rough sleepers have been supported into accommodation. These individuals are often vulnerable with multiple and complex needs and the team works hard to address their underlying issues and support them to maintain accommodation and move towards independence as soon as possible.

There are always a number of people who will refuse our help. There are currently 6 individuals sleeping rough in the city who are regarded as entrenched rough sleepers and who have refused all offers of help. Our Multi-Disciplinary Team continues to support these individuals, providing mental health and other specialist services on the street until such time that they are ready to accept accommodation.

W25

**WRITTEN QUESTION FROM COUNTY COUNCILLOR NAUGHTON**

Could the council consider installing a council CCTV camera at the Londis shop as there is already a Cardiff council camera pole and electricity supply at this location? All the council would need to do is to install a new camera at this location to replace the one South Wales Police had there, as before the camera was installed this location was a hot spot for crime and with the camera now been removed there is real concern in the community this will happen again.

**Reply**

There are a number of options that can be used to tackle crime and anti-social behaviour within local communities and CCTV is one that is often used as a temporary measure to target hotspots of such behaviours. In this particular instance, as you have highlighted in your question, a camera was provided previously at this location by South Wales Police. Such provision is usually implemented on a temporary basis in an area before being repositioned to other higher priority areas; however, this only happens following a decrease in the issue that it is intended to help address, with the camera having been considered to have served its purpose. This is the current situation at the Londis store in question.

Officers from the Council's Community Safety Team have made enquiries with the local policing team, which is closely monitoring the situation since the removal of their camera at the start of this month. The team has also alerted colleagues in the Council's Alarm Receiving Centre (ARC) CCTV control room to ensure that they are aware of this issue. If the crime and anti-social behaviour issues return to this location, then the Council will engage with partners to develop an appropriate response.

W26

**WRITTEN QUESTION FROM COUNTY COUNCILLOR WILLIAMS**

Does the Council provide Council housing to convicted paedophiles when they are released from prison and if so, what safeguards do the Council have in place to ensure our communities are protected from the risks of further offending?

**Reply**

I would refer you to the answer that I provided in reply to your similar Written Question back in March 2022.

**SOCIAL SERVICES (JOB SHARE)**  
**(COUNCILLORS ASH LISTER & NORMA MACKIE)**

W27

**WRITTEN QUESTION FROM COUNTY COUNCILLOR WILLIAMS**

Can the Cabinet Member provide an up to date figure on the number of Children Looked After in Cardiff and the total financial cost to the Authority of looking after children and young people?

**Reply**

As of 26<sup>th</sup> September 2022, there were 1,031 Children Looked After in Cardiff. Of these, 49 are Unaccompanied Asylum-Seeking Children, for which there is full cost recovery via Home Office funding.

The net budget for Substitute Family Care is £46.748m and covers direct and commissioned placement costs and includes staff costs linked directly to Children Looked After; internal and external fostering, external residential placements, adoption and internal children's homes and assessment centres. You will note from the Month 4 Budget Monitoring Report that there are significant budgetary pressures on Children's Services in the current financial year, as there are across Wales and the rest of the UK. This is driven by pressures around placement sufficiency and the use of bespoke placements, but I want to assure you that staff right across Children's Services are doing all they can to manage and reduce these pressures.

**TACKLING POVERTY, EQUALITY & PUBLIC HEALTH (JOB SHARE)**  
**(COUNCILLORS JULIE SANGANI & PETER BRADBURY)**

W28

**WRITTEN QUESTION FROM COUNTY COUNCILLOR CARTER**

With supplies falling and demand growing, will the council offer more support to the Cardiff Foodbank?

**Reply**

I visited the Cardiff Foodbank distribution centre earlier this week to discuss how the Council can support them. Our Money Advice Team has also recently secured funding from the Welsh Local Government Association specifically to support Food Poverty provision within the city. £46,000 has been granted to Cardiff Foodbank in the past few weeks, which will be used to top up essential items as demand increases and donations fall. In addition to expanding delivery routes, this funding will be used to enhance current food parcels, adding fresh items and cold packs for people who do not have access to cooking facilities.

Money Advice Officers also attend Foodbank distribution centres across Cardiff. Help and advice is provided to clients attending the Foodbank to apply for benefits, grants and discounts, accessing schemes and discretionary funding and supporting people in debt. This helps to address the root cause of food poverty. Foodbank volunteers are also offered training from the Money Advice Volunteer Mentor.

Trustees from Cardiff Foodbank have been invited to join the Council's new Cost of Living Taskforce, which is made up of representatives from council services and key partner organisations. The purpose of the group is to share concerns and ideas, mapping and understanding the resources available across the city as a collective. This will help raise awareness of all support on offer and address any gaps in provision in the city.

W29

**WRITTEN QUESTION FROM COUNTY COUNCILLOR WOOD**

What support is the council giving to community groups and organisations in Gabalfa ward to help address the cost-of-living crisis?

**Reply**

Council officers have co-ordinated the setting up of a new Cardiff Cost of Living Taskforce, which is attended by a wide range of organisations, including Cardiff Third Sector Council (C3SC) which represents and provide information to local third sector and community organisations, including Moorland, Action in Caerau & Ely (ACE), Seren in the Community, Music in Hospital Care, South Riverside Community Development Centre, Ebenezer Church, St Catherine's Church, Grange Pavilion, Grange Baptist Church,

Makers Guild in Wales, St German's Church, St Mark's Church in Gabalfa, Guide Dogs, Cardiff & Vale Scout Council, The Mentor Ring, Nelson Trust, Llanrumney Hall, Street Aid Wales and STEM Engagement. This will help to ensure that such organisations are aware of all the help on offer.

The Council's Grant Officers compile funding opportunities for charities and third sector organisations each month, with tailored funding opportunities being sent directly to these groups. Training and continuing support is also offered to assist organisations to become more financially sustainable. Officers are finalising plans to create a small grants scheme that will be available to any community organisations that would like to be involved in offering warm spaces to their local community, more details on how to apply for these grants will be shared in the near future.

Individuals who are affected by the current cost-of-living crisis should contact the Council's Advice Line on (029) 2087 1071, where an advisor can then help them to identify the help available to them from a number of support schemes.

W30

**WRITTEN QUESTION FROM COUNTY COUNCILLOR NAUGHTON**

Can the council outline the process of the planned roll out of the Covid booster vaccination programme this autumn?

**Reply**

As I have already outlined in my Council Statement this month, the Covid-19 booster vaccination programme in Wales commenced at the start of this month for adults aged 50+ years of age, those who are in high-risk groups or severely immunosuppressed, and for health & social care workers. The plan is to offer all booster vaccinations by the end of November 2022.

Following the closures of both the Splott and Bayside Mass Vaccination Centres in Cardiff, a new Mass Vaccination Centre has been established in the car park at Woodland House on Maes-y-Coed Road in the Heath Ward, which opened on 5 September 2022. The Mass Vaccination Centre is open seven days a week from 10am to 7pm for vaccination by appointment only, for which those who are eligible will receive an invitation by post. The MVC at Woodland House has the capacity to vaccinate 12,600 people per week and can increase capacity if a surge response is required.

	<p>The Community Team will deliver the autumn booster vaccination to all care home residents, housebound citizens (whose details have been forwarded by GPs) and hospital in-patients. 17 GP surgeries are participating in the vaccination of the over 80-year-old cohort in Cardiff and the Vale of Glamorgan. In geographic areas not covered by the participating GPs, Community Pharmacy will vaccinate this cohort, as well as all the social care workers in Cardiff and the Vale of Glamorgan.</p> <p>A Well Pharmacy mobile vaccination unit will also be based at the Ikea store in Grangetown, which can vaccinate 1,000 individuals a week. This location was chosen as uptake in the community has been low in the past and it is hoped that this will assist in improving uptake of the booster vaccination locally.</p>
W31	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR NAUGHTON</u></b></p> <p>Does the council know how many Ukrainians are likely to leave the Homes for Ukraine scheme before the end of the year in the Cardiff area?</p> <p><b><u>Reply</u></b></p> <p>From the onset of the Ukraine Sponsorship Scheme, we have been acutely aware of the inevitable risk of homelessness at the end of the sponsorship period. We have therefore sought to mitigate this risk by proactively supporting our local sponsors and working to understanding the likely duration of these temporary arrangements. Across our current cohort of 196 Cardiff sponsors, to date, we have supported 8 families to find move-on accommodation following the agreed end of their initial six-month sponsorship period. Based on our conversations with sponsors to date, we are currently forecasting that a total of 21 families will require move-on support by the end of the year.</p>
W32	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR BROWN-RECKLESS</u></b></p> <p>What discussions has the Cabinet Member had with The Health Minister regarding the Health Board's failure to consult in a meaningful way with the residents of Pentyrch, Rhydlafer and St. Fagans, or with the St. Fagans Community Council, over the unpopular decision to relocate the current Pentyrch surgery to Rhydlafer?</p>

	<p><b><u>Reply</u></b></p> <p>As far as I am aware, no current Cabinet Member has had any such discussions with the Welsh Government Minister for Health and Social Services. In any event, this would be a matter for Cardiff &amp; Vale University Health Board and not the Council.</p>
W33	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR McEVOY</u></b></p> <p>How many youth centres open more than 35 weeks of the year were funded by Cardiff Council on 01.05.2012 and 01.05.2022?</p> <p><b><u>Reply</u></b></p> <p>In May 2022, there were 7 youth centres offering open access provision for 44 weeks per year. With the support of six partner organisations, there was also youth centre provision in a further six centres. In May 2012, 18 youth centres operated with a similar level of provision, but we have changed the emphasis of the Youth Service since then to deliver youth activities in different ways and through working with several partner organisations, including in your own ward of Fairwater.</p> <p>For example, since 2012, the Youth Service has developed a wider offer of services for young people in addition to youth centres. It provides an online youth club and range of digital services, which have been cited as best practice by Estyn. It has a designated Welsh Medium/bilingual team working with the Urdd and Menter Caerdydd. Other teams support young people who find it challenging to access youth centre provision – for example, support for young carers and young people with learning disabilities, a youth group for young people with Asperger's, a LGBTQ+ group, a club for deaf young people and girls only groups. The service also provides mental health and homeless prevention programmes. High Schools also have access to a youth mentor.</p>

**TRANSPORT & STRATEGIC PLANNING**  
**(COUNCILLOR DAN DE'ATH)**

W34	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR TAYLOR</u></b></p> <p>What additional investment is the council making in parking enforcement in Gabalfa to enforce the new parking arrangements and loss of parking on Allensbank Road?</p>
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**Reply**

The new resident parking zone that has been installed in Gabalfa (C4) has been completed and Civil Enforcement Officers are patrolling the area multiple times throughout the week. There are also plans to increase parking enforcement via traffic cameras in Gabalfa, in addition to the attendance of the mobile enforcement vehicle within the area.

W35

**WRITTEN QUESTION FROM COUNTY COUNCILLOR TAYLOR**

Can the cabinet member provide an update on plans for School streets in the Gabalfa ward?

**Reply**

Potential School Street schemes have been investigated for all three of the primary schools in the Gabalfa ward. At this stage, none of the schemes are being progressed.

At St Joseph's Primary School, it is not feasible to deliver a School Street in isolation without reviewing the vehicular access afforded by the network of lanes which connect to the streets around the school. This would be a significant project that would impact on several hundreds of properties.

At Allensbank Primary School, a School Street has previously been investigated. There are potential constraints at this location (e.g. business and lane access), which can be reviewed following the completion of the new cycleway so that the changes to the highway infrastructure in the local area can be taken fully into account when assessing feasibility and impacts.

Investigations have also been carried out at Ysgol Mynydd Bychan. The presence of a large number of flats within Lime Tree Mansions at this location is a potential operational issue, as is ensuring access to St Joseph's Church. We intend to revisit the scheme and this work is most likely to be undertaken in the next financial year. However, the existing parking restrictions ('Keep Clear' areas and 'No Waiting At Specific Times') cover the length of the school grounds and the grounds of the adjacent church. It may be feasible to provide camera enforcement of the parking restrictions as an alternative to a School Street scheme.

W36

**WRITTEN QUESTION FROM COUNTY COUNCILLOR TAYLOR**

What steps is the council taking to make pavements, walkways and crossings more accessible?

**Reply**

The Council provides pavements, walkways and crossings to a high standard, ensuring that they are accessible as possible. The Council uses UK and Welsh Government design guidance, which ensures that roads are designed in a safe manner. Road safety audits also provide an extra level of assessment to ensure their safety and accessibility.

In addition, the Council undertakes equality impact assessments that are used as live documents when designing transport schemes. The Council also engages regularly with an Accessibility Group to ensure that the needs of the elderly, disabled or people with restrictive mobility are integral to the design process.

W37

**WRITTEN QUESTION FROM COUNTY COUNCILLOR SHIMMIN**

I have been contacted by many residents about the incoming 20mph rules next year and in particular their doubt in people following the rules. What education or campaigns will the Council be undertaking so that the public understand why the new rules are coming in and the benefits of them?

I understand that it is a Welsh Government initiative, so if it is not the Council's responsibility then what pressure is the Council putting on the Welsh Government to do that?

**Reply**

The Welsh Government will be working closely with Communications Teams from all Welsh Local Authorities to ensure that the message about the new 20mph speed limit that will apply in Wales is effectively communicated at an appropriate time. The Welsh Government is currently developing a communications strategy to ensure that a consistent approach is maintained across Wales, which is delivered at the right time ahead of the date when the new speed limit comes into force next year.

W38	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR SHIMMIN</u></b></p> <p>It is my understanding that there is currently only one team that is responsible for street signs. With the new Welsh Government 20mph rules coming in next year I expect this will take up all their time and they will not be able to undertake the rest of their day to day duties. Is the administration freeing up funds, or asking the Welsh Government for funds, to cover the extra cost or temporary expansion of the team to help bring the city in line with the new speed rules whilst not ignoring their important ongoing work which will still need to be done?</p> <p><b><u>Reply</u></b></p> <p>The installation of infrastructure on streets is delivered in several different ways. Some of this is associated with maintenance, which is the responsibility of the Council's Asset Team. Signage that is part of new schemes is usually delivered by contractors. Changes relating to the new default speed limit in Wales are being funded by Welsh Government grant and will largely be delivered via external contractors, but there will be some involvement of the Asset Team in the project.</p>
W39	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR SHIMMIN</u></b></p> <p>I am getting an increasing number of enquiries from residents about parking around schools. I know the council is expanding the School Street scheme; however, this is not going to every school and it has been noticed that there is a decline in the enforcement of parking restrictions around schools since the School Street scheme was widened. It is my understanding that enforcement officers are no longer sent to schools in their morning briefings. Can the administration please tell me why schools outside the scheme are no longer seen as worthy of parking enforcement and assure me that officers will be better deployed to help alleviate the problems?</p> <p><b><u>Reply</u></b></p> <p>Parking enforcement around schools, particularly at peak drop-off and pick-up times, remains a priority for the Council. Civil Enforcement Officers are still including schools within their patrols and mobile enforcement vehicles are also deployed to these areas to enforce parking in restricted areas, such as pedestrian crossings and 'keep clear' areas outside schools. We have also increased the amount of attended camera locations outside schools, where officers undertake enforcement via live camera feeds.</p>

	<p>Furthermore, School Streets schemes have been implemented at 16 schools in the city to improve road safety and air quality. These are monitored by our automatic moving traffic cameras. There are plans in place to introduce more School Streets schemes across Cardiff, with another three programmed within the next 12 months.</p>
W40	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR WOOD</u></b></p> <p>Given recent issues with overgrowth of vegetation on the North Road to Blackweir cycle path, will the council adopt a regular schedule of overgrowth clearance along this and other key active travel routes?</p> <p><b><u>Reply</u></b></p> <p>The Council will continue to clear encroachment of vegetation to ensure safe use of its network of active travel routes throughout the city. The timing and frequency of clearance will depend on growth and other specific site characteristics, which will vary from location to location. While a fixed regime to manage vegetation is impractical, best endeavours will continue to be made to ensure a proactive approach. More specifically, I understand that the vegetation to which you refer in your question has been cleared.</p>
W41	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR WOOD</u></b></p> <p>How is the council engaging with local universities and their students as the new academic year begins to help minimise occurrence of issues with waste presentation, resident parking and late night noise?</p> <p><b><u>Reply</u></b></p> <p>The Council, including officers from Shared Regulatory Services, works in partnership with the city's Universities and South Wales Police through the Cardiff Student Community Partnership to deliver a student arrival engagement plan. This outlines how we are working in partnership to deliver community living information, engaging with students and other stakeholders such as landlords, and are targeting issues that are commonly associated with student households in the city.</p>

In addition, the Universities and Students Unions actively work with the Council to promote responsible community behaviour and provide platforms for the Council to promote a range of community living advice and information – for example, about household waste & recycling presentation and collections, and encouraging students not to bring their cars to Cardiff. This includes attending events such as Freshers Fairs and Community Days, as well as providing advice and information online via their websites and intranet pages and through social media campaigns.

My Cabinet colleague, Councillor Wild, has provided some details in his Council Statement about what the Council is currently doing to engage with students arriving in the city this month, including attendance at Freshers' Fairs and outreach work with students in and around Cardiff University Students Union and the local community.

W42

**WRITTEN QUESTION FROM COUNTY COUNCILLOR WOOD**

In light of the significant changes to the resident parking regime in Gabalfa and Cathays, will the council engage with landlords to ensure they inform new and potential tenants if their properties are not entitled to apply for resident parking permits?

**Reply**

The situation within the lettings market is very changeable and there are many parties involved who let properties. These range from lettings agents through to individual landlords. Prospective tenants and landlords/letting agents are able to utilise the function on the Council's website to confirm if a property is eligible for a residents parking permit.

It is a landlord's/letting agent's responsibility to pass on pertinent information to their customers and ensure that they are able to make an informed choice of residence in conjunction with the need for parking.

Officers have emphasised this information to colleagues from Cardiff University and have worked with them on a communications campaign to ensure that all students are aware of resident parking restrictions and the digital parking permit scheme that is in place in Cathays and Gabalfa. Officers will also be engaging with the major lettings agents in Cardiff to further promote and raise awareness of the new zonal schemes.

W43	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR HOPKINS</u></b></p> <p>Can the administration clarify the policy concerning the replacement of street signs when they are damaged or worn?</p> <p>If the original street sign was in English only, is it the council's policy to replace like for like or to replace with bi-lingual signs?</p> <p><b><u>Reply</u></b></p> <p>The Council's Highways Team has a robust routine inspection and maintenance policy and procedure to manage the adopted highway and associated assets. Should there be any concerns with an asset, including signage, then orders are raised for those concerns to be addressed. Should a sign need to be replaced, new signage would, where required, be bilingual.</p>
W44	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR HOPKINS</u></b></p> <p>The extensive repairs being done to the pavements and road surface on Nant Fawr Crescent, Cyncoed are very welcome. Can officers indicate when this work is expected to be completed?</p> <p><b><u>Reply</u></b></p> <p>The works on Nant Fawr Crescent in Cyncoed were completed on Monday 12<sup>th</sup> September. I understand that the site is now clear of all plant and equipment and is open fully to the public.</p>
W45	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR MOLIK</u></b></p> <p>Which of the unsafe pavements, reported by local councillors and residents, are being fixed this financial year in Cyncoed and Lakeside? With the high percentage (over 60%) of senior citizens and number of young families and children travelling to highly popular primary and secondary schools in the ward, it is vital that the pavements are kept safe for residents in the ward.</p> <p><b><u>Reply</u></b></p> <p>The full length of footway on Nant Fawr Crescent in Cyncoed has been reconstructed. In addition, areas have been highlighted for improvement on Hollybush Road and other localised areas have been repaired across Cyncoed following routine safety inspections.</p>

	<p>Your concerns about the list of streets provided have been noted by the Highways Assessments Team and are being considered as part of the development of the work programme for 2023/24. Any such works would involve either replacing the slabs with tarmac or resurfacing the footway.</p>
W46	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR MOLIK</u></b></p> <p>In March 2019, when the bus service ceased on Lake Road West and Celyn Avenue, Cardiff Council protected some other bus services. Could I ask on what grounds those decisions were made and given pensioner and residents living on and around Lake Road West and Celyn Avenue have struggled with no service, could their needs be met in the near future?</p> <p><b><u>Reply</u></b></p> <p>Cardiff Bus previously revised its commercial bus services to better match and focus resources where there was sustained, regular use – i.e. via Lake Road East and Lakeside Drive. The budget available to the Council to secure bus services in the city that were threatened with withdrawal was not sufficient to also cover any gaps in bus service provision.</p> <p>The current Bus Emergency Scheme (BES) funding mechanism provided by the Welsh Government makes it very difficult for any new or altered bus routes to be provided given that bus patronage is only approximately 70% of what it was pre-Covid-19. The latest BES funding is set to end on 31<sup>st</sup> March 2023 and it remains to be seen what will replace it. Until there is some certainty over future funding for bus services, it is unlikely that any such changes can be made. However, the Council is keeping bus services under review and will make every effort to improve service provision where possible.</p>
W47	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR DAVIES</u></b></p> <p>What scope is there for the Council to support moves for the 62 bus to come via Radyr &amp; Morganstown?</p>

**Reply**

The number 62 bus service, which is operated by Cardiff Bus, is supported with funding from Section 106 contributions in relation the Goitre Fach Farm development. The Section 106 agreement does not require the service to go via Radyr and Morganstown. Bus routes for commercial bus services are determined by the bus operators and the Council will discuss the suggestion with them.

There is also Section 106 funding associated with the Plasdŵr development that we may be able to be used to support bus services to Radyr and Morganstown. This is dependent on the completion of certain phases of development, along with the connecting road network, as well as monitoring of whether a commercial bus service is established without subsidy through the demand that would potentially be generated. The timescales are dependent on the build-out of the development.

W48

**WRITTEN QUESTION FROM COUNTY COUNCILLOR DAVIES**

What impact will the Welsh Government's nationwide 20mph limit have on the finances of Cardiff Bus, a Cardiff Council asset?

**Reply**

Cardiff City Transport Services Ltd – otherwise known as Cardiff Bus – is a private company that operates on a commercial basis, but which is wholly owned by Cardiff Council. Cardiff Bus has been consulted as part of the Welsh Government's engagement process in preparation for the legal change of the default speed limit in Wales from 30mph to 20mph next year; however, the potential impact of the new 20mph default speed limit on the company's finances is not known. As I stated previously in reply to a Written Question from Councillor Taylor in July 2022, average urban bus speeds are currently well below 20mph in any event.

The Welsh Government has identified three key reasons for lowering the default speed limit to 20mph:

- 20mph limits reduce collisions and save lives.
- 20mph limits improve quality of life, make streets safer for playing, walking and cycling and, therefore, improve physical and mental wellbeing.



	<ul style="list-style-type: none"> <li>• 20mph limits encourage the shift away from car use to more sustainable modes of transport that is urgently needed to tackle the Climate Emergency, clean up toxic air and reduce the other environmental impacts of car use.</li> </ul> <p>Improvements to the walking environment and slower vehicle speeds in Cardiff may have a positive impact on passenger numbers and overall propensity to travel via public transport. The Council is also working with partners, including Transport for Wales, to identify bus network improvements and on the integrated ticketing pilot scheme to improve bus travel in the city.</p>
W49	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR DAVIES</u></b></p> <p>What efforts is the Council making to preserve working farmland for that purpose should plots emerge for purchase and no buyer intends on using it for that purpose?</p> <p><b><u>Reply</u></b></p> <p>Private land, including farmland, can be bought and sold in an open market. Should any change of use from agricultural land be proposed, then the Council as the Local Planning Authority would consider any alternative use of land on its planning merits, having regard to all relevant national and local policies, and all other material planning considerations.</p>
W50	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR DAVIES</u></b></p> <p>Will the Council consider using the grounds at Radyr Comprehensive School as a drop-off/collection point to alleviate congestion on Heol Isaf, and parking on pavements and nearby residential streets?</p> <p><b><u>Reply</u></b></p> <p>As a matter of policy, we would not support the provision of a drop-off and pick-up point within the grounds of Radyr Comprehensive School. All schools within the city are actively discouraged from allowing vehicles onto school grounds at peak times before and after school.</p>

There are several reasons for this. The provision of a drop-off and pick-up point would simply generate more vehicular movements to and from the school site. The additional vehicles would exacerbate existing issues with congestion on Heol Isaf in the vicinity of the school entrance and would also pose a significant safety risk to pupils, both outside the school gates and within the school environment. Access for parents was permitted previously but is now prevented for these very reasons.

A likely effect of these impacts would be to deter pupils travelling to school by sustainable and active modes of transport, thereby undermining the extensive work undertaken by the school and the Council's Active Travel Schools Team to develop and implement the school's Active Travel Plan. This includes providing secure, covered cycle parking spaces for 60 bikes for students and staff. A bike fleet is also being provided to the school for use during and after school times.

Additional parking restrictions are proposed on Heol Isaf to protect the area around the school entrance at peak times. This, combined with the work to implement the school's Active Travel Plan, will help to reduce congestion around the school in the longer term.

W51

**WRITTEN QUESTION FROM COUNTY COUNCILLOR ROBSON**

Following the weight restriction on the Caerphilly Road railway bridge, HGV's are diverting down Beulah Road. What impact analysis has been undertaken for the diversion route?

**Reply**

Caerphilly Road rail bridge is a Transport for Wales (TfW) structure. TfW is therefore responsible for the bridge and any inspection and required maintenance. The imposed safety-related weight limit is a result of a structural assessment that was carried out by TfW and, therefore, the Council must implement the weight restriction. TfW has asked that any information requests regarding their structures/services to be redirected to TfW Customer Relations by email to: [Customer.Relations@tfwrail.wales](mailto:Customer.Relations@tfwrail.wales)

There is an advisory diversionary route via Heathwood Road, Fidas Road and Ty Glas Avenue. However, the Council does not dictate routes for non-abnormal load vehicle movements and, therefore, any movements of HGVs in the area will be a decision for the driver or company being serviced. They must, of course, adhere to any weight or size restrictions.

	<p>The Council's Highways Structures Team is responsible for the management of any abnormal load movements and would not route such movements down Beulah Road unless absolutely necessary.</p>
W52	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR ROBSON</u></b></p> <p>How long does the Council anticipate Transport for Wales will take to carry out repairs to the Caerphilly Road bridge so that the temporary weight restriction can be lifted?</p> <p><b><u>Reply</u></b></p> <p>The Council's Highways Structures Team has been in contact with officials from Transport for Wales (TfW) who have confirmed that the project to carry out repairs is progressing. Unfortunately, they have advised that the repairs to the bridge structure are likely to be extensive and will require significant advanced planning. As a result, no date can be given for the completion of the repair works at this point in time.</p> <p>Ordinarily, such works would not be prioritised by TfW as works that directly affect the running of trains are usually given priority. However, the Highways Structures Team has emphasised to TfW the urgency of the reinstatement of Caerphilly Road bridge to full capacity. TfW officials understand the disruption that the weight limit has caused to the local road network and have advised that the repair works to the bridge have been escalated to form part of TfW's Urgent Renewal Programme. It has also been proposed by the consulting engineer overseeing the works that monthly meetings are held between TfW and the Highways Structures Team.</p>
W53	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR ROBSON</u></b></p> <p>Following the weight restriction on the Caerphilly Road railway bridge, HGV's are diverting down Beulah Road. Can any consideration be given to putting in time restrictions for the use of this road so HGV's avoid school hours?</p> <p><b><u>Reply</u></b></p> <p>The Council does not generally dictate routes for non-abnormal load vehicle movements and, therefore, any vehicle movements of HGVs will be a decision for the driver or company being serviced; however, they must adhere to any weight or size restrictions in place.</p>

	<p>In accordance with highways legislation, the Council's Network Management Team can apply restrictions to a contractor undertaking works to a specific development. Therefore, when a contractor approaches the Network Management Team for consent to use the highway, and in line with any planning permission that has been granted, the Council can impose restrictions so that any HGVs servicing the development site can only use the highway at restricted times (09.30am-15.00pm), thereby avoiding peak times.</p>
W54	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR ROBSON</u></b></p> <p>With the demolition work at the Llanishen Ty Glas site soon to commence, what instructions will be given to construction traffic to avoid Beulah Road in Rhiwbina?</p> <p><b><u>Reply</u></b></p> <p>In accordance with highways legislation, the Council's Network Management Team can apply restrictions to a contractor undertaking works to a specific development. Therefore, when a contractor approaches the Network Management Team for consent to use the highway, and in line with any planning permission that has been granted, the Council can impose restrictions so that any HGVs servicing the development site can only use Beulah Road at restricted times (09.30am-15.00pm), thereby avoiding peak times.</p>
W55	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR ROBSON</u></b></p> <p>In light of the temporary weight restriction on Caerphilly Road railway bridge, will the Council confirm with Transport for Wales that the railway bridge on Pantbach Road has been recently inspected to confirm its safety?</p> <p><b><u>Reply</u></b></p> <p>The Pantbach Road bridge is owned and maintained by the Council and is therefore included in the routine inspection programme that is managed by the Highways Structures Team. All structures are subject to a general inspection every two years and a principal inspection every six years. A general inspection is undertaken from ground level, whereas a principal inspection is more thorough, involving close and detailed inspection of the entire bridge.</p>

	<p>Pantbach Road bridge was inspected as part of the principal inspection programme on the night of 8<sup>th</sup>/9<sup>th</sup> September 2022 by a consulting engineer during a closure of the railway line using specialist access equipment. The full report is due next month; however, the engineer indicated that the bridge is generally in good condition with no serious defects.</p>
W56	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR REID-JONES</u></b></p> <p>Lisvane has been waiting for a safe place to cross Mill Road for at least ten years. A crossing is planned (agreed several years ago); however, I have been unable to get a confirmed installation date. Are you able to confirm when it will be installed?</p> <p><b><u>Reply</u></b></p> <p>The Council's Active Travel Schools Team engages with schools to encourage and enable children to travel actively to school. Making the streets around schools safer for active school journeys is also crucially important, but with so many schools in need of better infrastructure, such schemes need to be prioritised and funded through the Welsh Government's Active Travel Fund.</p> <p>The Council is developing criteria to prioritise schemes, which will take account of safety and refer to key plans such as the Council's Active Travel Network Map (once approved by the Welsh Government), as well as Council's wider policy objectives and priorities.</p> <p>While this work is ongoing, I am unable to provide a specific timescale for implementing any measures that may be needed in the vicinity of Llysfaen Primary School. However, I can assure you that the Active Travel Schools Team will continue engage with Llysfaen Primary School to support its efforts to promote active travel to school.</p>
W57	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR WILLIAMS</u></b></p> <p>Can the Cabinet Member provide an update on the completion and opening date for the new Cardiff Centre Bus Interchange and confirm how many buses the Interchange can accommodate at any one time?</p>

	<p><b><u>Reply</u></b></p> <p>As I confirmed previously in reply to an Oral Question on this matter at Council in June 2022, the new Central Bus Interchange is being delivered and managed by Transport for Wales (TfW) and it is anticipated that it will be fully operational in Summer 2023. However, TfW has not yet confirmed which buses will be using the new Interchange, which can accommodate 14 bus bays.</p>
W58	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR WILLIAMS</u></b></p> <p>Can the Cabinet Member provide an update on the Administration's plans to bring forward road tolls and congestion charging in Cardiff?</p> <p><b><u>Reply</u></b></p> <p>The Council is in the process of undertaking WelTAG study work on a range of potential options for assessment, which will involve consultation with stakeholders, including Councillors. The outcome of Stage 1 of the WelTAG work is expected to be reported to Cabinet in the New Year.</p>
W59	<p><b><u>WRITTEN QUESTION FROM COUNTY COUNCILLOR WILLIAMS</u></b></p> <p>Can the Cabinet Member provide a breakdown of the costs of cycle routes in Cardiff and the source of funding?</p> <p>Please provide statistics for the previous 3 years and include full costs of cycle lane segregation.</p> <p><b><u>Reply</u></b></p> <p>The table below shows the expenditure on cycling for the last three years, including funding source, as set out in the Active Travel Annual Report which the Welsh Government requires us to produce each year in relation to cycling and walking schemes. The figures encompass all cycling related expenditure; however, it is not possible to extract specific costs for cycle lane segregation, as this is generally delivered as part of a wider scheme.</p>

<b>Active Travel Expenditure:</b>	<b>2019/20 £000's</b>	<b>2020/21 £000's</b>	<b>2021/22 £000's</b>	<b>Total £000's</b>	
Cycling	4,596	6,019	9,519	<b>20,134</b>	
<b>Funding Source:</b>					
Council	590	448	1,015	<b>2,053</b>	10%
WG Grant	3,873	5,474	8,480	<b>17,826</b>	89%
S106/Other contributions	133	97	24	<b>255</b>	1%
<b>Total</b>	<b>4,596</b>	<b>6,019</b>	<b>9,519</b>	<b>20,134</b>	100%

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**CYNGOR CAERDYDD  
CARDIFF COUNCIL**

**COUNCIL:**

**29 SEPTEMBER 2022**

## **AMENDMENT SHEET**

### **ITEM 9: MAINDY PARK TRUST – ESTABLISHMENT OF INDEPENDENT ADVISORY COMMITTEE**

The Amendment to the report has been published and circulated previously.

RECOMMENDATION: Cabinet AGREED on the 28 September 2022 to recommend to Council to approve the establishment of a Maindy Park Trust Advisory Committee, with the membership and terms of reference set out in paragraph 6 of the report.

### **ITEM 14: APPOINTMENT OF COMMUNITY COUNCIL MEMBER TO THE STANDARDS & ETHICS COMMITTEE:**

At its meeting on 28 September 2022, the Standards & Ethics Committee Appointments Panel determined to recommend:

- (i) Julia Charles be appointed as the Community Council Member of the Standards & Ethics Committee; and
- (ii) Mike Jones-Pritchard be appointed as the Substitute Community Council Member of the Standards & Ethics Committee

### **ITEM 15: COMMITTEE MEMBERSHIP**

<b>Committee</b>	<b>Vacancy</b>	<b>Group</b>	<b>Nomination Received</b>
Community and Adult Services	1 vacancy	Labour	Councillor Ash-Edwards
Local Authority Governor Panel	1 vacancy	Labour	Councillor Susan Lent
Planning Committee	1 vacancy	Liberal Democrats	
Public Protection	1 vacancy	Labour	Councillor Bridgeman
Environmental	1 vacancy	Labour	Councillor Lewis

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## ITEM 18: APPOINTMENT OF LOCAL AUTHORITY GOVERNORS

At its meeting on 26 September 2022 the Local Authority Governor Panel determined to recommend the following appointments, all of whom have satisfied the required application process:

School Name	Ward	Start of Vacancy	Applications Received
Cardiff West Community High School	Ely	16/03/2022	Alexandra Nita
Coed Glas Primary School	Llanishen	01/05/2020 31/01/2022	Kathryn Howells Rob Sutton
Eastern High X 2 vacancies	Trowbridge	27/04/2022 01/09/2022	Martin Weinel Gordon Plant
Gabalfa Primary School	Llandaff North	28/01/2022	Tom Woolley
Hywel Dda Primary School X 2 vacancies	Ely	29/03/2022 01/07/2022	Mahrin Fayyaz
Llanishen High School	Llanishen	27/06/2022 31/08/2022	Barbara Cooke Gareth Bryon
Moorland Primary School	Splott	13/12/2021	Cllr Margaret Lewis
Ninian Park Primary School	Grangetown	24/06/2022	Aliyah Hussain
Pentrebane Primary School	Fairwater	11/03/2022	Lisa Clayton
Roath Park Primary School	Plasnewydd	22/07/2022	Hannah McCarthy
St Cuthberts RC Primary School	Butetown	31/07/2022	David Saunders
St Fagan's C.W Primary School	Ely	13/05/2022	Elizabeth Nicholas
The Oaks Federation	Rumney & Trowbridge	22/07/2022	Jeff Kidner
The Western Learning Campus	Caerau	08/01/2022	Raven Hope
Ysgol Glan Ceubal	Llandaff North	01/09/2022	Mark Flagg
Ysgol Gymraeg Melin Gruffydd	Whitchurch & Tongwynlais	01/08/2021	Cllr Jamie Green